

J-1 Exchange Visitor Transfer-Out Form

Instructions:

- Obtain an offer letter describing the new work you will be doing and the date you will begin.
 - Complete the top portion of this form.
 - Give the form to your current supervisor or department chair or dean for approval.
 - Provide a copy of your new offer letter and the completed transfer-out form to the Scholar Advisor at ISAO.
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Complete this portion only if you are a current UMKC J-1 Exchange Visitor

Name:

Last (Family) Name _____ First (Given) Name _____ Email: _____

Home Country: _____ Current Department: _____

I hereby request permission to be released from UMKC's Exchange Visitor Program on _____
Month / Day / Year

and to be allowed to transfer to the following Exchange Visitor Program:

Name of Institution and Location

Signature of J-1 Scholar

Date

Attention J-Scholar Supervisor. Please complete the information below and return to: UMKC's Scholar Advisor, International Student Affairs Office, 5235 Rockhill Road, Kansas City 64110-2499.

- I have discussed with the Exchange Visitor above his/her intent to transfer.
- There is no objection to the release of the Exchange Visitor from the current program with UMKC.
- This Exchange Visitor's program participation will end on _____ (date).
- This Exchange Visitor ___ **has** ___ **HAS NOT** fulfilled the requirements of the program at UMKC.

Printed Name: _____ Signature: _____

Telephone: _____ Date: _____

-----TO BE COMPLETED BY J-1 RESPONSIBLE OFFICER-----

DATE RECEIVED: _____

END DATE ON DS-2019: _____

SEVIS RELEASE DATE: _____

TRANSFER OUT PROCESSED ON _____

INITIALS: _____

RO/ARO _____
