

ITC (Information Technology Council) Meeting
August 24, 2005
Minutes

Attendees: Paul Cuddy, Gerald Wyckoff, Roger Pick, Kevin Lujin, Tim Cole, Brenda Dingley (representing Sharon Bostick), Jeffrey Rydberg-Cox, Charles Wurrey, Tom Sandreczki, Janet Carnett, Justin Malyn, Tom Brenneman,

Absent: Larry Gates, Marcus Leach, Mary Lou Hines, Andy Goodenow (representing Mel Tyler), Paul Rudy, Forrest Weddle, Cynthia Amyot,

The meeting began at 1:05PM with the approval of the June 17, 2005 minutes (All minutes are maintained in the ITC folder on Exchange at: All Public Folders \ Kansas City \ Committees \ ITC).

Old Business

A prioritized list of policies requiring review by the ITC was distributed for comment. ITC members volunteered to participate in the review/development of individual policies below and specific target dates for completion stretching through 2005 were set.

1. Network Guidelines (Non-UMKC Hubs and Wireless Systems) (*Aug meeting*)
2. Students Residence Hall Computer Usage (*Cuddy, Lujin – October meeting*)
3. Software Policies (not removing SMS etc.. and user add-on software after installation (*Pick – November meeting*))
4. Server use (hosting non-UMKC web sites, etc.) (*Wyckoff, Pick*)
5. IT purchases with Procards (internet services, cell phones and PDAs)
6. Phone usage (desktop/long distance usage)
7. Wireless network Usage (*Discussed at June meeting*)
8. Student Lab Computer Usage (*Cuddy, Lujin*)
9. Asset Disposal (*Weddle, Amyot – Nov/December meeting*)
10. Email filtering policy (*Wyckoff/Pick – September meeting*)
11. Server Security (added by Justin Malyn) (*Wyckoff, Pick*)
12. Legal procedures policy (*Bostick*)

Charles Wurrey announced that this would be his last ITC meeting and that Tom Sandreczki would join ITC as his alternate. Charles asked the ITC to revisit the issue of the student computer fee money which is no longer available to the individual units to support unit-specific labs. Charles expressed frustration that he has been unable to receive a satisfactory response to this problem since he initially raised the issue several months ago. Other ITC members joined Charles in requesting that a response to this matter be presented at an upcoming ITC meeting. A suggestion that received some support was to request that IS identify a date certain when the funds could be returned to the units. Tom indicated that he recognized the frustration experienced by the faculty

dealing with the shortage in their units. At an upcoming meeting Tom indicated that he would present the infrastructure targets IS has set for networking upgrade. The unit funds which were centralized are being used to address these infrastructure upgrades.

New Business discussed at the August 24 meeting

Policy Review

The Network Policy was distributed at this meeting and the majority of the meeting time was spent reviewing this document. A copy of the edited policy incorporating the suggestions made at the meeting will be distributed at the September meeting. The ITC was unanimous in recommending that IS notify faculty and staff of any planned networking outages or significant upgrades via email.

At the conclusion of the meeting, Tom distributed two handouts: (1) Information Services Update – January thru July 2005, (2) graph of Top IT projects. Due to insufficient time at the August meeting, discussion of these documents was deferred to the September 2005 meeting. Members were encouraged to review these documents prior to the next meeting.

Next ITC Meeting

The following dates were set for upcoming ITC meetings. All meetings will occur in the Hyde Park Room from 2:30-4:30PM.

21 September

19 October

16 November

NO December meeting is planned

The meeting was adjourned at 2:45 PM.