Administrative/Support Functions & Costs Task Force 2016

Office of Research Services Task Force

11/7/16 Dental Building 3117A 12:00PM-1:45PM

Attendance: Dr. Anil Kumar, Dr. Mark Hecker, Dr. Thomas Menees, Dr. Sarah Dallas, Dr. Jeffrey Rydberg-Cox, and Ms. Laura Crystal

Not in Attendance: Dr. Ken Schmitz

Agenda:

Develop questions for ORS staff interviews

Finalize questions for VCR interview

Questions for ORS Staff interviews:

The committee decided to ask these interviewees open ended questions similar to the previous interviews. What aspects of the ORS functions well, and what would you suggest for improvement?

Finalize questions for VCR interview:

Appendix A

Next Steps:

Each committee member will submit the following to Laura before the next meeting:

* Summaries from their interviews thus far (Jeff)

Committee members should review the document sent by Dr. Dreyfus and identify common themes.

The next meeting will be November 21th in the same room, Dental School 3117A at 12:00-2:00pm.