

UNIVERSITY BUDGET COMMITTEE

MINUTES OF FEBRUARY 16 , 2009 MEETING

I. Time, Location and Attendance:

- 10:30AM, Provost's Conference Room at Administrative Center
- UBC members present: Gail Hackett (Chair), Betty Drees, Curt Crespino, Lawrence Dreyfus, Gary Ebersole, Tony Luppino, Paris Saunders, Lanny Solomon and Karen Vorst. Absent: Laura Gayle Green.
- Others present: Chancellor Leo Morton, Rick Anderson, Margaret Brommelsiek, Larry Bunce, Karen Wilkerson and John Morrissey.

II. Approval of Minutes of Prior Meeting

- The minutes of the February 12, 2009 meeting, in the form last circulated for the meeting, were approved. It was noted during the course of discussion of this action that the recommended Summer 2009 Summer School enrollment increase incentive plan described in the minutes of the February 12 meeting did not provide for a charge to a unit if its Summer School net tuition is less than the previous summer; but the Committee decided not to recommend modification of the recommended plan to include such a provision.

III. Ongoing UMKC Study of Expense Reductions and Income Generation Initiatives and Relationship to Reports to System

- Chancellor Morton provided further information about the creation of the "data room" to facilitate the work of the Committee, unit leaders and others involved in UMKC budgeting and resource allocation decisions. He gave examples of the types of graphs and charts that will allow for electronic access to useful information on actual results and trends that distinguish between recurring and one time items and take into account regularly updated information.
- The Chancellor explained that with respect to reports called for by the System he will seek reasonable time for us to assemble such data and conduct appropriate due diligence before making specific proposals on areas to cut and on avenues for enhanced revenue generation. The ensuing reports will then be supported by the information available through the data room.

IV. Report on Difficult to Control Expenses for FYE 2010 Planning

- At the Committee's request, Rick Anderson reported on some of the larger items of expense that have historically been difficult to control through discretionary measures. This discussion included the likelihood of being able to make an essentially flat assumption on benefits costs and perhaps project a modest reduction in utilities costs.

V. FYE 2010 Budgeting Instructions for Unit Leaders

- It was agreed that Karen Wilkerson's office will present to the Committee for its review and comment, prior to circulation to UMKC unit leaders, a draft of the instructions the unit leaders will be given regarding the building of FYE 2010 budgets.

VI. Administrative Matters Going Forward

- The next Committee meeting is scheduled to be held in the Provost's Conference room at 3:00-5:00PM on Wednesday, February 25.