

## FERPA Training and Exam

The FERPA Training and required exam can be accessed at <https://canvas.umsystem.edu/> by logging in with your UM System Email and Password. Select the FERPA Training tile.

Anyone that needs access to the FERPA Training site must have an active HR appointment. New employees to UMKC will be auto-enrolled into the FERPA Training site once they have an active HR appointment.

- Before getting access to any system that uses student data (Canvas, Pathway, Connect, Cognos, PlanMyDegree, Slate, etc.) new employees must pass the FERPA exam (at the end of the training) with an 80% or greater score.
- Users that have already passed FERPA are not required to take the exam again in Canvas, with a few exceptions.
  - If a user takes the exam again and fails it, they will be required to re-take until they get a passing score.
  - If a user commits a FERPA violation, they will be required to re-take and pass the exam.
- Questions related to accessing Canvas can be directed to [canvas@umsystem.edu](mailto:canvas@umsystem.edu)
- Questions related to FERPA can be directed to [registrar@umkc.edu](mailto:registrar@umkc.edu)

