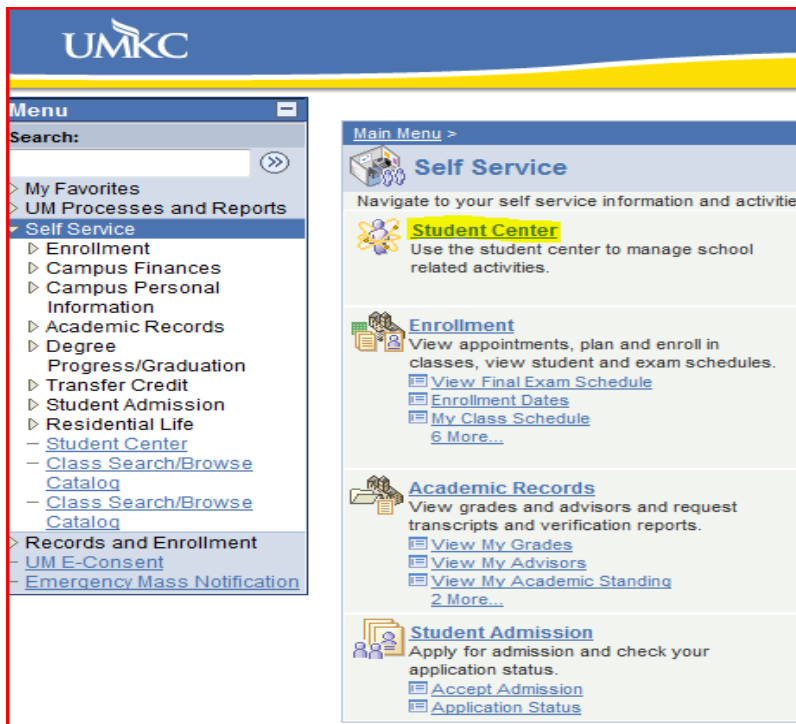


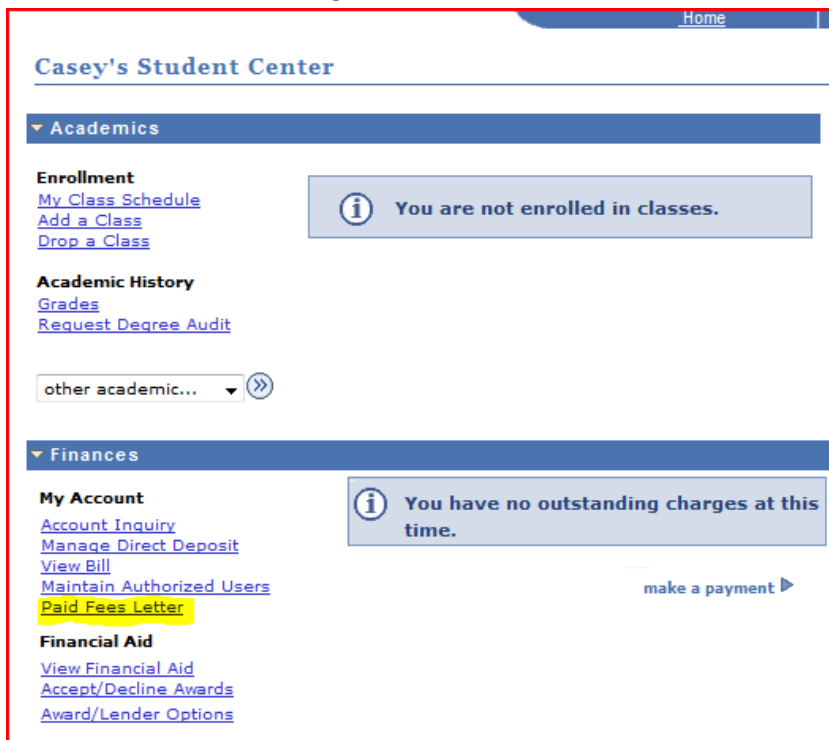
In order to obtain a Paid Fees letter, please log in to www.pathway.umkc.edu using your SSO ID and Password. Follow the steps below to view and print a Paid Fees Letter for a past semester.

1. Click on Self Service, then Student Center



The screenshot shows the UMKC Self Service main menu. On the left is a 'Menu' sidebar with a search bar and a list of categories: My Favorites, UM Processes and Reports, Self Service (expanded), Records and Enrollment, and Emergency Mass Notification. The 'Self Service' category is expanded to show sub-items like Enrollment, Campus Finances, Academic Records, Degree, Progress/Graduation, Transfer Credit, Student Admission, Residential Life, Student Center, Class Search/Browse Catalog, and UM E-Consent. The main content area is titled 'Main Menu > Self Service' and contains four sections: Student Center (highlighted in yellow), Enrollment, Academic Records, and Student Admission. Each section includes a brief description and links to related services.

2. Under the Finances Heading, click on Paid Fees Letter



The screenshot shows the 'Casey's Student Center' interface. At the top right is a 'Home' link. Below the header is a 'Casey's Student Center' title. The 'Academics' section is expanded, showing 'Enrollment' (with links for My Class Schedule, Add a Class, Drop a Class) and 'Academic History' (with links for Grades, Request Degree Audit). A search bar for 'other academic...' is present. The 'Finances' section is expanded, showing 'My Account' (with links for Account Inquiry, Manage Direct Deposit, View Bill, Maintain Authorized Users, and Paid Fees Letter highlighted in yellow) and 'Financial Aid' (with links for View Financial Aid, Accept/Decline Awards, and Award/Lender Options). Two informational messages are displayed: 'You are not enrolled in classes.' and 'You have no outstanding charges at this time.' with a 'make a payment' button.

3. Select the term that you would like the letter for and check the box if a class schedule is desired. Click Submit. *Please note: only those semesters that have ended are available.*

Paid Fees Letter

This document is provided for information purposes only and is not for tax purposes. If you have any questions regarding the amounts shown, please contact the Cashiers Office.

Term

Include Class Schedule

[Financial Aid](#) [View Bill](#) [Maintain Authorized Users](#)

[Summary](#) [Activity](#) [Charges Due](#) [Payments](#) [Pending Financial Aid](#) [Make a Payment](#)

go to ...

4. A new window will open with your document and may be printed by clicking on the Print Icon or right-clicking and selecting Print.