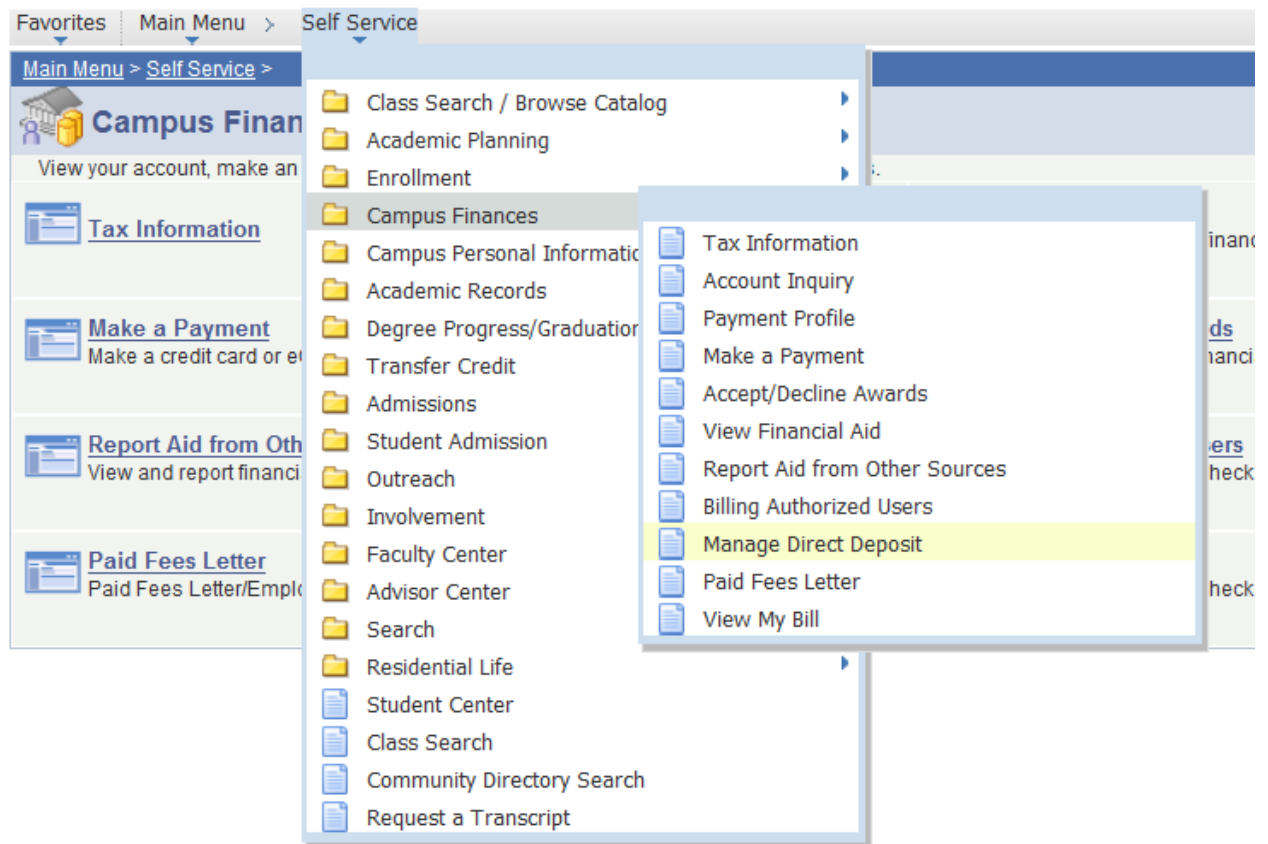


Setting Up Direct Deposit

1. Go to Pathway at <http://pathway.umkc.edu>.
2. Type in your UMKC SSO ID (this is the part of your UMKC email before the @ symbol) and password and click "Sign In."
 - a. If you don't know your SSO or the password, click on "Forgot My Password".

Note: If this is the first-time on Pathway, you must E-Consent, by clicking UM E-Consent on the bottom of the left menu. This will log you out and when you re-enter, you will have another menu option, "Self-Service".

3. Click on Self Service, then Campus Finances, then manage Direct Deposit.



4. Click the "Manage Direct Deposit" button that will appear in the middle of the screen. *Note: Pop-up Blockers must be disabled at this step.*

Favorites | Main Menu > Self Service > Campus Finances > Manage Direct Deposit

Manage Direct Deposit

Signing up for direct deposit will allow excess proceeds from financial aid and overpayments that were applied to your student account to be deposited directly into your checking or savings account. You will receive your money quicker with direct deposit, instead of waiting for a check to be mailed to you.

You will be able to sign up, update or cancel your direct deposit information at any time by clicking the "Manage Direct Deposit" button below. This will redirect you to another page - You will need to log back into MyView upon completing your direct deposit maintenance.

NOTE: Signing up for direct deposit in MyView will not be necessary if you previously (in the past year) have already provided your direct deposit information to the Cashier's office, so you will not need to sign up again.

If you are not expecting any refunds at this time, but wish to take advantage of this benefit in the future, please feel free to sign up now for direct deposit so it will be ready if you need it.

Clicking the button to manage your direct deposit will transfer you to a secure site for entering your information. You will be required to log back in to the system when finished.

Please click the "Manage Direct Deposit" button to continue.

MANAGE DIRECT DEPOSIT

5. A new window will open at this time: Refund Direct Deposit Signup. Check the Update Direct Deposit box and enter your banking information. Click the authorization box and then "Update My Information".

Student Direct Deposit - Windows Internet Explorer

https://sprd.umsystem.edu/bsp/04/EMPLOYEE/ERP/c/UM_APPLICATIONS.UM_SF_DSR_DPST_GEL%9AITS_HDR_CODE=

Student Direct Deposit

Refund Direct Deposit Signup

Student ID: [REDACTED]

Direct Deposit Information

Status: No Direct Deposit

Bank Account Type:

Routing Number:

(See Below)

Account Number: Confirm Account:

(See Below)

Please verify the deposit with your financial institution before disbursing or withdrawing funds.
Earliest possible date for cashiers refunds to be credited to your bank account is the day before classes start; refunds may be credited later for some students.

Direct Deposit Authorization

I authorize the University of Missouri Cashiers Office to direct deposit my Cashiers refund(s) into the account identified above and I am an authorized signer on this account. I am aware that this direct deposit request is valid only for refunds from my Cashiers student account and not for cash checks. I am

Where to Find Routing and Account Numbers

MIDWEST
⑆ 23456789⑆ ⑆ 0⑆ 23456789⑆ ⑆ 123

Your Direct Deposit Account is now set up. Please make sure to update it if any changes are made to your personal banking account.