

Pathway help: Cross Campus Enrollment FAQ for Student from another UM Campus

OFFICE OF THE REGISTRAR

FAQ: for students from MU, UMSL or S&T looking to take a course at UMKC

1. What is Cross Campus Enrollment?

Cross Campus enrollment gives currently-enrolled, undergraduate degree-seeking students at any of the University of Missouri (UM) Schools, the opportunity to take a class at another UM campus. Graduate Students should visit the UMKC Catalog for information on the UM Visiting Graduate Student Program.

2. Who are the other UM Schools?

University of Missouri, University of Missouri – Kansas City, University of Missouri – St. Louis, and Missouri S&T are the institutions that make up the UM System.

3. Who is the host institution?

The Host institution is the school to which you would like to take a cross enrollment class.

4. Who is the home institution?

The Home institution is the school to which you are enrolled as a degree-seeking student.

5. Do actions I take at my Home campus carryover to UMKC, i.e. FERPA, AAA, name change, etc.?

No, you must adhere to all policies, procedures and deadlines and take action at each institution in which you are enrolled.

6. What if I have already applied or am already attending UMKC and I want to participate in Cross Enrollment?

Before signing up for cross campus enrollment, please contact the Office of Admissions at admissions@umkc.edu to confirm your status.

7. Why should I cross enroll?

Cross Campus Enrollment gives student more flexibility with their course selection, no application fees, automated transfer of credits after completion of the work at the Host campus and may enable you to stay on target to graduate on time. If a course is full on your home campus, you might be able to enroll in the same course on another campus.

8. How do I know this course will transfer to my home institution and meet degree requirements? Please check with your home campus advisor prior to enrollment to ensure that the course will transfer.

9. How do I request Cross Campus Enrollment?

By submitting your request through the Cross Campus Enrollment page, your data will be automatically shared with the Host campus so they can review your eligibility to enroll.

- Login to your Home campus student information system (myZou, MyView, or Joe'SS)
- Choose the "Manage Classes" tile
- Choose "Enrollment"
- Choose "Cross Campus Enrollment"

You will receive a cross-campus enrollment letter from UMKC within the next two or three business days.

10. It will not allow me to apply for Cross Campus Enrollment.

You may have a hold on your account and are not eligible at this time. Check your hold history via myZou, MyView, or Joe'SS for holds that stop enrollment. Contact the appropriate office related to the hold. For additional questions, please contact the Registrar's Office at your home campus.

11. How do I prove I have met a pre-requisite?

Depending on the UM campus you are enrolling in a course, you will need to provide your unofficial transcript or Student Academic Advising profile for permission to enroll into the course. Students attending UMKC as a host institution should reach out to their assigned UMKC Advisor or email rooadvising@umkc.edu for more information.

12. What if I reach the number of credit hours allowed for a term?

Students attending UMKC as a host institution should reach out to their assigned UMKC Advisor or email rooadvising@umkc.edu for more information.

13. Can I receive Financial Aid to help me pay for a course at another institution?

Possibly. A consortium agreement is a written agreement between two schools where one of the schools provides some of the instruction for students enrolled at, and receiving the degree from the other school, and the school awarding the degree or credential agrees to give credit to the student for that instruction/coursework. The consortium also establishes the terms under which financial aid is awarded for the courses in question. If you are receiving aid at your home campus and you want your UMKC course considered when your financial aid eligibility is evaluated, you should contact the financial aid office at your home institution to discuss your options.

- University of Missouri (MU) <u>MizzouSFA@missouri.edu</u>
- University of Missouri- St. Louis (UMSL) <u>financialaid@umsl.edu</u>
- Missouri University of Science and Technology (S&T) sfa@mst.edu

14. Will I get one bill or two?

You will receive a bill from each of the campuses in which you are enrolled. Students will be charged at UMKC's rate. All applicable tuition and fees will apply. The billing statement will be sent to your UM assigned email account. Visit the UMKC Cashiers site for more information: https://www.umkc.edu/cashiers/

15. Can I use my UM Educational Assistance?

Yes. You will need to complete the necessary UM form and indicate which campus the course is being offered. Once the form has been completed and the necessary signatures obtained, UM HR will route the form to the appropriate campus for processing.

16. What if I need to withdraw from a class at UMKC?

Please visit the UMKC Registrar's Office website at: https://www.umkc.edu/registrar/registration/dropping-classes.html

17. What refunds are available?

You may check the fee reassessment schedule at: https://www.umkc.edu/registrar/registration/registration-dates.html

18. How do I know the calendar for the course?

UMKC's calendar can be found at https://www.umkc.edu/registrar/acal.asp

19. Will I need to send a transcript back to UMKC after completing my course?

No. As a benefit of participating in cross campus enrollment, UM campuses will share transcripts once grades have been posted.

20. Who do I contact for questions about cross campus enrollment at UMKC?

You can contact the Office of the Registrar if you have any questions at 816-235-1125 or registrar@umkc.edu.