



## Proof of Employment

*(Current status, dates of service & job title.)*

Give the person seeking your proof of employment:

1. Access options:  
www.theworknumber.com  
or call 1-800-367-5690
2. University of Missouri Employee Code:  
Employees: 13577 Retirees: 13578
3. Your Social Security Number

The Work Number Client Service Center (Mon– Fri, 7:00am–8:00pm, CST)  
1-800-996-7566 (Voice) 1-800-424-0253 (TTY– Deaf)



## Proof of Employment & Income

*(Current status, dates of service, income for current year to date plus past 2 years.)*

- 1) Visit [www.theworknumber.com/employees](http://www.theworknumber.com/employees) or Call 1-800-367-2884
- 2) Enter: The University of Missouri Employer Code:
  - Employees: 13577 Retirees: 13578
  - Your Social Security Number
  - Your first PIN # = last four digits of SSN plus 4 digit year of birth  
(Forgot your PIN number? Contact The Work Number listed in step 1.)
- 3) Select "Create a Salary Key" – Write down the Salary Key
- 4) Give the person seeking proof of your employment & income:
  - The Work Number Access Options:  
www.theworknumber.com or 1-800-367-5690
  - The University of Missouri Employer Code:  
Employees: 13577 Retirees: 13578
  - Your Social Security Number
  - Your Salary Key