

November 16, 2006

TO: Deans and Directors

From: Dr. Bruce Bubacz, Provost
Dr. Mary Lou Hines Fritts, Chief Information Officer

RE: Faculty and Staff Desktop Replacement Plan

We are pleased to announce the seventh annual desktop computer replacement program for UMKC. Attached is a description of the procedures to follow, as well as guidelines to keep in mind as you begin to place orders.

Provost funding is available for most academic units. However, *all* divisions—academic and administrative—are invited and encouraged to participate in this PC replacement initiative. For a complete list of eligible academic units, see the online workstation replacement FAQ. The FAQ link is on the first page of the ordering site. The web address is given below.

The priority for Provost's funding eligibility will be based on these criteria:

- **All *networked* desktop PCs with processors at or below 2.8GHz clock speed AND warranty expiration dates PRIOR to January 1, 2007.**
- **PC laptops with processors at or below the Pentium M AND warranty expiration dates PRIOR to January 1, 2007. (Support Services will aid in identifying these systems.)**
- **Networked Apple G4 Power Macs and older.**
- **Apple laptops at least four years old. (Please contact Support Services for further information.)**

To assist in identifying computers eligible for replacement, Support Services will email departmental inventory reports. The inventories will be sent to Deans and Directors, fiscal officers and technical IT liaisons. Inventories may not be entirely complete, so departments also should look to their internal records and inventories. If you do not receive an inventory sheet, contact Monte Churchman (x1444) or Marilyn Reisenbichler (x1432).

Additional highlights of this year's desktop replacement initiative include the following:

- Academic recipients of Provost funding again will be required to trade in their old computers when the new one is installed.
- Computers can be ordered at <http://kc-iss-webapps:5900/> November 20 through December 12. Delivery will take place in late January or early February.
- If your computer is eligible to be replaced with Provost's funds and you would like to order upgrades to the standard configuration, or you would prefer a Dell or Apple laptop, or a more robust computer, the difference in cost must be paid with department funds.

Complete details for the program are included in the attached document. For other questions, please contact Frank Baker at bakerf@umkc.edu, (x2628).