

**UNIVERSITY OF MISSOURI-KANSAS CITY STATEMENT OF FINANCIAL RESPONSIBILITY
2023-2024 Dual Credit HSCP Requirements**

If a HSCP student does not prepay in full for HSCP classes, the student’s parent or legal guardian must agree to the UMKC Statement of Financial Responsibility in order for the student/parent to make monthly payments on the balance and maintain enrollment status.

Payment of Fees

All fees are due and payable to the University and are the student’s responsibility to pay as the result of registration or other activity that incurred charges to the student; including parking, library, and bookstore charges. High School/College Partnership (HSCP) students require parental permission to take classes, the responsibility for payment is shared equally by whichever parent or guardian signs the permission/enrollment form. Students who register for an HSCP class are required to pay for the class, even if they later opt not to take the class for college credit. **The cost per credit hour is listed on the HSCP enrollment form and at the bottom of the 2nd page of this form.**

All payments received are final, no changes or adjustments are allowed to the payment amount once the payment has been processed. Reassessment of fees will still occur based on the established reassessment schedule.

Payment Methods

- *Personal checks* – Personal checks can be mailed to or submitted in person at the Cashier Office. Returned checks will incur a \$25 service charge per check. A student presenting a check for fees to the University that is returned unpaid and remains unpaid after the close of the regular registration period may be considered a late registrant and be subject to the late registration fee; the enrollment may also be subject to cancellation.

- *E-check* - Electronic check payment can be made for the amount due online via Pathway. There is no processing fee associated with electronic check payments. A \$25 returned check fee will be charged for any electronic checks that are not honored by your bank.

- *MasterCard, Discover, or American Express* - Credit card payments may only be made through our third party vendor which can be accessed via Pathway. Payment will be accepted on the student’s account up to the credit limit of the card holder and may not exceed the amount due. Be aware that a 2.95% (or minimum of \$3.00) convenience fee will apply to the amount of the payment. Refunds based on credit card payments will be refunded to the credit card.

Personal Banking Online Payment Delays

Payments made with your online banking service may result in a significant delay in the processing. The University makes no guarantees that your payment can be received and processed by the due date.

Returned Checks

Any check not honored by your bank will result in a \$25 returned check fee. If the returned check, including e-check payments, was written to pay a prior term balance, your classes may be subject to cancellation. Any checks written to UMKC for other departments may be charged to your student account and billed by the Cashiers Office. Such charges will incur all related billing fees. The University reserves the right to suspend or deny check- writing and electronic check privileges to any student/parent/responsible party with repeated returned/not honored payment transactions.

Billing & Monthly Payment Plan

HSCP Students will receive a mailed statement of their balance once their enrollment is finalized. **Statements are mailed to the student’s attention (not the parent/guardian) at the address the student provides on their enrollment forms.** Statements are typically sent with a 20-25 day lead time and payments are due on the 10th of the month. It is the student’s responsibility to keep their billing address up to date with the UMKC Cashiers and Collections Office. Student can also view their billing statements on the UMKC Pathway System.

The student is billed for the full account balance for each payment date. However, a minimum payment amount is allowed. The minimum payment amount is derived by dividing the current term charges by the number of scheduled payment dates remaining in the semester, and adding the total of any previous semester remaining balance. The required minimum payment must be made by the due date to avoid late fees. You may pay the total minimum due or any amount greater than the required minimum. Any payment amount less than the total Adjusted Account Balance will result in a 1 percent monthly finance charge on the unpaid remainder.

Fall 2023 Semester Due Dates	Spring 2024 Semester Due Dates
33% of balance due Oct. 20 th	33% of balance due March 20 th
66% of balance due Nov. 20 th	66% of balance due April 20 th
100% of balance due Dec. 20 th	100% of balance due May 20 th

Monthly Late Payment Fees & Finance Charges

Student accounts will be subject to a \$25.00 monthly late fee every billing period when payment is not received and processed by the scheduled due date as communicated on the student’s Monthly Billing Statement. Payments need to be received by no later than the 10th of each month to avoid a late charge.

The University will assess a monthly 1% finance charge on any account that remains unpaid after the payment due date. A finance charge is assessed on any remaining Adjusted Amount Due after the payment due date; therefore, it is to the advantage of the student to avoid finance charges by paying the account balance in full.

Fee Reassessment for Adding Classes, Dropping Classes, Cancellation or Withdrawal from School

Fees will be reassessed for students who officially cancel classes, withdraw from the University or add/drop classes. Such fees are reassessed and reduced in accordance with the Withdrawal schedule for each term found on the HSCP Web site and stated below.

Current HSCP Students Only	Fall 2023 Semester	Spring 2024 Semester
100% Refund with no grade	10/13/23	03/08/24
50% Refund with “W” grade	10/27/23	03/29/24
Last day to withdraw with “W” or “WF”	11/06/23	04/01/24
End of Term	12/04/23	04/29/24

Withdrawal Requirements

All HSCP classes are for college credit and have an associated cost of attending. It is the student’s responsibility to formally notify the HSCP Office of their intention to withdraw from any college credit class. The student must follow proper procedures when withdrawing from the University. Failure to pay fees, failure to receive financial aid, failure to attend class or refusing financial aid does not constitute an official withdrawal from University of Missouri-Kansas City.

Financial Holds

Any student who owes a balance to the University of Missouri – Kansas City will be unable to receive a copy of a transcript or diploma until that balance is paid in full and will have a financial hold assigned to prevent a transcript/diploma from being issued. If payment is not received by the due date communicated on your monthly billing statement, an additional financial hold will be assigned and may prevent enrollment in the current or future semesters. Students may contact the UMKC Cashiers & Collections Office for instructions on how to remove holds or request extended payment terms.

Prepayment Acceptance and Eligibility

Acceptance of prepayment does not guarantee enrollment. Students must meet all enrollment requirements and resolve any outstanding University enrollment holds including, but not limited to: financial holds, academic holds, or library or parking fine holds prior to being enrolled in classes.

Delinquent Indebtedness

The University will pursue any and all collection efforts and practices including referring the account to a collection agency and/or attorney and reporting to the credit bureau of the responsible party/parent. The account will be assessed all additional collection charges associated with the collection of the debt including but not limited to: collection agency fees, reasonable attorney’s fees, court costs and all other charges allowed by law not to exceed 30 percent of the total charges. Any information (including cell phone numbers, email addresses, and loan references) provided by the student or parent/guardian may be used in attempts to collect unpaid debt by the University or an approved third party collection agency.

Right to Modify

The University reserves the right to modify by increase or decrease the fees charged for attendance and other services at the University, including but not limited to educational fees, at any time when in the discretion of the governing board the same is in the best interest of the University, provided that no increases can or will be effective unless approved by the governing board not less than 30 days prior to the beginning of the academic term (semester, etc.,) to which the fees are applicable, with all modification of fees to be effective irrespective as to whether fees have or have not been paid by or on behalf of a student prior to the effective date of the modification.

Bankruptcy

Educational debt and related fees are generally non-dischargeable in bankruptcy and will still be owed after the bankruptcy has closed. Except in certain limited situations, this means that a student/parent/responsible party will still owe this debt to the University after the bankruptcy. I understand and agree that my registration and acceptance of the terms of this Statement of Financial Responsibility constitutes a promissory note (i.e. a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which the University is providing me educational services, deferring some or all of my payment obligations for those services.

HSCP Tuition Assistance

Tuition Assistance is available for two separate categories, which are financial need and/or merit. To request this assistance, students participating in the HSCP program must demonstrate a genuine financial need and/or high academic performance and agree to pay the remaining balance of the tuition, during the semester the course is offered. To be considered for Tuition Assistance the student must submit a completed Request for Tuition Assistance to the HSCP office by the registration deadline. If a student has received tuition assistance in the past, that does not guarantee tuition assistance for the current semester.

I attest that I have read, understand, and agree to all the guidelines on both pages of the UMKC Statement of Financial Responsibility

_____	_____	_____	_____
Printed Student Name	Student Signature	UMKC Student ID OR last 4 of SSN	Date
_____	_____	_____	_____
Printed Parent/Guardian full Name	Parent/Guardian Signature	Parent/Guardian last 4 of SSN	Date

PLEASE COMPLETE WITH BLUE OR BLACK INK.

Pre-payment can be made online with credit card at: <https://www.umkc.edu/hscp/tuition/index.html>.

Payments can also be mailed to: UMKC Cashiers & Collections Office AC #112 5000 Holmes Rd. Kansas City, MO 64110

Make your check payable to UMKC and include the student’s full name and either the student’s 8 digit UMKC ID # or SSN on the check so that we can match the payment to the correct account. Please do not mail cash.

The cost of standard HSCP classes for the 2023-2024 academic year is \$75.00 per credit hour.