Settings | Styles

**PAGING**

| | | |
|---|---|---|
| Sort order: | (•) Ascending (Future) ( ) Descending (Past) | |
| Events Per Page: | 10 ( ) Smart (•) Exact | |

**GROUPING**

| | | |
|---|---|---|
| Group by: | No grouping | |
| Multi-day events: | [ ] Include events that started in the past. | Select this option if you have multi-day events that you want to display even though the event started in the past but has not yet ended. When grouping, multi-day events will be displayed within every group until the event ends. |

**IMAGE SETTINGS**

| | | |
|---|---|---|
| Reduce image size: | (•) Reduce ( ) Crop | Reduce image size (pixels) based on a max width and height or crop (clip) image if it exceeds a preset image size. |
| Max image width (pixels): | 100 | Images with a larger width are reduced to this width. Blank means no max. |
| Max image height (pixels): | 100 | Images with a larger height are reduced to this height. Blank means no max. |
| Show image placeholder: | ( ) Yes (•) No | For events that do not include an image, should we show a blank placeholder? |

**INLINE IMAGES**

| | | |
|---|---|---|
| Show inline images: | ( ) Yes (•) No | Show images embedded inside field values (HTML img elements). |

**FIELD SETTINGS**

| | | |
|---|---|---|
| Display calendar name: | ( ) Yes (•) No | Display owning calendar name with event name |

**GROUP HEADER FORMAT**

| | | |
|---|---|---|
| Group date format: | January 20, 2010 | When grouping by day or week, this will be the format of the displayed date. |
| Day of the week: | Wednesday | When grouping by day or week, the day of the week can be included in the group heading. |

**DATE/TIME OPTIONS**

| | | |
|---|---|---|
| Label ongoing events: | (•) Yes ( ) No | Identify events that start in the past but end in the future. To include ongoing events, be sure to select the 'Include events that started in the past' setting above. |
| Ongoing events label: | Ongoing through | The text used to identify ongoing events. This label is shown in place of the event start date. For example 'Ongoing through Friday, January 20, 2010' |
| Date format: | January 20, 2010 | Select the event date format. |
| Hide year when grouping: | (•) Yes ( ) No | When grouping by time, the year is displayed in the group heading so hide the year for events that occur within the group. |
| Day of the week: | Wednesday | The day of the week can be included with the event start/end dates. |
| Show end date: | (•) Yes ( ) No | Whether to show the end date in addition to the start date. For single day events, only the end time is shown. |
| Show time: | (•) Yes ( ) No | Whether to include the event time along with the event date. |
| Time format: | 8:30am | Select the event time format. |
| Time zone display: | None | The current time zone can be displayed after event times. |

**VIEW CHOOSER LABEL**

| | | |
|---|---|---|
| View chooser label: | | The name shown in the view chooser. A blank value will use the default name. |

**NAVIGATION BUTTONS**

| | | |
|---|---|---|
| Display Bottom Nav: | (•) Yes ( ) No | Should additional Prev/Next buttons be displayed at the bottom of the view so users don't have to scroll back to the top. |

**CUSTOM FIELD ICONS**

| | | |
|---|---|---|
| Icon fields: | | Show icons next to description for the selected custom object fields |

Settings | Styles

**GENERAL**

| | |
|---|---|
| Item bottom rule color: | #cccccc (same as Base border color - click to edit) |

**GROUPS**

| | |
|---|---|
| Margin around first group header: | top: 0px right: 0px bottom: 0px left: 0px |
| Margin around group header: | top: 15px right: 0px bottom: 0px left: 0px |
| Font: | verdana, helvetica, arial, sans-serif (same as Global group font - click to edit) |
| Size: | 10pt (same as Global group size - click to edit) |
| Weight: | bold |
| Color: | #104593 (same as Global group color - click to edit) |
| Background color: | transparent (same as Global group background color - click to edit) |
| Text transform: | uppercase (same as Global group text transform - click to edit) |
| Padding: | top: 0px right: 0px bottom: 0px left: 0px |

**GROUP SEPARATOR LINE (WHEN NO SUB-GROUPS)**

| | |
|---|---|
| Color: | #cccccc (same as Base border color - click to edit) |
| Thickness: | 1px |

**SUB-GROUPS**

| | |
|---|---|
| Font: | verdana, helvetica, arial, sans-serif (same as Global sub-group font - click to edit) |
| Size: | 8pt (same as Global sub-group text size - click to edit) |
| Weight: | bold |
| Text transform: | none |
| Color: | #2D432C (same as Global sub-group text color - click to edit) |
| Background color: | #cce49a (same as Global sub-group background color - click to edit) |
| Padding: | top: 3px right: 3px bottom: 3px left: 3px |
| Border color: | #cccccc (same as Base border color - click to edit) |
| Border width: | top: 1px right: 1px bottom: 1px left: 1px |

**HEADLINE**

| | |
|---|---|
| Date font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Date size: | 10pt (same as Global group size - click to edit) |
| Date weight: | bold |
| Date color: | #104593 (same as Global group color - click to edit) |
| Location font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Location size: | 7pt |
| Location weight: | normal |
| Location color: | #104593 (same as Global group color - click to edit) |
| Location text transform: | uppercas |
| Location wrap: | normal |

**PHOTO**

| | |
|---|---|
| Border width: | 1px |
| Border color: | #000000 |
| Padding above photo: | 5px |
| Padding to the right of photo: | 25px |
| Padding below photo: | 0px |
| Padding to the left of photo: | 0px |

**CALENDAR AND DESCRIPTION**

| | |
|---|---|
| Calendar name font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Calendar name size: | 8pt |
| Calendar name weight: | bold |
| Calendar name color: | #000000 (same as Base text color - click to edit) |
| Description font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Description size: | 10pt |
| Description weight: | bold |
| Description color: | #104593 (same as Global group color - click to edit) |
| Padding below description: | 10px |

**SUMMARY AND NOTES**

| | |
|---|---|
| Font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Size: | 8pt |
| Color: | #000000 (same as Base text color - click to edit) |
| Padding below: | 10px |

**ACTION LINKS**

| | |
|---|---|
| Font: | verdana, helvetica, arial, sans-serif (same as Base font - click to edit) |
| Size: | 7pt |
| Weight: | normal |
| Text transform: | uppercas |
| Color: | #003399 :link<br>#330000 :hover (same as Base link color - click to edit) |

OK | Cancel | Reset | Reset to Default | Preview