



## Quality Matters™ Rubric Standards Fifth Edition, 2014, with Assigned Point Values



Standards	Points
<b>Course Overview and Introduction</b>	1.1 Instructions make clear how to get started and where to find various course components. 3
	1.2 Learners are introduced to the purpose and structure of the course. 3
	1.3 Etiquette expectations (sometimes called “netiquette”) for online discussions, email, and other forms of communication are clearly stated. 2
	1.4 Course and/or institutional policies with which the learner is expected to comply are clearly stated, or a link to current policies is provided. 2
	1.5 Minimum technology requirements are clearly stated and instructions for use provided. 2
	1.6 Prerequisite knowledge in the discipline and/or any required competencies are clearly stated. 1
	1.7 Minimum technical skills expected of the learner are clearly stated. 1
	1.8 The self-introduction by the instructor is appropriate and is available online. 1
	1.9 Learners are asked to introduce themselves to the class. 1
<b>Learning Objectives (Competencies)</b>	2.1 The course learning objectives, or course/program competencies, describe outcomes that are measurable. 3
	2.2 The module/unit learning objectives or competencies describe outcomes that are measurable and consistent with the course-level objectives or competencies. 3
	2.3 All learning objectives or competencies are stated clearly and written from the learner’s perspective. 3
	2.4 The relationship between learning objectives or competencies and course activities is clearly stated. 3
	2.5 The learning objectives or competencies are suited to the level of the course. 3
<b>Assessment and Measurement</b>	3.1 The assessments measure the stated learning objectives or competencies. 3
	3.2 The course grading policy is stated clearly. 3
	3.3 Specific and descriptive criteria are provided for the evaluation of learners’ work and are tied to the course grading policy. 3
	3.4 The assessment instruments selected are sequenced, varied, and suited to the learner work being assessed. 2
	3.5 The course provides learners with multiple opportunities to track their learning progress. 2
<b>Instructional Materials</b>	4.1 The instructional materials contribute to the achievement of the stated course and module/unit learning objectives or competencies. 3
	4.2 Both the purpose of instructional materials and how the materials are to be used for learning activities are clearly explained. 3
	4.3 All instructional materials used in the course are appropriately cited. 2
	4.4 The instructional materials are current. 2
	4.5 A variety of instructional materials is used in the course. 2
	4.6 The distinction between required and optional materials is clearly explained. 1
<b>Learner Activities and Learner Interaction</b>	5.1 The learning activities promote the achievement of the stated learning objectives or competencies. 3
	5.2 Learning activities provide opportunities for interaction that support active learning. 3
	5.3 The instructor’s plan for classroom response time and feedback on assignments is clearly stated. 3
	5.4 The requirements for learner interaction are clearly stated. 2
<b>Course Technology</b>	6.1 The tools used in the course support the learning objectives and competencies. 3
	6.2 Course tools promote learner engagement and active learning. 3
	6.3 Technologies required in the course are readily obtainable. 2
	6.4 The course technologies are current. 1
	6.5 Links are provided to privacy policies for all external tools required in the course. 1
<b>Learner Support</b>	7.1 The course instructions articulate or link to a clear description of the technical support offered and how to obtain it. 3
	7.2 Course instructions articulate or link to the institution’s accessibility policies and services. 3
	7.3 Course instructions articulate or link to an explanation of how the institution’s academic support services and resources can help learners succeed in the course and how learners can obtain them. 2
	7.4 Course instructions articulate or link to an explanation of how the institution’s student services and resources can help learners succeed and how learners can obtain them. 1
<b>Accessibility and Usability</b>	8.1 Course navigation facilitates ease of use. 3
	8.2 Information is provided about the accessibility of all technologies required in the course. 3
	8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners. 2
	8.4 The course design facilitates readability. 2
	8.5 Course multimedia facilitate ease of use. 2