

University of Missouri-Kansas City

Emeritus College

Bylaws

Approval dates will go here.

Approved 2/14/14 Carl Hord

Article I-Name

Section 1. The name of this organization shall be the University of Missouri-Kansas City Emeritus College.

Section 2. Hereinafter, the University of Missouri-Kansas City Emeritus College shall be referred to as UMKC-EC, and University of Missouri-Kansas City as UMKC.

Article II-Purpose

Section 1. The Emeritus College is an academic unit of UMKC that enables its members to continue contributing their creative, intellectual and scholarly talents to the mutual benefit of UMKC, the members of the Emeritus College and the community.

Section 2. In fulfilling this purpose, the UMKC-EC shall have the following objectives:

- a) To offer continuing opportunities for professional enrichment and development.
- b) To facilitate continuing relationships with students and faculty through teaching, research, service and mentorship.
- c) To share expertise with the community.
- d) To participate in social activities that promote on-going relationships.
- e) To provide input into the University of Missouri and UMKC policies relating to the criteria and processes that lead to the designation of "emeritus" status.
- f) To encourage dialogue with intellectual peers from different fields.

Article III-Membership

Section 1. Regular membership in the UMKC-EC is open, upon application, to all retired faculty members who have been designated emeriti/emeritae by UMKC and retired UMKC librarians. These persons, once approved, have full voting rights.

Section 2. Affiliate membership in the UMKC-EC is open, upon application, to retired faculty of other four year colleges or universities who have received the title of emeritus or emerita. These persons, once approved, have limited voting rights at the discretion of the board.

Section 3. Associate membership is available to other individuals who support the purpose of the EC. They may be invited by the Dean, upon application, (with concurrence of the EC Board) to become special members.

Article IV-Organization

Section 1. The UMKC-EC shall be established as an academic unit reporting to the Office of the Provost. It shall be administered by an academic dean appointed from the membership by the Provost for a 2 year term.

Section 2. The UMKC-EC shall operate on the University calendar (1 September to 31 August)

Section 3. Duties of the Dean:

- a) Provide leadership for and assessment of UMKC-EC programs and activities.
- b) Preside at meetings of the UMKC-EC Board.
- c) Serve as the official representative of the UMKC-EC to the University Administration.
- d) Represent the UMKC-EC at regional and national meetings of emeritus organizations.
- e) Serve as the spokesperson for the UMKC-EC in community public relations.
- f) Provide leadership in developing a strategic plan.
- g) Develop and oversee the UMKC-EC budget and resources.
- h) Foster collaboration between the UMKC-EC and constituent groups.
- i) Appoint ad-hoc committees.
- j) Promote fund raising.

Section 4. There shall be an Emeritus College Board, hereinafter known as the EC Board, responsible for providing advice and guidance to the Dean on the activities of the UMKC-EC, the approval of membership applications, and the allocation of resources.

Section 5. The EC Board shall consist of no more than 14 members, who shall

- a) Be selected from as many academic units as possible.
- b) Include key constituent groups such as Faculty Center for Excellence in Teaching, Miller Nichols Library, Cockefair Chair, UMKC Retirees Association.
- c) Include ex-officio members of the Women's Center, Office of the Provost, and the UMKC Faculty Senate
- d) Be drawn from the membership of the UMKC-EC.
- e) Be appointed by the dean.

Section 6. Terms of service on the EC Board

- a) Members serve a 2 year term and may be re-appointed to a second 2 year term. To facilitate continuity, the terms of the original members shall overlap; the Dean shall establish initial staggered terms of service.
- b) In the case of a vacancy on the EC Board, the Dean shall appoint a substitute to fill out the term. The substitute would remain eligible for appointment to a full term.

Section 7. There shall be an Associate Dean appointed by the Dean. The duties of the Associate Dean shall include

- a) Stand in for the Dean as needed
- b) Record the activities of the Board
- c) Chair the Bylaws committee

Article V-Standing Committees

Section 1. There shall be 5 standing committees of the UMKC-EC.

- a) Bylaws
- b) Communication
 - a. Announcements
 - b. Newsletter
 - c. Website
- c) Program/Activity Planning
 - a. Guest lecturer database
 - b. Enrichment programs
 - c. Mentoring Program (new faculty or students) perhaps with FaCET
 - d. SEARCH support
 - e. New Emeriti/ae Faculty Reception
 - f. Collaboration with Cockefair Program Chair, Olson Professorship and other
- d) Membership
 - a. Membership categories and criteria
 - b. Input into Emeritus Policies and Procedures
- e) Finance and Development

Section 2. The Dean will appoint the Chair of each committee, and the committee members will be chosen by the Chair and the Dean.

Article VI-Meetings

Section 1. Meetings of the EC Board shall occur at least quarterly each year.

Section 2. Meetings of the EC Board may be called by the dean or by a majority of the members of the EC Board.

Section 3. A majority of the existing members of the EC Board present (or by teleconference) shall constitute a quorum.

Section 4. Meetings of all committees shall be called by their chairs or by the dean. Minutes shall be given to the Dean as soon as possible after each meeting.

Section 5. The latest edition of The Standard Code of Parliamentary Procedure by Sturgis shall govern the transaction of business at meetings of the EC Board.

Section 6. Plenary meetings of the UMKC-EC membership may be called by the dean to consider issues of importance to all members.

Article VII-Amendments

Section 1. Amendments to these Bylaws may be proposed by a majority of the EC Board, or by petition, with at least 20 signatures, from the membership.

Section 2. The EC Board shall communicate to the membership proposed amendments to these Bylaws at least 30 days in advance of a vote on them.

Section 3. Amendments shall be voted on by the members; a vote of two-thirds (2/3) of those votes received from the membership is required for approval.

Section 4. All amendments to these Bylaws become effective only after approval by the Provost of the University.

Section 5. Votes may be called and cast by paper or electronically, at the discretion of the dean.