

Data Integrity and Reporting Group (DIRG)
Tuesday, January 24, 2006
11:00 am to 12:00 pm
Plaza Room, 2nd Floor Administrative Center
AGENDA

1. Discussion of Charge:

The Group will: 1) define needed core data sets and reports; 2) develop a calendar for routinely producing these data sets and reports; 3) design a systematic process for handling ad hoc data requests; 4) identify and resolve any related data integrity issues to ensure that reported data are reliable and appropriate for their intended use(s); and 5) create a centralized repository containing the documentation and data definitions (i.e., DED) needed to develop and maintain these reporting processes.

2. Discuss Our Approach to these Issues:

- Inventory current routinely run reports, who receives them, and any known data integrity problems
- Identify gaps/issues with current databases and reports
- Develop a work plan for addressing issues
- Form work groups to develop solutions to more long-term, complex problems

3. Discuss Next Steps