
2. Type in your UMKC SSO ID (this is the part of your UMKC email before the @ symbol) and password and click “Sign In.”

   Note: If this is the first-time on Pathway, you must E-Consent, by clicking UM E-Consent on the bottom of the left menu. This will log you out and when you re-enter, you will have another menu option, “Self-Service”.

3. Click on Self Service, then Student Center. Scroll down to the “Finances” section of the Student Center page. Click on the Log Into TouchNet link in the middle of the Finances section.

   Note: Pop-up Blockers must be disabled at this step.

4. You will be directed to a UM System site and will need to re-enter your UMKC SSO ID and password in order to authenticate in to the TouchNet system.

5. Once authenticated, the TouchNet site will appear. You will be able to see your total balance on the Welcome screen and any current statements will appear on the bottom of the Welcome screen. If you know how much you want to pay, click on Make Payment or use the Express Pay box. If you are wanting to make a minimum payment, but unsure of the amount, click on View Statements to see your most recent bill.
6. If you click on Make a Payment or use the Express Pay box, the system will immediately take you to the Account Payment process. First, select the date you would like the payment to be initiated. Keep in mind that this MUST occur prior to the payment due date in order to avoid late fees. Then, type in the amount you wish to pay. The default is the total current balance, but you may modify that in order to reflect the amount you actually would like to pay. Click Continue.

7. If you have set up a Payment Profile, the payment method will default to your preferred method. If you would like to use a different Payment Method, click on Change Payment Method. If no profile is set up, you can enter the payment account details and save for future use. Please note that neither the Cashiers Office nor an authorized user can access the details of your preferred payment method. If you are paying via eCheck, once this page is complete, click on Submit Payment and you will receive confirmation.
8. If you are paying via credit card, you will need to Change Payment Method and click on Credit Card via PayPath. Please note that credit card payments do incur a non-refundable service fee of 2.85% with a minimum charge of $3.00. Click Continue and the confirmation screen will allow you to “Continue to Paypath” – PayPath will open in a new window.
9. Enter the Student Date of Birth and Last Name and click Continue. A confirmation will appear and you will need to Continue through that as well.

Welcome to the PayPath Payment Service!

This service allows you to make real-time Credit or Debit card payments for University of Missouri-Kansas City student accounts. PayPath accepts most major Credit/Debit cards for your convenience. A non-refundable PayPath service charge of 2.85% (minimum $3.00) will be added to your card payment. You will be given an opportunity to approve your payment prior to processing. Your campus also accepts ACH bank transfers outside of this service without charge. Thank you for using PayPath.

Please enter the following information:

Student date of birth: 6 10 2000

Student last name:

Term: Spring 2018

Student ID: 02250024 - Student Account

Amount: $1,897.76

PayPath Payment Service accepts:

Amount

Payment

Confirmation

Receipt

Payment Amount Information

In addition to the amount paid to University of Missouri-Kansas City, a non-refundable PayPath Service Fee of 2.85% will be added to your payment with a minimum charge of $3.00. You will have an opportunity to approve the complete transaction before submitting payment.

Payment amount: $1,897.76
10. Enter the Credit Card details and billing information.

11. Review the payment transaction and agree to the terms and conditions. Please note the PayPath Payment Service Fee amount will show on this page. Click on the Submit Payment button.
Student: Making a Payment

How to pay in TouchNet if your balance is showing as a negative.

Anticipated aid may make it appear that your balance is negative and do not owe UMKC any money. Your balance may show a negative as a result of your current anticipated aid even if you owe for a prior term.

To make a payment when your balance is negative due to anticipated aid you can follow these steps.
1. Click on the circle the left of Current account balance
2. Click in the box on the right and type in the dollar amount of the payment
3. Check to make sure the payment amount is current next to Payment total
4. Click continue

The example below indicates that the current account balance is -842.79 (due to Spring 2021 anticipated aid) but still owes a balance for Fall 2020, Summer 2020 and Spring 2020 for $152.21. To pay the $152.21 owed for the prior terms you would need to follow the steps outlined in red.

Please note that if you have a negative balance but no anticipated aid, you cannot make a payment in TouchNet. An example would be if you previously overpaid and there is a credit balance, credits were issued that create a credit balance, or your aid disbursed but has not refunded yet.