The Police Department Policy and Procedure Manual
University of Missouri-Kansas City

SECURITY EQUIPMENT TECHNOLOGY GUIDELINES
Approved by:
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Chief of Police

EFFECTIVE: 3/01/09

References: CALEA: NONE REFERENCED

Purpose

The purpose of this directive is to establish guidelines for equipment that includes security alarms, security cameras and card access that are monitored by outside vendors and by the UMKC Police Department.

Policy

Security alarms UMKC Police Department

Any alarm that will be monitored by the UMKC Police Department must be **SIMS/Silent Knight 9500** compatible.

Security alarms outside vendor

Any alarm that will be monitored off site or by a third party vendor can be any type of alarm. The following is taken from The Business Policy and Procedure Manual of the University of Missouri Chapter 6 Section 142.

ALARM SYSTEM REPORTING REQUIREMENTS

(a) Each central alarm system operating on the University of Missouri campus or on property owned by the University shall provide the following information to the UMKCPD Communications Center Administrator for each building which is connected to the company's central alarm system:

- (1) The name, address and telephone number of the building in which the alarm is installed.
- (2) If a hold up alarm is connected to the central alarm system, the number of a telephone inside the building that can be called for information regarding the status of an alarm.
- (3) The names, addresses, and telephone numbers of two (2) responsible persons having access to the property who can respond to the location of an

alarm within thirty (30) minutes after notice to assist the responding police officers.

(b) Each central alarm system company operating at University buildings shall notify the UMKCPD Communications Administrator of any changes in the information provided under subsection (a) within seven (7) days of the change.

Security Cameras UMKC Police Department

Any equipment that the UMKC Police Department provides the service of monitoring for or recording of must be **LENEL** compatible. This equipment will be the sole responsibility of that entity. This responsibility includes but is not limited to maintenance of the equipment.

Security Cameras outside vendor

Any security camera that is purchased by a campus department or organization is the sole responsibility of that entity. This responsibility includes but is not limited to monitoring, recording and maintenance of the equipment. The equipment can be of any style or type.

Card Access

Any card access door/equipment or hardware that is purchased by a UMKC entity is the sole responsibility of that entity. This responsibility includes but is not limited to monitoring of access, purging of access and maintenance. The equipment must be **LENEL** compatible.

The UMKC Police Department is not responsible for any unauthorized or mis-authorized access given to individuals.

Any monitoring, recording or access control done by the UMKC Police Department on behalf of another campus department or organization is done solely on a case by case basis.