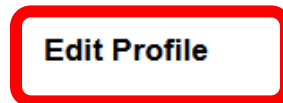
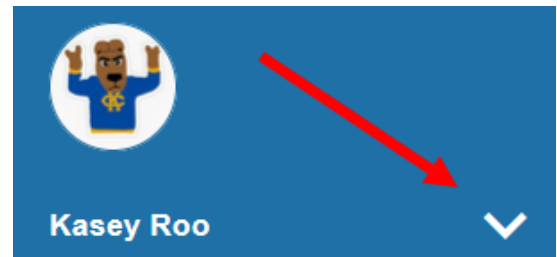


Set up your profile

Make it easier for your instructors and advisors to get to know you and stay in contact.

Your profile lets instructors and advisors know who you are and how to contact you. It also gives you control over how you wish to receive emails.

1. Open the navigation menu and click your name, and then Profile to open your profile.
2. Under the **Edit Profile** tab you can customize your profile by uploading a photo and adding a secondary email and cell phone for receiving Connect emails.



3. Under the **Notifications** tab you can customize where and how you receive notifications and reminders.

Email Notifications

In addition to my institution email, send to my Alternate Email:
caseykroo@hotmail.com

Preferences

Set preferences for text and email notifications.

Appointments

Customize the timing of your appointment reminders.

Remind me **before the start**:
30 minutes

Remind me of the appointment:
8:00 am the day before