VOLKER NEIGHBORHOOD COUNCIL

BY-LAWS

(Adopted JULY 17, 2009)

ARTICLE I. Name of Organization

The name of the organization is the Volker Neighborhood Council, hereinafter referred to as “VNC”.

ARTICLE II. Area of Representation

The council is composed of representatives from neighborhoods with shared boundaries to the University of Missouri Volker Campus or property owned by the Curators of the University of Missouri.

ARTICLE III. Purpose and Objectives

Section 1. The purpose is to advise the University of Missouri Kansas City (UMKC) on issues impacting the Volker campus or impacting neighborhoods around the campus. The group also functions to assist the University in both short and long term planning of actions that impact the neighborhoods.

Section 2. The goals and objectives of the Council are to:

1. Continue and enhance dialogue between neighborhood groups and UMKC and its representative staff.

2. Advise UMKC on opportunities to establish and maintain a vibrant and healthy community around the Volker campus and specifically Rockhill Crest.

3. Encourage maintenance and improvements of UMKC owned residential and business properties through cooperative efforts, using Kansas City, Missouri residential property maintenance codes and zoning as a guideline.

4. Promote safety and security in the neighborhood.

5. Inform the University of Missouri Volker Campus of neighborhood needs and concerns and work in a collaborative manner for solutions and resolutions.

6. Encourage UMKC to provide the neighborhoods the opportunity for collaborative input on capital improvements, changes/updates to the master plan and campus events.
ARTICLE IV. Membership

Section 1. Voting Membership

There are two voting representatives from each of the adjacent neighborhoods to the Volker Campus of UMKC:
1. Rockhill Crest
2. Crestwood
3. Troostwood
4. Troost Plateau
5. Rockhill Ridge
6. South Plaza
7. Rockhill Homes
8. Countryside

*In addition, there is one vote from representatives of the 49-63 umbrella neighborhood organization.

Representatives are designated by the President of each neighborhood association, in the manner they choose to serve for two consecutive years. Representatives would be affirmed each year by their neighborhood President for the purpose of accurate records.

Section 2. Changes in Membership

Additions to the VNC may be approved for membership by a majority vote of the Council.

Section 3. Non-voting Membership

City officials, including 4th District planners and elected officials representing areas of VNC neighborhoods are welcomed as non-voting members.

Section 4. Voting

1. Each representative has one vote (2 per neighborhood and 1 for 49-63).
2. At least one of the two representatives must be present for a neighborhood to cast a vote.
3. Voting member may send an alternate, who may vote as their representative.
4. No absentee votes are permitted.
5. Voting can only take place when a quorum is met. Quorum is defined as fifty percent of the neighborhoods present.
6. A majority vote of those present is required for action.

ARTICLE V. Elected Officers and Their Duties

Section 1. The officers shall be a President, Vice President, and Secretary.

Section 2. Duties of the President
1. Chair meetings of Volker Neighborhood Council.
3. Work with Vice President, Secretary, Council Members, and UMKC staff to establish the agenda for each meeting.
4. Call special meeting and create ad hoc committees as needed.
5. In the case of a tie vote, the vote of the President would break the tie.
6. Ensure that all orders and resolutions of the Council are communicated to UMKC.
7. Have the authority to sign all written documents as approved by the VNC.
8. Appoint committee chairs.

Section 3. Duties of the Vice-President

1. In the absence of the President carry out the duties of President.
2. Work with President and Secretary to establish the agenda for each meeting.
3. Chair the nominations committee for electing officers.

Section 4. Duties of the Secretary

1. Work with President and Vice President to establish agenda for each meeting
2. Ensure that the agenda is published/e-mailed to membership at least a week before meetings.
3. Make meeting announcements or ensure that announcements are pre-scheduled for the year and published with each set of minutes.
4. Coordinate meeting reminders to ensure reminders are sent a week before meeting.
5. Take minutes or delegate to alternate and record votes of the Council.
6. E-mail minutes to members within one week after meeting requesting corrections
7. E-mail minutes with the meeting reminder a week preceding meeting.

ARTICLE VI. Election of Officers

Section 1. Officers shall be elected at the annual meeting in April of each year. Only voting members are eligible for officer positions.

Section 2. A Nominating Committee shall be established for the purpose of nominating officers. The Nominating Committee shall have a minimum of three members and represent at least three different neighborhoods.

Section 3. The Nominating Committee shall recommend at the Annual Meeting at least one candidate for each office. Additional nominations may be made from the floor. Election shall be by ballot, and majority vote shall elect. If there is only one candidate for an office, candidates may be declared elected by acclamation.

Section 4. Officers shall be elected for a term of one year and shall take office at the conclusion of the annual meeting.

Section 5. If a vacancy shall occur in any office other than that of President, the president shall appoint a member to fill the position subject to approval by the VNC.

ARTICLE VII. Standing Committees.

Section 1. Standing committees are as follows:
1. Rockhill Crest Committee (chaired by a Rockhill Crest neighborhood volunteer)
2. Troost Development Committee (Chair appointed by VNC President)
3. By-Laws Committee (Chair is the Vice President of VNC)

Section 2. The Chair of each committee shall be a member of the Council. Committee composition shall be determined by the Chair of the committee.

Section 3. Committees will meet at will or as necessary.

ARTICLE VIII. General

Section 1. The Volker Neighborhood Council will meet quarterly each year in January, April, June and September. Two of these meetings will include the Chancellor with advanced notice of agenda items. The Chancellor will name non-voting members to attend VNC meetings for communication about campus activities, policies, property issues, master planning, building and other pertinent issues. UMKC representatives will serve for two years to share ideas about neighborhood and campus issues and concerns and coordinate problem solving.

ARTICLE IX. Parliamentary Authority

Roberts Rules of Order as revised shall govern the Association in all situations which they are applicable and where they are not inconsistent with these By-Laws.

ARTICLE X. Amendments

These By-Laws may be amended at any general meeting by a two-thirds vote of those members present. Proposed changes will be brought forth after review by the By-Laws Committee. Notice of any proposed amendment will be given at the previous general meeting.