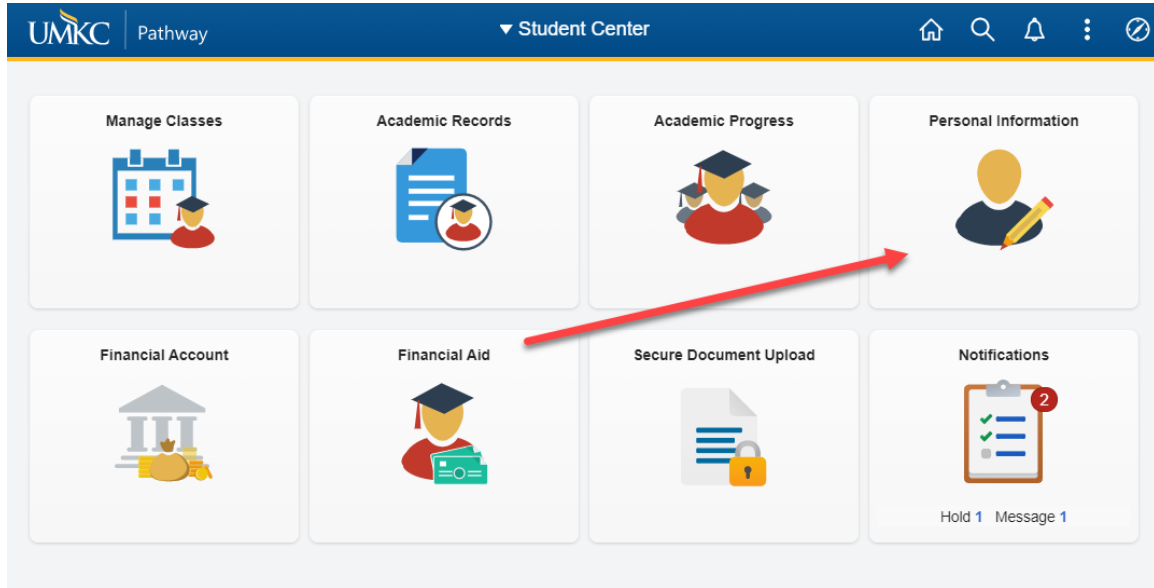


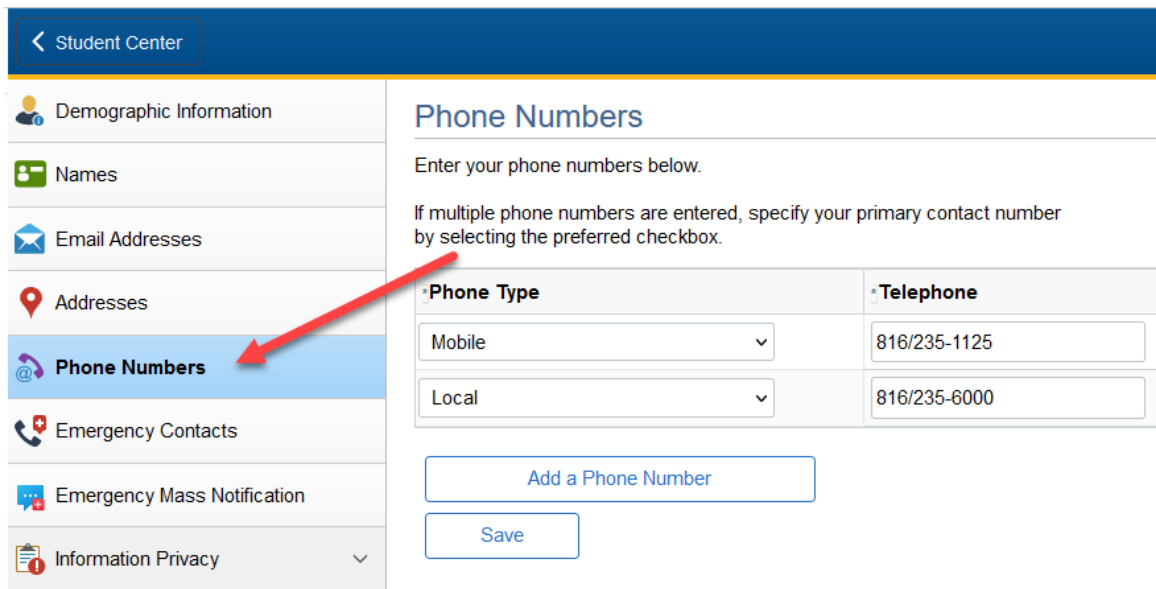
Pathway help: Provide a Text Message Number

OFFICE OF REGISTRATION & RECORDS

You can provide UMKC with a text message number to use in the case of a campus emergency.




Step	Action
1.	Click the Personal Information tile
2.	Click Phone Numbers in the left menu



Pathway help: Provide a Text Message Number




OFFICE OF REGISTRATION & RECORDS

Step	Action
3.	Click the Add a Phone Number link. 
4.	Click the dropdown to display all the phone type options.
5.	Select Text Messaging from the list by clicking on it.

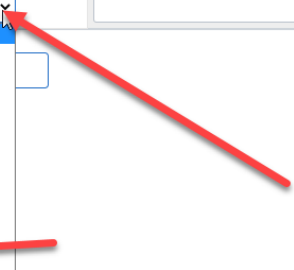
Phone Numbers



Enter your phone numbers below.

If multiple phone numbers are entered, specify your primary contact number by selecting the preferred checkbox.

Phone Type	Telephone	Ext	Country	Preferred	
Mobile	816/235-1125			<input type="checkbox"/>	
Local	816/235-6000			<input checked="" type="checkbox"/>	
				<input type="checkbox"/>	

- Billing
- Business
- Fax - Home
- Fax - Work (non-UM)
- Home
- Local
- Mailing
- Mobile
- Pager 1
- Permanent
- Text Messaging
- Work



Step	Action
6.	Enter your mobile or pager number that receives text messages into the Telephone field. Enter the number with no dashes, for example: "8162351215"
7.	Click the Save button. 
8.	You may also delete a previously entered Text Message number by clicking the trash can icon next to the number 
9.	You have now provided UMKC with a text message number to use in emergencies. End of Procedure.