

# REGISTRATION DATES & TIMES

## CLASS FEES:

- Class fees are from \$9 - \$16 depending on number of sessions and total class hours.
- Some classes require a material fee to be paid at time of registration.
- One child 12 or under free when attending the same class with a paid adult (½ price with UMKC Student).
- Senior citizens (65 and up) and UMKC Faculty & Staff receive the early bird price whenever they register.
- **FREE TO UMKC STUDENTS\*** (UMKC Students must still pay material fees)

Early Bird Prices *begin when you pick up a catalog and continue through June 1<sup>st</sup>.*  
**Save \$1 off first class and \$2 off subsequent classes**

## WE OFFER 5 WAYS TO REGISTER:

### 1) By Mail

*(checks or Visa/Mastercard/Discover)*

Begins when you find a catalog—Mail to:

**CommuniversiTY: 5327 Holmes, KCMO, 64110**

Make checks out to CommuniversiTY.

Mail processed on a first come, first served basis. You will be notified only in the event of a class change or if the class is full.

### 2) In-Person

*(currency, checks or Visa/Mastercard/Discover)*

**Sign-up Party Specials—**

Tuesday, May 22<sup>nd</sup>, 6:00-8:00 PM at The Writers Place, 3607 Pennsylvania, KCMO. The registration fee of \$2 is waived and you still receive the early bird discount.

**Regular Registration Hours—**begins weekdays, Tuesday, May 8<sup>th</sup>; 10:00 AM - 5:00 PM; CommuniversiTY Office, 5327 Holmes, 2nd floor.

### 3) By Phone

*(Visa/Mastercard/Discover)*

**Regular Registration Hours:** begins weekdays,

Tuesday, May 8<sup>th</sup>, from 10:00 a.m.-5:00 p.m.,

**Call 816-235-1448; only Visa/Mastercard/Discover**

**accepted.** Please have credit card number and expiration date handy when you call. Confirmation of your registration is at the time you call. Hearing Impaired: Call 1-800-735-2966 TT; 1-800-735-2466 (voice)

### 4) By Fax—24/7

*(Visa/Mastercard/Discover)*

Begins when you find a catalog. Fax your completed registration form with Visa/Master/Discover card info to **816-235-5612**, 24 hours every day. You will be notified only in the event of a class change or if it's full.

### 5) Online—24/7

*(Visa/Mastercard/Discover)*

Fill out the online registration form at:

[www.umkc.edu/commu](http://www.umkc.edu/commu). We will call you after you submit it. You'll still need to pay over the phone within 24 hours.

### Refund policy

Cash refunds are not issued unless CommuniversiTY or the Convener cancels the class. Letters of credit can be issued if you cancel 5 working days before the class. Material fees will be refunded only if you cancel 10 working days before a scheduled class.

# REGISTRATION FORMS

Mail to: CommuniversiTY, 5327 Holmes, KCMO 64110

Name _____ <span style="float: right;">__New Address</span>										
Address _____										
City _____	State _____ Zip _____									
Phone: Day (_____) _____ - _____ Night (_____) _____										
E-mail address _____										
VS_MC_DC_#: _____ - _____ - _____ Exp.Date ____/____										
Course #	Course Title	Class Fees								
1)										
2)										
3)										
4)										
5)										
<input type="checkbox"/> I am presently a UMKC Student (Pay <b>ONLY</b> material fees) Student ID #: _____ - _____ - _____		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Class Fee Total</td> <td></td> </tr> <tr> <td style="text-align: center;">Donation (tax deductible and greatly appreciated)</td> <td></td> </tr> <tr> <td style="text-align: center;">Registration Fee (due once per person per catalog)</td> <td style="text-align: center;"><b>\$2.00</b></td> </tr> <tr> <td style="text-align: center;">Total Sent</td> <td></td> </tr> </table>	Class Fee Total		Donation (tax deductible and greatly appreciated)		Registration Fee (due once per person per catalog)	<b>\$2.00</b>	Total Sent	
Class Fee Total										
Donation (tax deductible and greatly appreciated)										
Registration Fee (due once per person per catalog)	<b>\$2.00</b>									
Total Sent										
<input type="checkbox"/> I am interested in volunteering <input type="checkbox"/> I am interested in teaching Subject: _____										
<b>COMMUNIVERSITY LIABILITY WAIVER (Must Sign to Register)</b> I understand that CommuniversiTY is not an academic program of the University of Missouri-Kansas City. Its conveners are not employees of CommuniversiTY or UMKC. CommuniversiTY makes no representation as to, nor is responsible for, class content, manner of presentation, time or location. The undersigned releases the Curators of the University of Missouri and CommuniversiTY staff from any liability for personal injury or property damage sustained while attending or otherwise being involved with classes offered through CommuniversiTY.										
Signature _____		Date _____								

*Please use one form for each person you are registering*

Name _____ <span style="float: right;">__New Address</span>										
Address _____										
City _____	State _____ Zip _____									
Phone: Day (_____) _____ - _____ Night (_____) _____										
E-mail address _____										
VS_MC_DC_#: _____ - _____ - _____ Exp.Date ____/____										
Course #	Course Title	Class Fees								
1)										
2)										
3)										
4)										
5)										
<input type="checkbox"/> I am presently a UMKC Student (Pay <b>ONLY</b> material fees) Student ID #: _____ - _____ - _____		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Class Fee Total</td> <td></td> </tr> <tr> <td style="text-align: center;">Donation (tax deductible and greatly appreciated)</td> <td></td> </tr> <tr> <td style="text-align: center;">Registration Fee (due once per person per catalog)</td> <td style="text-align: center;"><b>\$2.00</b></td> </tr> <tr> <td style="text-align: center;">Total Sent</td> <td></td> </tr> </table>	Class Fee Total		Donation (tax deductible and greatly appreciated)		Registration Fee (due once per person per catalog)	<b>\$2.00</b>	Total Sent	
Class Fee Total										
Donation (tax deductible and greatly appreciated)										
Registration Fee (due once per person per catalog)	<b>\$2.00</b>									
Total Sent										
<input type="checkbox"/> I am interested in volunteering <input type="checkbox"/> I am interested in teaching Subject: _____										
<b>COMMUNIVERSITY LIABILITY WAIVER (Must Sign to Register)</b> I understand that CommuniversiTY is not an academic program of the University of Missouri-Kansas City. Its conveners are not employees of CommuniversiTY or UMKC. CommuniversiTY makes no representation as to, nor is responsible for, class content, manner of presentation, time or location. The undersigned releases the Curators of the University of Missouri and CommuniversiTY staff from any liability for personal injury or property damage sustained while attending or otherwise being involved with classes offered through CommuniversiTY.										
Signature _____		Date _____								