

ITC (Information Technology Council) Meeting  
May 13, 2005  
Minutes

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*Attendees:* Paul Cuddy, Andy Goodenow (representing Mel Tyler), Justin Malyn (representing Tom Brenneman), Charles Wurrey, Mary Lou Hines, Gerald Wyckoff, Paul Rudy, Roger Pick

*Absent:* Cynthia Amyot, Joan Dean, Larry Gates, Geoff Gerling, Tim Cole, Jeffrey Rydberg-Cox, Forrest Weddle

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The meeting began at 10:05 AM with the approval of the April 08, 2005 minutes (All minutes are maintained in the ITC folder on Exchange at: All Public Folders \ Kansas City \ Committees \ ITC). ITC members requested that copies of ITC minutes be made available to the Faculty Senate (Paul Cuddy will arrange for this).

*Follow-up Items from April Meeting:*

A prioritized list of policies requiring review by the ITC was distributed for comment. Three additions were made to the list which now includes the following:

1. Network Guidelines (Non-UMKC Hubs and Wireless Systems)
2. Students Residence Hall Computer Usage
3. Software Policies (not removing SMS etc.. and user add-on software after installation)
4. Server use (hosting non-UMKC web sites, etc.)
5. IT purchases with Procards (internet services, cell phones and PDAs)
6. Phone usage (desktop/long distance usage)
7. Wireless network Usage
8. Student Lab Computer Usage
9. Asset Disposal
10. Email filtering policy (added by Roger Pick)
11. Server Security (added by Justin Malyn)
12. Legal procedures policy (added by Justin Malyn)

The procedure for reviewing policies discussed at the April meeting was discussed again for the benefit of members unable to attend the April meeting. There was agreement that the method outlined was reasonable. Before the next meeting members should review the policy list and identify at least one policy of personal interest for which they would like to actively participate in the review.

*New Business discussed at the May 13 meeting*

The May meeting was devoted exclusively to a review of the IS Executive Summary. The discussion was led by Mary Lou Hines and included a summary review of pages 1-22 of the Executive Summary. The key topics discussed at the meeting included:

1. Disaster recovery project
2. Intrusion Prevention/Detection (with additional comments by Justin Malyn)
3. DEC Hub Replacement
4. Wireless systems
5. Unity Voicemail (ITC learned that this project is essentially complete at this time)
6. Network improvement (Gerald Wyckoff mentioned how critical it was for faculty to be provided well advanced with a timetable indicating changes in the configuration of the network so appropriate addressing changes could be made to departmental and faculty run servers).
7. Workstation replacement (Mary Lou mentioned that this is complete for this year however it is apparent that the \$\$ allocated are no longer sufficient to replace all required hardware – the allocation has been essentially flat but the number of machines included in the replacement plan continues to escalate. Steps already taken to address this – lengthening the replacement cycle – are insufficient to overcome the \$\$ shortfall. Paul Cuddy mentioned that funding IT was identified again as the top IT issue facing institutions of higher learning (a copy of the survey is available at: <http://www.educause.edu/apps/er/erm05/erm0530.asp> Gerald Wyckoff and Charles Wurrey also expressed frustration about the centralization of student computer fees and the impact this policy has on the departmental student labs which previously were supported with these funds.
8. Software Procurement (extensive discussion about the value of having a dedicated individual for this service - it was also clear that better communication was necessary to capitalize on this service)
9. Blackboard – Mary Lou mentioned that at the request of the Blackboard subcommittee the decision has been made to extend WebCt for one additional year (access to WebCt is restricted to faculty who had applications running on WebCt prior to 2004 – no new WebCt applications are permitted)
10. ILE classrooms (discussion about a plan to determine which remaining classrooms truly require ILE equipment. Paul Rudy mentioned that the Conservatory requires special audio equipment because of the unique needs of the Conservatory – the current audio equipment is inadequate). There was also discussion about the availability of new audience response hardware and software (eInstruction)
11. IS presentations – Mary Lou mentioned some of accomplishments of the IS staff –presentations at meetings etc... She also mentioned recent initiatives within IS which emphasize the importance of staff development plans.
12. Miscellaneous – Additional information shared by Mary Lou which does not appear in the Executive Summary related to recent news related to budgetary reductions. Special mention was made of reductions to funding for MOREnet and to MOBIUS.

The ITC expressed the opinion that the information in the Executive Summary provided a good overview of IS activity. Members left the meeting with a copy of the document with a recommendation to conduct a personal review of the appendix appearing on pages 12-26.

#### Next ITC Meeting

The next ITC meeting will take place as previously scheduled on June 10, 2005 at 10:00 in the ADC. At that time a decision will be made about the need for additional summer meetings. The meeting ended at 11:40 AM.