



General Education Petition for Exception

Last Name		Student ID#	
First Name		Date	
Academic Unit		Major	
UMKC Email		Phone	

INSTRUCTIONS: Mark the appropriate section (A, B, or C) indicating the type of petition you are submitting. Ensure all appropriate information is included. Signatures must be physical or Adobe Digital signatures. Email to academicpetitions@umkc.edu. **IMPORTANT:** This form must be completed in consultation with your Academic Advisor. It must be signed by and submitted to your Academic Advisor for official submission to the General Education Coordinator.

A) PETITION FOR TRANSFER COURSE TO APPLY TO GENERAL EDUCATION REQUIREMENT

1. Transfer Course Information

College/University (Where course was taken)	
Course Number	
Course Title	
Credit Hours	
Term in which the course was taken	
How is the course currently coded?	
What General Education requirement did this fulfill at the sending institution?	
Provide link to sending institution's General Education requirements	
How many total credit hours has the student completed?	

2. Course Equivalency Information

2.A) Do you believe this course has an exact equivalent at UMKC (i.e., HISTORY 101 or MATH 110)?

- YES - Petition is not appropriate. Course should be sent through Course Equivalency Review Workflow.
 NO - There is no UMKC course equivalent, but the course was taken as part of the sending institution's general education curriculum.

The course has been evaluated and given a UMKC course equivalency that does not satisfy general education requirements, but the course was taken as part of the sending institution's general education curriculum.

List current course code here: _____

3. Exception Justification and Documentation

3.A) Attach a copy of the course syllabus.

3.B) Provide the Course Description and Learning Outcomes/Objectives below or highlight them in the attached syllabus.

3.C) Provide documentation of the course as being a part of the sending institution's General Education requirements. (e.g., link to the catalog with page number)

3.D) Which of the General Education requirement(s) do you think this course fulfills?

UMKC Essentials (GE 2.0)

- Written Communication Skills
- Oral Communication Skills
- Math Pathway
- CT: Natural & Physical Sciences*
- CT: Arts & Humanities*
- CT: Social & Behavioral Sciences*

MOTR Core42

- Written Communication Skills
- Oral Communication Skills
- Math Pathway
- Natural & Physical Sciences
- Arts & Humanities
- Social & Behavioral Sciences

Other...

- _____
If GE 1.0, please indicate here.

*Requires 6 credit hours of Core42 approved coursework to satisfy.

3.E) Justification of how the coursework meets and/or aligns with the requirement's learning outcomes. (Attach additional pages as necessary)

B) PETITION FOR REVIEW OF COMPLETION FOR GENERAL EDUCATION

Justification of how the student has fulfilled General Education Learning Outcomes. (Attach additional pages as necessary)

C) OTHER

Explanation of petition and justification. (Attach additional pages as necessary)

SIGNATURES

Student Name		Signature		Date	
Advisor Name		Signature		Date	

Signature above verifies form is complete and ready for review by General Education Coordinator and does not indicate a recommendation for approval. Advisor submits the petition via email to the UMKC General Education Coordinator for office review (academicpetitions@umkc.edu).