



**The on-line nomination form will ask for the following information.**

#### **Nominator's Information**

- Name and Title
- Affiliation to the Nominee
- Contact information

#### **Nominee's Information**

- Nominee's full name including maiden name if applicable.
- Nominee's date of birth (optional) and birthplace
- If living, current address, phone, and email
- If deceased, date of death
- Occupation, Field of Contribution or Title

#### **Nomination Questions**

- What achievement(s) are they best known?
- In narrative form the nominee's
  - Education/Training
  - Professional/Work History
  - Honors/Awards
- Describe how the nominee has made significant and enduring contributions to her field(s) of endeavor.
- Describe the specific ways in which the nominee has elevated the status of women.
- Describe the specific ways in which the nominee helped open new frontiers for women or for society in general.
- Describe the positive and lasting changes that the nominee's contributions have made that will continue to inspire others by her example.

#### **Resources Used to Complete the Nomination**

List all sources including personal interviews, publications, records, and persons who assisted in the preparation in the nomination.

#### **Supporting Documents and Recommendation Letters (email to [umkcstarrhof@umkc.edu](mailto:umkcstarrhof@umkc.edu))**

- Only provide relevant sections of the sources. (Ex: if the information you want the committee to review is on page 5 of a 24-page document, only submit page 5.)
- Submit two, one-page recommendation letters for the nominee. Individuals providing a recommendation letter can only do so for one nominee per year.