

ITC (Information Technology Council) Meeting
June 17, 2005
Minutes

Attendees: Paul Cuddy, Andy Goodenow (representing Mel Tyler), Justin Malyn, Tom Brenneman, Gerald Wyckoff, Paul Rudy, Roger Pick, Forrest Weddle, Kevin Lujin, Cynthia Amyot, Tim Cole, Brenda Dingley (representing Sharon Bostick), Janet Carnett

Absent: Larry Gates, Marcus Leach, Jeffrey Rydberg-Cox, Charles Wurrey, Mary Lou Hines

The meeting began at 10:05 AM with the approval of the May 13, 2005 minutes (All minutes are maintained in the ITC folder on Exchange at: All Public Folders \ Kansas City \ Committees \ ITC). ITC members requested that copies of ITC minutes be made available to the Faculty Senate (Paul Cuddy will arrange for this).

Follow-up Items from May Meeting:

A prioritized list of policies requiring review by the ITC was distributed for comment. ITC members volunteered to participate in the review/development of individual policies below. (*Assignments appear in italic*)

1. Network Guidelines (Non-UMKC Hubs and Wireless Systems) (*Aug meeting*)
2. Students Residence Hall Computer Usage (*Cuddy, Lujin – October meeting*)
3. Software Policies (not removing SMS etc.. and user add-on software after installation) (*Pick – November meeting*)
4. Server use (hosting non-UMKC web sites, etc.) (*Wyckoff, Pick*)
5. IT purchases with Procards (internet services, cell phones and PDAs)
6. Phone usage (desktop/long distance usage)
7. Wireless network Usage (*Discussed at June meeting*)
8. Student Lab Computer Usage (*Cuddy, Lujin*)
9. Asset Disposal (*Weddle, Amyot – Nov/December meeting*)
10. Email filtering policy (*Wyckoff/Pick – September meeting*)
11. Server Security (added by Justin Malyn) (*Wyckoff, Pick*)
12. Legal procedures policy (*Bostick*)

Blackboard

Paul Cuddy updated the ITC on committee which was assembled in 2004 to identify options to extend the assessment features of Blackboard. After meeting with vendors and viewing demos it has become clear that no individual vendor provided a software product which satisfactorily addresses all of the faculty requests for additions to Blackboard. The costs of the software packages available for consideration were also significant. At this point the most cost-effective course of action is to extend the use of

WebCT (through winter 2006) on a restricted basis for faculty who developed their WebCT applications *prior to Summer 2004*. No new WebCT applications will be permitted at UMKC. It is anticipated that the upcoming application pack for Blackboard (presently in beta) will address most of the missing assessment features in the current Blackboard release.

The ITC supported this course of action and recommended that notice of this plan be disseminated as soon as possible to faculty and staff.

New Business discussed at the May 13 meeting

Cosco

Tom Brenneman discussed a recent request for information initiated by the Cosco group which was directed to Mary Lou Hines. Some of the questions relate to allocation of student computer fees, IT operations (staff changes over time), campus software licenses, faculty/staff workstation replacement etc.. Tom is gathering information which can be used to address this request for information.

Policy Review

Four documents were distributed at the meeting: two for discussion at the June meeting and two for discussion at upcoming meetings. The documents included:

1. Diagram illustrating UMKCnet Phase 1, Phase 2, Phase3, and 2004
2. Wireless Network Security Policy (3 pages)
3. Security Foundation Policy (4 pages)
4. Network Security Policy (3 pages)

The majority of the meeting was devoted to a review of Wireless Network Security Policy. Several changes to the wording of the policy were made and additional clarification was inserted in the Procedures and Guidelines section of the policy. A revised copy of the policy will be available for review and approval at the next scheduled ITC meeting.

The Security Foundation Policy was not discussed in detail at the meeting due to time constraints but members were asked to review this document following the meeting and to forward their comments to Justin Malyn on or before 01 July 2005. This policy is needed by IS prior to the August ITC meeting which necessitates a review outside of the regularly scheduled ITC meeting.

The UMKCnet diagrams were distributed to ITC members to alert them to ongoing IS efforts to comply with recommendations made recently in a Price Waterhouse Coopers audit which addressed network security. A brief discussion of the planned revision of network architecture as reflected in the diagrams was provided by Justin Malyn. ITC members raised questions about the rationale for campus funding for the Price Waterhouse Coopers survey. Specifically committee members questioned why the

campus (without any UM system support) was responsible funding the implementation of recommendations that originated the Price Waterhouse Coopers audit which mandated by the UM system.

Next ITC Meeting

No ITC meeting is scheduled for July due to conflict with faculty schedules. The next ITC meeting will be scheduled in August and an email survey of faculty/staff will be conducted soon to identify an appropriate meeting time. The meeting ended at 11:40 AM.