

## *Curriculum Vita*

### **DAVID LAWRENCE BOUTROS**

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Place of birth: Kansas City, Missouri

### **CURRENT POSITION**

**January 2011 to present:** Assistant Director for the State Historical Society of Missouri Research Center at Kansas City, and University Archivist for the Archives of the University of Missouri-Kansas City, Missouri. Duties involve the administration of the Research Center and the University Archives including the operational, financial, and personnel activities of the Kansas City Center; supervision of full-time professional and part-time paraprofessional and clerical staff members; collection development, acquisition, processing, and maintenance of collections for the Center; providing reference and access to the materials for research use by scholars, students, and the public; and special programming and promotions as are determined to be valuable to achieve the mission of the Historical Society and University Archives.

Adjunct Assistant Professor Graduate Faculty with the Department of History, University of Missouri-Kansas City.

### **PROFESSIONAL EXPERIENCE**

April 1988 - January 2011: Associate Director for the Kansas City branch of the Western Historical Manuscript Collection, a joint collection of the University of Missouri and the State Historical Society of Missouri.

October 1987 - April 1988: Acting Associate Director, Western Historical Manuscript Collection - Kansas City, and Acting Associate Archivist for the University Archives-of the University of Missouri at Kansas City.

May 1985 - October 1987: Senior Manuscript Specialist, Western Historical Manuscript Collection - Kansas City.

April 1980 - May 1985: Manuscript Specialist, Western Historical Manuscript Collection - Kansas City.

May 1977 - April 1980: Archivist, Missouri Valley Room of the Kansas City, MO, Public Library.

August 1975 - April 1977: Research assistant, Missouri Valley Room.

August 1974 - August 1975: Children's Library assistant, East Branch, Kansas City, MO, Public Library.

June 1973 - August 1974: Part-time research assistant, History Department and the Missouri Valley Room, Kansas City, MO, Public Library.

## **FIELDS OF STUDY**

Administration of historical agencies

Archives administration

Historiography and research methodology

Iconography of the urban cityscape

Kansas City Regional History

Trans-Mississippi West

Urban history

## **PROFESSIONAL MEMBERSHIPS**

American Association for State and Local History; Architectural Foundation of Kansas City; Heart of America Chapter-Society of Architectural Historians; Historic Kansas City Foundation; Kansas City Area Archivists; Kansas City Design Center; Kansas State Historical Society; Midwest Archives Conference; Missouri Historical Society; Native Sons and Daughters of Greater Kansas City; Organization of American Historians; Public Works Historical Society; Society of American Archivists; State Historical Society of Missouri.

## **PROFESSIONAL ACTIVITIES**

Member of the planning committee for the Symposium on Archival Preservation, Independence, MO (1975).

Member of the committee training volunteers to conduct a photographic survey of the Northeast District of Kansas City, MO, sponsored by the Historic Kansas City Foundation (1976).

Member of the Development Planning Committee of the Cave Spring Park Association (1976-1978).

Member of the organizing committee of the Kansas City Area Archivists (1978).

President of the Society of the Friends of Missouri Town - 1855 (1978).

Member of the Planning Committee for the American Association of Museums National Convention in Kansas City, MO (1978).

Member of the Advisory Committee to the Landmarks Commission of Kansas City, MO (1978-1980).

Chair of the Research Committee for Possum Trot, sponsored by the Historic Kansas City Foundation (1978-1980).

Board member of the Westport Historical Society (1978-1980).

Treasurer of the Society of the Friends of Missouri Town - 1855 (1979).

Board member of the Society of the Friends of Missouri Town - 1855 (1980).  
Member of the Restoration Coordinating Committee of the Harris-Kearney House owned by the Westport Historical Society (1980).  
Treasurer of the Kansas City Area Archivists (1980-1983).  
Member of the organizing committee of the Heritage League of Greater Kansas City (1981).  
Member of the Publication Committee, Kansas City Area Archivists (1982-1986, 1988-1990).  
Treasurer of the Heritage League of Greater Kansas City (1982-1985).  
Consultant to the Jackson County Historical Society Archives on the care and use of their photographic collections (1983).  
Member of the Midwest Archives Conference Local Arrangements Committee for the Fall 1984 meeting in Kansas City (1983-1984).  
Chair of the Publication Committee, Kansas City Area Archivists (1983-1985).  
Board member of the Heritage League of Greater Kansas City (1985-1995).  
Volunteer consultant for not-for-profit agencies with the Center for Management Assistance, Kansas City, MO (1985-1987).  
Book Review Editor for *Imprint: Journal of the American Historical Print Collectors Society* (1985-1988).  
Consultant to the Native Sons of Greater Kansas City on the care of the Native Sons Archives (1986).  
Chair of the Membership Committee, Kansas City Area Archivists (1986-1987).  
Member of the Education Committee, Kansas City Area Archivists (1986-1992).  
Chair of the Automation Committee, Kansas City Area Archivists (1987-1988).  
Member of the Midwest Archives Conference Program Committee for the 1988 Spring Meeting (1987-1988).  
Co-chair, Kansas City Area Archivists (1988-1991).  
Consultant to the Missouri Valley Room, Kansas City Public Library on the care of photographs (1988).  
Vice-president and acting President, Heritage League of Greater Kansas City (1990-1991).  
Member, Regional Amenities Task Force of the Mid-America Regional Council, (1990-1996).  
Board member of the Edgar Snow Memorial Fund (1991-1993).  
President, Heritage League of Greater Kansas City (1991-1992).  
Member, Midwest Archives Conference Education Committee (1991-1997).  
Member of the Midwest Archives Conference Program Committee for the 1993 Spring Meeting (1992-1993).  
Coordinator for the 3rd District for the Missouri History Day contest (1991-1998).  
Consultant, Cass County Historical Society, Visiting Scholar program (1992-1993).

Elected member of the Midwest Archives Conference Nominating Committee for the (1994-1995).

Member, Urban Fabric Perspective Group, *Focus Kansas City: Strategic and Comprehensive Planning for Kansas City, Missouri*, (1993-1994).

Member of the Midwest Archives Conference Program Committee for the 1995 Spring Meeting (1994-1995).

Member of the Midwest Archives Conference Local Arrangements Committee for the 1995 Fall Meeting in Topeka, Kansas (1994-1995).

Member of the Minority Scholarship Committee, Kansas City Area Archivists (1995-2003).

Chair of the Nominations and Awards Committee, Kansas City Area Archivists (1996-1998).

Member of the Midwest Archives Conference Program Committee for the 1998 Spring Meeting (1997-1998).

Member of the Board, Architectural Foundation of Kansas City (1998-2006).

Member of the Nominations and Awards Committee, Kansas City Area Archivists (1998-2003).

Member committee for planning for the 3rd District for the Missouri History Day contest (1998-2003).

Member, planning committee for symposium, *Doing History Together*, April 22-23, 1999, (1998-1999).

Elected Fellow, Kansas City Area Archivist, (June 1999).

Member, KC150 History Committee (1999-2000).

Member, Kansas City Century Box Committee (1999-2001).

Production editor, Kansas City Area Archivists newsletter (2000-2005).

Member, Metadata subcommittee of the Missouri Digitization Project (2000-2002).

Co-chair, Midwest Archives Conference Local Arrangements Committee for the 2003 Spring Meeting in Kansas City (2001-2003).

Appointed, member of the Johnson County (KS) Heritage Trust Fund Board (2002-2011).

Vice-president, Architectural Foundation of Kansas City (2002-2005).

Member, Digital Imaging Grant Review Committee, Missouri State Library, (2003- )

Vice-president, the Johnson County (KS) Heritage Trust Fund Board (2004-2007).

Appointed, member of the Kansas City Museum Advisory Board (2010- ).

## **PRESENTATIONS, PUBLICATIONS, AND GRANTS**

Paper, "Arrangement and care of oversize items," Midwest Archives Conference, Chicago, Illinois, May 4-7, 1983.

Paper, "The West Illustrated: Herrmann J. Meyer's views of the Missouri River towns," The Mid-America History Conference, Springfield, MO, September 15-17, 1983.

- Co-editor, *A disaster preparedness manual for eastern Kansas and western Missouri: A bibliography and checklist for archives, libraries, manuscript collections and museums, and A list of resources for 1983 for archives, libraries, manuscript collections and museums in eastern Kansas and western Missouri*, Kansas City Area Archivists, 1983.
- Instructor, "The use of graphic images as historical documents," University of Missouri - Kansas City, Summer Session, 1984.
- Article, "The West Illustrated: Meyer's view of the Missouri River towns," *Imprint*, Autumn, 1984; Reprinted in the *Missouri Historical Review*, April, 1986.
- Chairperson of the session, "Historical agency consortia: Do they really work?" at the American Association for State and Local History Annual Meeting, Topeka, Kansas, September 13, 1985.
- Paper, "The use of pictures in local historical research," Symposium on the care and use of photographs at the Kansas City Museum, Kansas City, MO, March 1, 1986.
- Paper, "A call to action: Cooperative approaches to disaster preparedness for Missouri's cultural institutions," at the Annual meeting of the Missouri Library Association, Kansas City, MO, October 2, 1986.
- Paper, "Computers in the archives," at the Kansas City Area Archivists' symposium, "History 'ON LINE:' Computers and historical collections," April 25, 1987.
- Paper, "Bridging the chasm: Converting manual systems to automated reference tools," at the Annual meeting of the Society of American Archivist, New York City, September 4, 1987.
- Chairperson of the session, "Computer literacy: Training historians for the future," at the Ninth Mid-America Conference on History, Springfield, MO, September 24, 1987.
- Paper, "A review of dBase III+," at the Midwest Archives Conference, Columbia, MO, October 16, 1987.
- Paper, "The use of pictures as historical documents," at the tenth Mid-America Conference on History, Lawrence, Kansas, September 5, 1988.
- Paper, "The processing of oral history materials," at the Kansas City Area Archivists' symposium, "Speaking of History: An exploration of the methods and uses of oral history," April 21, 1990.
- Paper, "Business as usual: Thoughts on the collecting the records of small businesses," Midwest Archives Conference, Chicago, Illinois, May 13-15, 1990.
- Instructor, "Historiography and Method" (History 301), University of Missouri - Kansas City.
- Visiting Professor, Hangzhou University, Peoples Republic of China, on archival methodology and theory, and historiography and historical research methods, November 1991 to February 1992.

- Principle investigator for a Missouri Humanities Council grant for the symposium, *Sacred Encounters: The Missouri Valley Experience*, Kansas City, MO, July 15-16, 1994.
- Co-editor, *A Legacy of Design: An Historical Survey of the Kansas City Parks and Boulevard System, 1893-1940*, Kansas City Center for Design Education and Research and the Western Historical Manuscript Collection-Kansas City, 1995.
- Editor, *Charles N. Kimball Lecture Series*, Western Historical Manuscript Collection-Kansas City, (1995- ).
- Principle investigator, NHPRC grant for the processing the records of the landscape and city-planning firm of Hare and Hare (1996-1998).
- Instructor, "Researching Kansas City History: Historiography and Method" University of Missouri - Kansas City.
- Director, State Historical Society of Missouri/WHMC-KC project, *150 Voices...150 Stories: an oral history project for Kansas City*, (2000- ).
- Editor, *Cher oncle...Cher papa: the letters of Francois and Berenice Chouteau*, by Dorothy Marra, Western Historical Manuscript Collection-Kansas City, 2001.
- Creator and editor of the WebPages for the Western Historical Manuscript Collection-Kansas City ([www.umkc.edu/WHMCKC/](http://www.umkc.edu/WHMCKC/)), UMKC Archives ([www.umkc.edu/University\\_Archives](http://www.umkc.edu/University_Archives)), and Kansas City Area Archives ([www.umkc.edu/KCAA](http://www.umkc.edu/KCAA)). Content includes in electronic publication of the Charles N. Kimball Lectures, the Midcontinent Perspective Lectures, *Planning for Permanence: the Speeches of J.C. Nichols*, the Kansas City Regional History Index, and various web-based exhibits.
- Paper, "Confluence of People and Place: The Chouteau Posts on the Missouri and Kansas Rivers," at the Missouri History Conference, Kansas City, MO, April 19, 2002.
- Article, "Confluence of People and Place: The Chouteau Posts on the Missouri and Kansas Rivers," in the *Missouri Historical Review*, October, 2002.
- Paper, "Travelin' Archives: Cooperative Lending Networks—the Missouri Experience," Midwest Archives Conference, Milwaukee, Wisconsin, April 29 - May 1, 2004.
- Paper, "Uncovering Sources for Environmental Research at the Western Historical Manuscript Collection (WHMC): How to Locate and Use Them," at the Missouri History Conference, Maryville, MO, April 15, 2005.
- Article, "Ilus Winfield Davis (1917-1996) Papers (KC0375)" in the *Missouri Historical Review*, July, 2006.
- Article, "The William Volker and Company" in the *Missouri Historical Review*, July, 2007.
- Paper, "Missouri's Airline: TWA's 'Around the World Service'" at the Missouri History Conference, Columbia, MO, April 3, 2008.
- Article, "Missouri's Airline: TWA's "Around the World Service" in the *Missouri Historical Review*, July, 2008.

Article, "Foundations of the Jewish Community in Kansas City" in the *Missouri Historical Review*, July, 2009.

Article, "Augustus Koch, City Viewmaker" in the *Missouri Historical Review*, July, 2010.

Article, "Charles N. Kimball: A Mentor to the Community" in the *Missouri Historical Review*, July, 2011.

Editor, Web publication of the *TWA Skyliner Magazine*, 1929-2002.

[www.umkc.edu/WHMCKC/TWA/TWASkyliner.htm](http://www.umkc.edu/WHMCKC/TWA/TWASkyliner.htm).

Various short articles for the State Historical Society of Missouri newsletter, *Missouri Times*, 2005- .

## **EDUCATIONAL RECORD**

Bachelor of Arts in History, Southwest Missouri State University, Springfield, Missouri (1973).

Master of Arts in History, University of Missouri at Kansas City, Missouri (1983).

Master of Public Administration, with an emphasis on non-profit cultural agencies, University of Missouri at Kansas City, Missouri (1985).

Post-graduate work in the doctoral program in History at the University of Kansas.

## **ACADEMIC HONORS**

Membership in Phi Alpha Theta, the National Honor Society in History

Membership in Pi Alpha Alpha, the National Honor Society for Public Affairs and Administration

## **SPECIAL TRAINING**

Courses for credit:

Archival Internship at the National Archives - Kansas City Branch, Kansas City, Missouri

Archival Internship at the Harry S. Truman Library and Museum, Independence, Missouri

Summer Institute for Archival Studies at Denver University, Denver, Colorado

Museum Studies at the University of Missouri at Kansas City, Missouri

Historical Administration at the University of Kansas, Lawrence, Kansas

Non-credit courses and seminars:

Symposium on Archival Preservation, Independence, MO, September 12-13, 1975

Seminar on the Care and Use of Historic Photographs, Madison, Wisconsin, May 9-24, 1976

Seminar on Microform Technology, Kansas City, MO, October 21, 1976

- 19th Annual Williamsburg Seminar for Historical Administration, Williamsburg, Virginia, June-July, 1977
- Symposium on Historic Photographs, Kansas City, MO, April 10, 1982
- Symposium on Disaster Preparedness for Archives, Libraries and Museums, Kansas City, MO, April 15, 1983
- Symposium on Conservation Microfilm and Microfilm Conservation, Columbia, MO, June 17-18, 1983
- Seminar on Marketing for Non-Profit Organizations, Kansas City, MO, September 22, 1983
- Workshop on Preservation and Conservation of Library and Archives Materials, Kansas City, MO, November 13, 1984
- Symposium on Archival Outreach Programming, Kansas City, MO, June 29, 1985
- Seminars on the Responsibilities of Non-profit Trusteeship, Kansas City, MO, June 8 and November 16, 1985
- Symposium on Computers and Historical Collections, Kansas City, MO, April 25, 1987
- Workshop on the USMARC/AMC Format, Kansas City, MO, August 19, 1988
- Symposium on Photographs and Electronic Media in Historical Collections, Kansas City, MO, April 21, 1989
- Workshop on Marketing for historical agencies, Kansas City, MO, April 22, 1990
- Symposium on Marketing for Archives and Museums, Kansas City, MO, April 27, 1991
- Symposium on the Care of Moving Images, Kansas City, MO, April 23, 1992
- Symposium on the Digital Formats for Access and Preservation in the Archives, Lawrence, Kansas, March 26, 1994
- Symposium, School for Scanning, Chicago, June 2-4, 1999