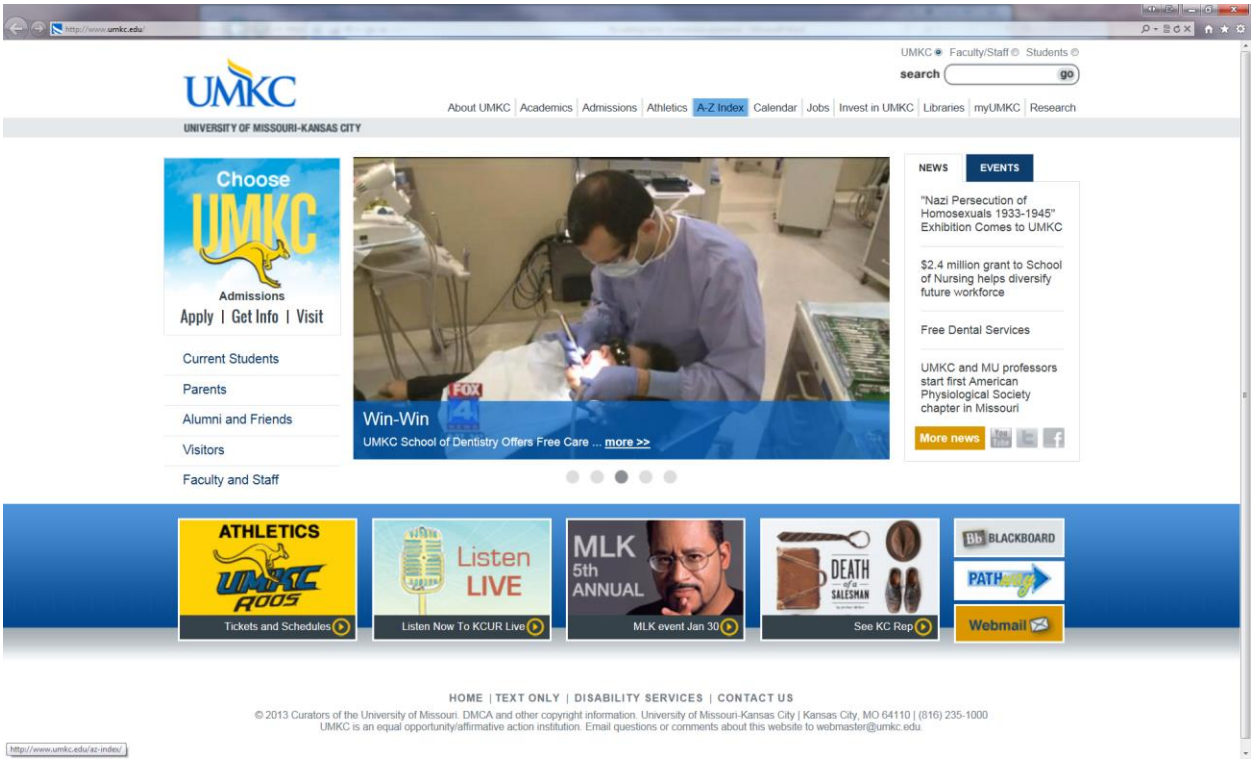
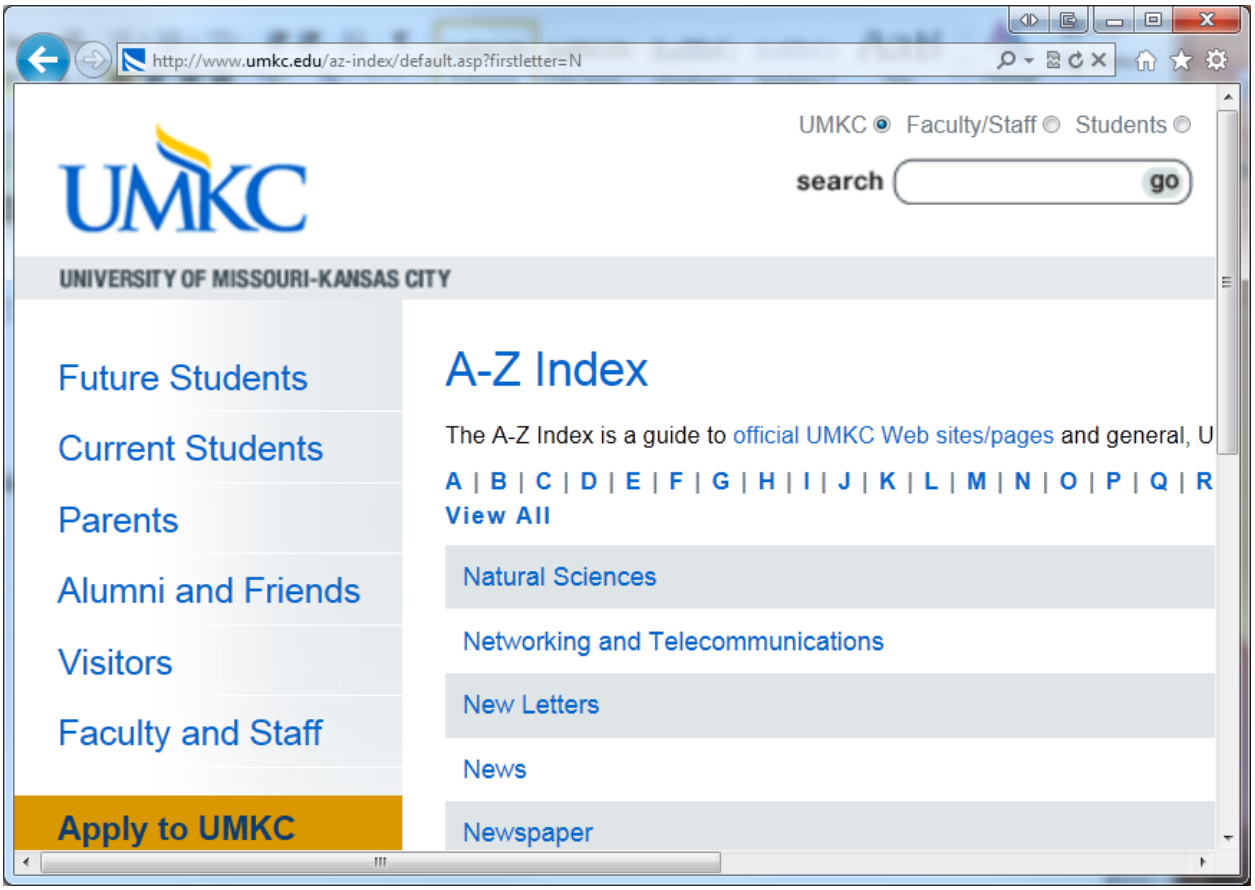
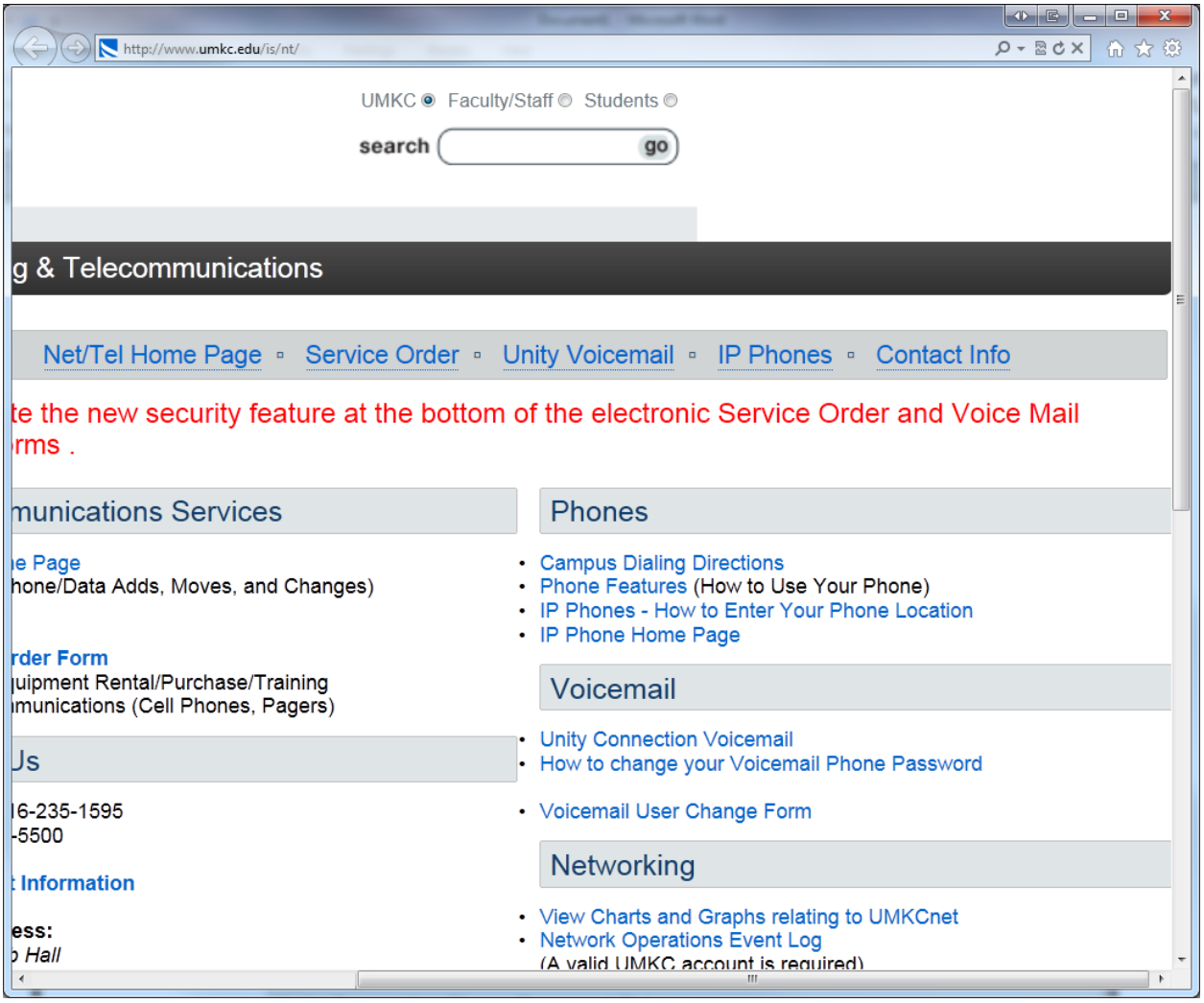
Go to www.umkc.edu. Click the *A-Z Index* tab at top of page.



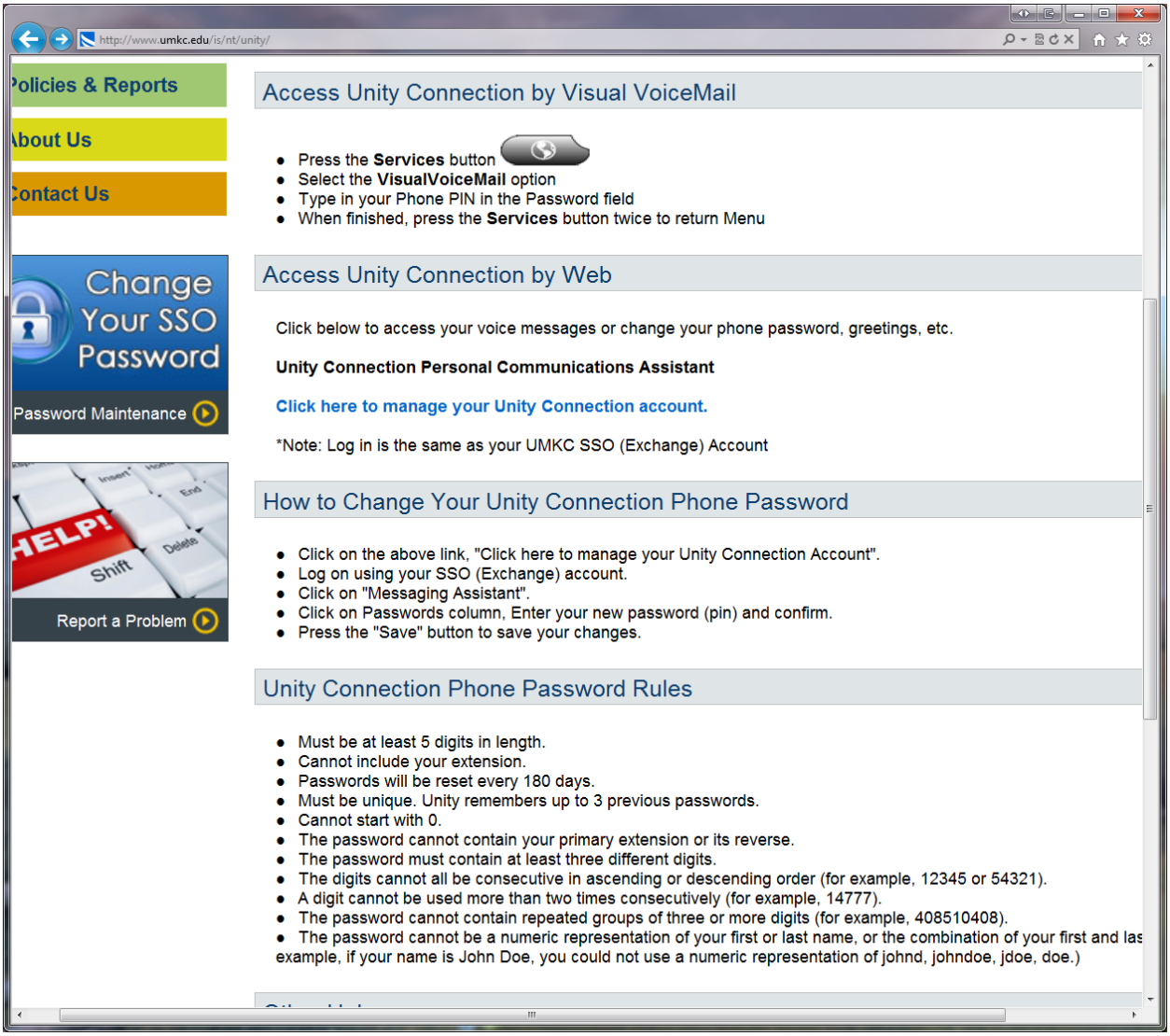
Click ‘N’ and then *Networking & Telecommunications*.



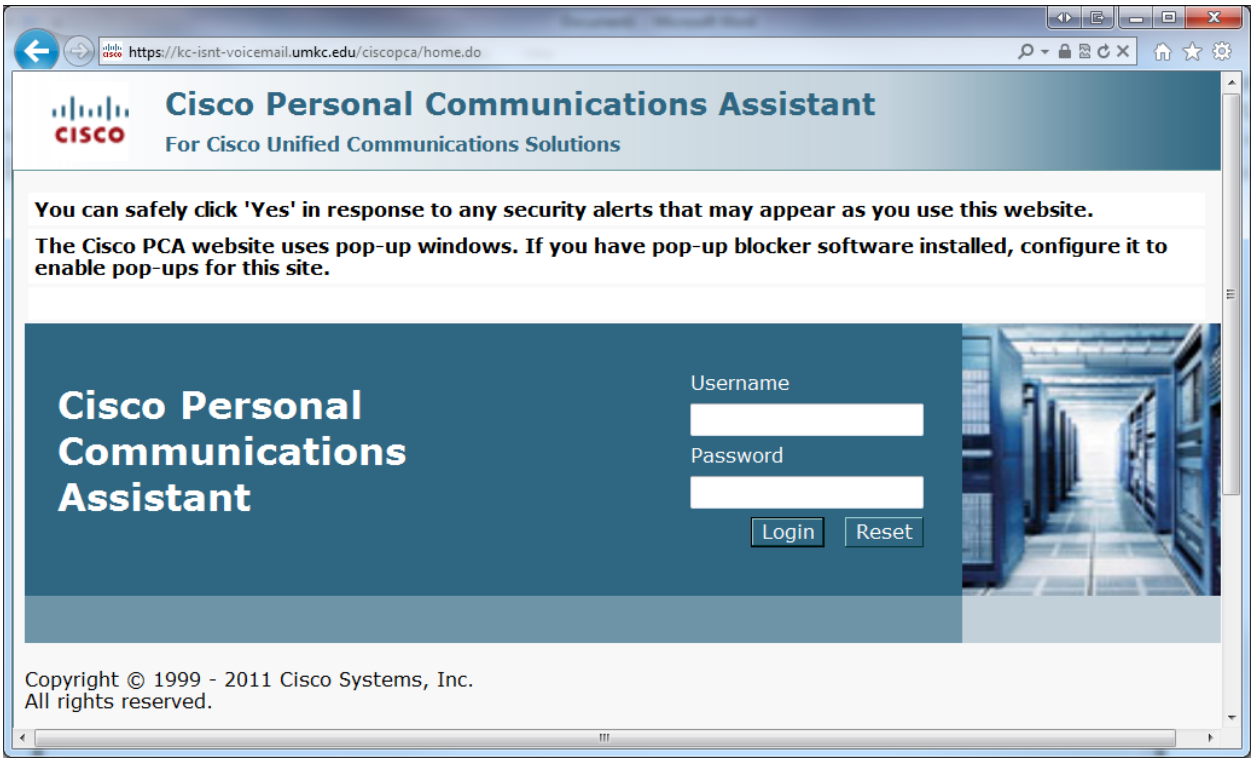
Under *Voicemail*, click *Unity Connection Voicemail*.



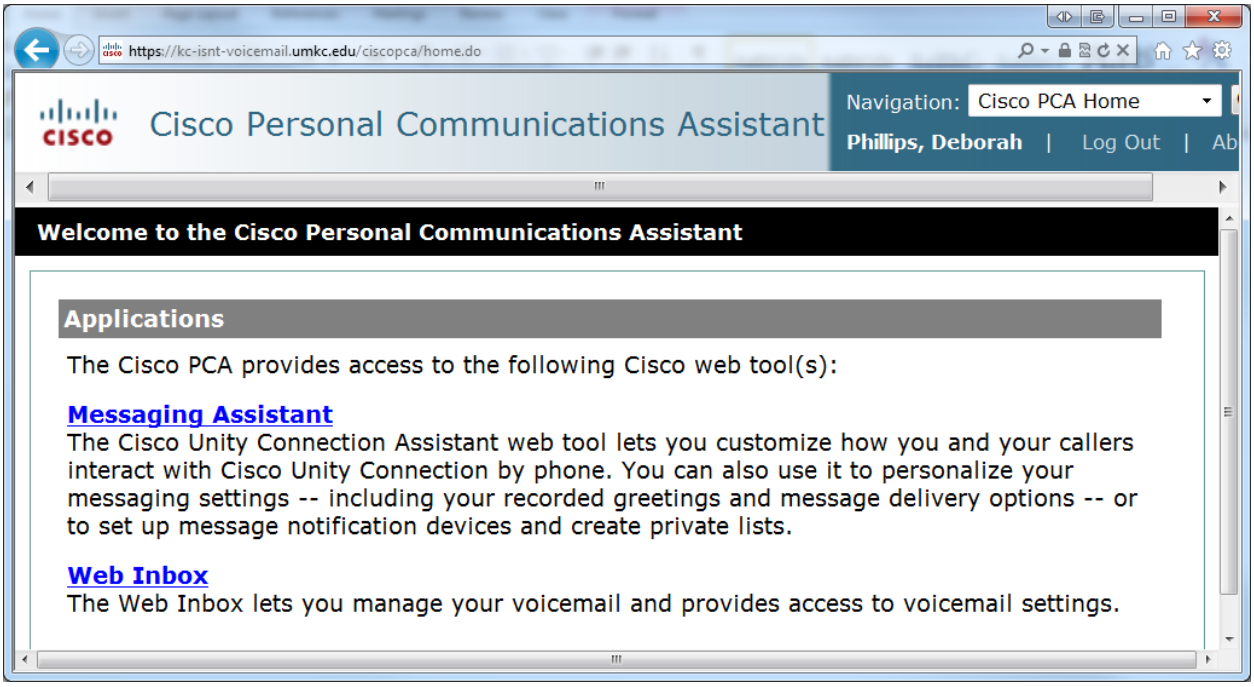
Under *Access Unity Connection by Web*, click the one clickable link (in blue.)



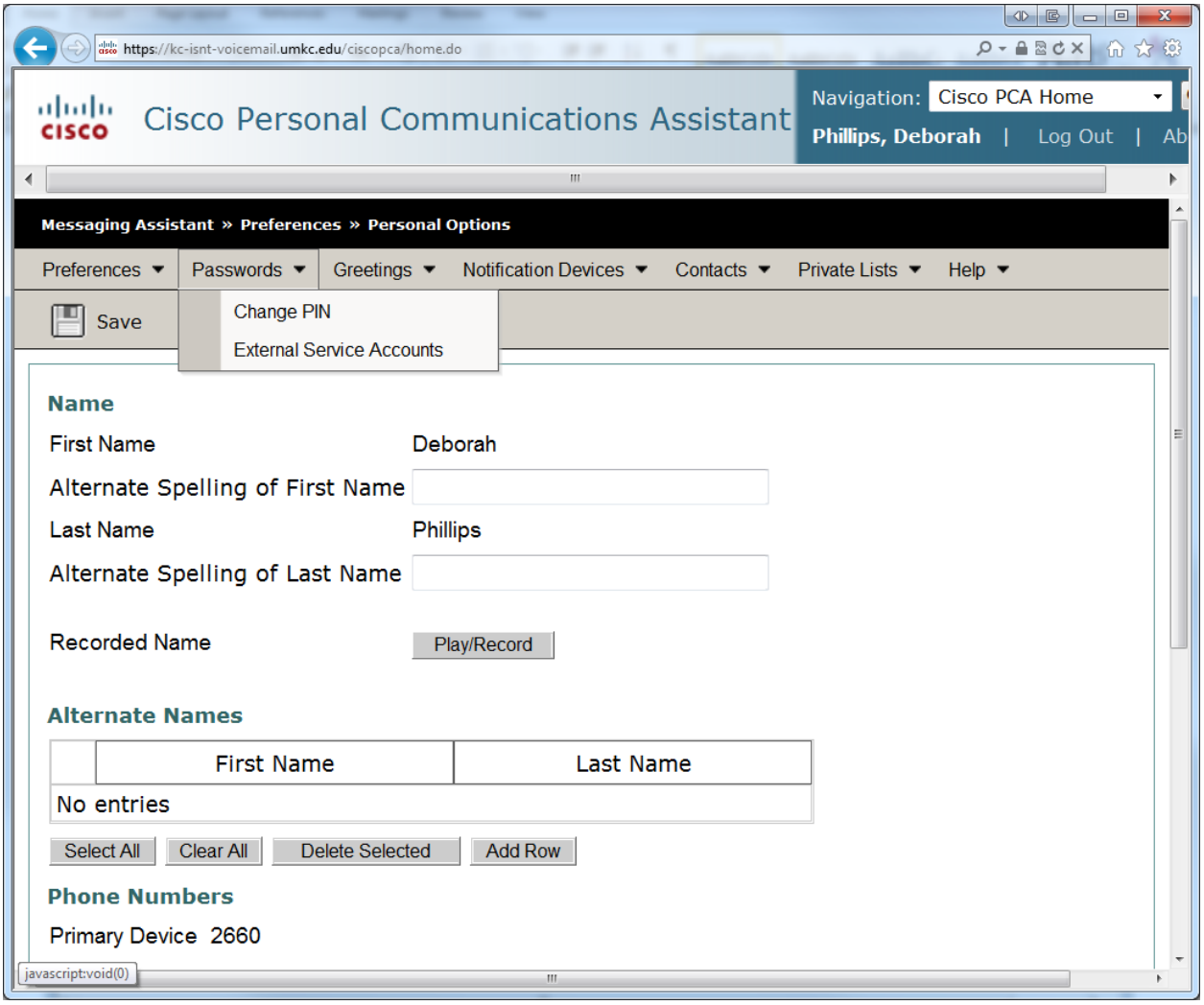
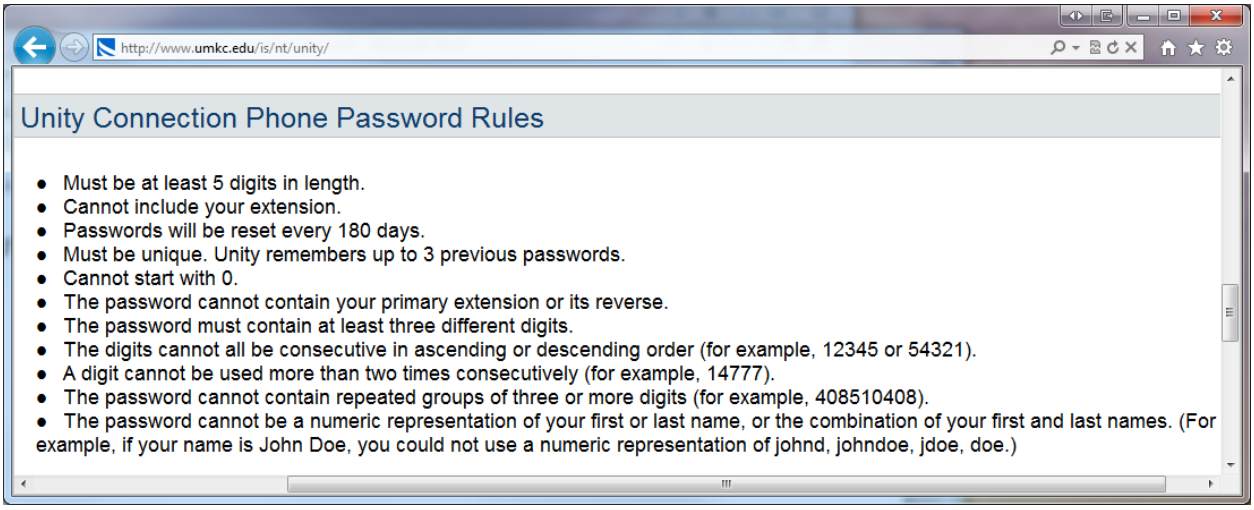
Log in using your SSO, or UMKC user ID and password. (Do not key in your entire email address – just the username.) Then click *Login*.



Click *Messaging Assistant*.



Click the down arrow next to *Passwords* and click *Change PIN*.



Enter a new password following the password rules found back on the Unity Connection home page (below) then click *Save*.