**Draft MINUTES**

**Regular Faculty Senate**

**6 March 2018 [20 February meeting cancelled due to weather]**

**3pm-5pm**

**Present:** Linda E. Mitchell, Gerald Wyckoff, Stephen Dilks, Viviana Grieco, Jacob Marszalek, Tom Mardikes, Ken Novak, Greg Vonnahme, JoDee Davis, Dale Morehouse, Roger Pick, Tara Allen, Ed Gogol, Deb Chatterjee, Ceki Halmen, Melanie Simmer-Beck, Michelle Maher, Nancy Murdock, Christopher Holman, Jennifer Allsworth, Hari Bhat, Valerie Ruehter, Sandy Rodriguez, Jen Salvo-Eaton, Sybil Wyatt, Eduardo Abreu

**Also Present:** Sheri Gormley, Susan Hawkins, Chris Popoola, Jess Magana, Clara Irazabal-Zurita, Mark L Johnson

**Excused:** Marilyn Taylor, Eric Gottman, Margaret Brommelsiek, Eric Olsen.

**Absent:** Da-Ming Zhu, Irma Russell

1. **First Things**
2. **Call to Order**

Meeting called to order at 3:05pm.

1. **Approval of Draft Agenda**

Agenda for today’s meeting is approved.

1. **Approval of Minutes from 6 February**

The Minutes from the 2/6/18 meeting is approved.

1. **Updates**
2. **Budget Update—Johnson/Mitchell**

Mark Johnson shares that at the beginning of the year, we had a projected $4.5 million deficit. Due to scholarshipping issues and the lost of international students, the deficit is now close to $7 million. Part of the budget will be held back due to the possible addition of performance incentives which could result in a further deficit. The travel policy is under review. Potential cost saving strategies include the creation of a centralized travel office for all four campuses. The Faculty Senate Budget Committee will be meeting before spring break

All units have responded to the Academic Portfolio Review data; this data is being reconciled. A data governance board may be created to send updates about classroom teaching, assignments, usage, etc. Furthermore, there will need to be a program to retrieve the data from all sources. To streamline this process, UMKC will enlist the help of the School of Computing and Engineering to develop a dashboard that provides useful information about teaching assignments and planning.

Legislative Day on February 28th went well, and a full report will be given at the IFC meeting this Friday. There is growing support for Higher Education. Because more cuts are expected in the future, our budget model should plan for worst-case scenarios. Units have been asked to map out the changes necessary to achieve 10%, 15%, and 20% cuts. Transparency is important and the Deans need to take control of the process while explaining it fully; Senators should encourage the deans to have open communication with faculty and staff.

Dusty Schnieders is lobbying on our behalf before the Missouri Legislature. We are in the process of conversing with legislators and curators, discussing what makes Higher Education unique in terms of funding and operations. The RPK review has been finished and we are working both on quick fixes and long term strategic initiatives.

Also, the provost wants to phase out the Hiring Committee with collaboration of the Deans. The provost wants to create a council. The Administrative Services review is still under way. Oak Place Apartment building’s situation is being negotiated.

1. **Reorganization Update—Mitchell**

Chairperson Mitchell discusses the reorganization process: what is needed, who votes, etc. The Chancellor can intervene at any point in the process. All material is currently on the Faculty Senate website. The process of moving, merging, and receiving must be an internal conversation between participating units. At this stage, the discussions should focus on pedagogy, academic, research, and potential gains from collaboration.

If there is consensus between all concerned parties, the process can be expedited. If more information is needed before a vote, the potentially affected units may need a longer process using a neutral investigative committee. Once all views have been reported by the concerned units, the provost will report to the Chancellor and the Chancellor will make a decision. Those units that are directly affected get a vote and those that are only tangentially affected or not affected, may choose to comment, and/or have a non-binding vote. But the vote that counts, is by those who are directly impacted. Curriculum committees and other bodies that would help with the logistics of reorganization will be consulted at the implementation stage but also may be consulted by the affected units or the exploratory committee before that time. The provost can intervene at any stage, but the chancellor has the final call. The Faculty Senate will also be involved.

1. **Steps Plan and Flowchart: Approval Needed**

Structure, flowchart, and addendum are approved with one abstention.

1. **Scheduling Policies Changes Proposed and Surveys Drafted (Mitchell)**

Regarding scheduling policies, a survey of both students and faculty is being developed to determine flexibilities. The survey will be available after spring break.

1. **Activity Analysis Survey Update (Mitchell/Wyckoff)**

96% of full time staff and 75% of part time staff completed the activity analysis survey. The survey took four hours to complete. The hard work of staff and supervisors are greatly appreciated. The data are being collated at System and next steps are underway.

1. **CIE Task Force on Admissions and Enrollment Management Update (Wyckoff)**

The process of enrollment management is being fixed to take advantage of the increased applications. Data is being manually entered. Problems are being addressed. Although significant progress is being made, we need more support staff for this matter, especially in the matter of tracking acceptances. Acceptances are up by 18.8% with a 28% increase in applications. Yield is currently being tracked. We now have more efficient data and management structure for admissions and enrollment.

1. **Announcement of Elections**

The Faculty Senate Executive Committee has an open seat for the Chair-elect position. Nominations are open and will close on March 20th. Senators are encouraged to talk to and nominate qualified colleagues. Chair-elect is a three-year commitment and voting will take place before spring break.

1. **New Business**
2. **Staff Awards Celebration and Faculty Input**

In recent years, all faculty awards had been combined into one awards ceremony. However, there will be a separate Staff Awards celebration in the Spring with Faculty Senate input. Currently $300 has been pledges and we are developing an e-Commerce site to raise more money to support the staff awards ceremony. Senators are encouraged to share this information with colleagues.

1. **Adjournment**

Meeting adjourned at 4:52pm.