Dean's List Policy

Keywords:	academic award, dean's list				
Policy Number:	To be assigned				
Originally Issued:	Prior to 2010	**Revised:**	Spring 2011	**Effective Catalog Cycle:**	Fall 2012
Approved by:	Provost	**Executive Sponsor:**	Provost	**Responsible Office:**	registrar@umkc.edu

I. Policy Statement

The Dean's List is a unit-based student-centric recognition of excellent academic performance. Students must complete a minimum full-time program of 12 graded hours to qualify for the dean's list. The credit/no credit option may not be used as part of the 12 graded hours. The permanent academic records for qualifying students are annotated to reflect this distinction. Official semester grades indicate students who are candidates for the Dean's List.

Criteria for determining the GPA required for a student to be included on their unit Dean's List will be determined by the unit Dean. The specific criteria will be published in the unit undergraduate catalog.

Dean's List criteria will be reviewed annually by each academic unit (College/School) and changes in requirements will be submitted in writing to the Registrar by February 1 each year for inclusion in the next academic catalog.

II. Reason for Policy

This policy was developed to support student academic success and to provide consistent, quality delivery of academic programs and services.

III. Who Should Read this Policy?

All faculty; Academic advisors; All students; Registrar's office personnel

IV. Instructions, Procedures and Related Information

UMKC Catalog; Information from the Registrar's Office; Academic Unit Latin Honor standards

V. Contacts

UMKC Registrar's Office: **Website**: http://www.umkc.edu/registrar/default.asp
Physical Location: 115 Administrative Center, 5115 Oak Street, Kansas City, MO 64110
Mailing Address: 5100 Rockhill Road, Kansas City, MO 64110-2499;
Phone: 816-235-1125; **Fax:** 816-235-5513; **Email:** registrar@umkc.edu

VI. Exclusions

This policy does not apply to graduate students or professional programs in dentistry, law, medicine or pharmacy.

VII. History & Updates

Updated to common policy format March 2011; Revised Spring 2012

VIII. Appendices

None