

POSITIVE FUND BALANCE REPORT

Responsibility Center/Unit: _____

Date: _____

Breakdown of [Type]¹ Adjusted² December 31, 2008 Fund Balance:

Planned reduction for January 1, 2009 through June 30, 2009 operations³ \$ _____

Contractual commitments to parties outside UMKC (describe in Addendum A): _____
:

Specific, documented commitments to UMKC personnel/units (describe in Addendum B): _____

Pre-planned⁴ reserving from revenues for specific items (describe in Addendum C): _____

Other reserves now earmarked for specific purposes (describe in Addendum D): _____

Unallocated/contingency funds: _____

TOTAL ADJUSTED DECEMBER 31, 2008 FUND BALANCE _____

NOTE: In the narrative descriptions provided in Addenda A through D, please emphasize connections between the corresponding fund balance amounts and your responses to the following budget context planning items (which you are to submit to the Provost's Office and the UBC along with this fund balances report):

- Statement of Responsibility Center Mission and Vision
- Measures of Success (Key Performance Measures)
- Major FYE 2010 Funding Priorities
- Proposed New FYE 2010 Program Initiatives
- Enrollment Management Initiatives (Academic Units Only)
- Summary of Positions (FTE Summary)
- Responsibility Center/Unit Contingency Plan

¹ Insert Operating, Service Operation or Auxiliary, as applicable.

² Adjustment will be reduction for share of elimination of Scholarships/Waivers deficit (if implemented).

³ **FOR THIS PURPOSE ASSUME NO CURRENT FISCAL YEAR HOLDBACK IN STATE MONEY AND NO MAKING OF DISCRETIONARY EXTRAORDINARY EXPENDITURES.**

⁴ This means specific additions to particular reserves budgeted in advance as part of annual expenditures.

ADDENDUM A

Contractual Commitments to Parties Outside of UMKC

[INSERT NARRATIVE DISCUSSION]

ADDENDUM B

Specific, Documented Commitments to UMKC Personnel/Units

[INSERT NARRATIVE DISCUSSION]

ADDENDUM C

Pre-Planned Reserving from Revenues for Specific Items

[INSERT NARRATIVE DISCUSSION]

ADDENDUM D

Other Reserves Now Earmarked for Specific Purposes

[INSERT NARRATIVE DISCUSSION]