BY-LAWS OF THE UMKC FACULTY SENATE

These by-laws are established and adopted by the UMKC Faculty Senate and Voting Faculty pursuant to the requirement of Rule 11.0209.-0704 of the Governing Practices of the University of Missouri-Kansas City.

ARTICLE I
Meetings
1. Regular Meetings of the UMKC Faculty Senate. The meeting schedule for each semester shall be established by the chairperson of the Faculty Senate and shall be distributed to all Faculty Senate members and the general faculty prior to the first Faculty Senate meeting of each semester. Such meeting schedules shall constitute notice of the date, time, and location of the regular Faculty Senate meetings listed. Meetings of the Faculty Senate shall be conducted in accordance with Robert’s Rules of Order. A quorum for Faculty Senate meetings shall be a simple majority of the full Senate.

2. Special or Emergency Meetings. Special or emergency meetings of the Faculty Senate may be called by the chairperson, and shall be called if requested by the Chancellor, 20% of the Faculty Senate, or 10% of the general faculty. The chairperson shall give reasonable notice to the Faculty Senate and if possible to the general faculty. Such notice shall state the date, time, place, and purpose of the meeting.

3. Agenda. The chairperson shall prepare an agenda for each regular, special, or emergency meeting of the Faculty Senate and for any meeting of the general faculty. The agenda for any meeting, with relevant attachments, shall set forth the business to be conducted at the meeting. The Faculty Senate may take up such other business as it deems necessary or appropriate. The agenda will be distributed by the chairperson to all members of the Voting Faculty in advance of any meeting of the Faculty Senate or the general faculty, except where emergency time constraints make such distribution impracticable.

4. Open Meetings. All Faculty Senate meetings shall be open to the general faculty, except discussion and votes upon awards, honorary degrees, or personnel matters.
ARTICLE II
Committees

1. Standing Committees. The following standing committees shall be established by the Faculty Senate. The number of members constituting each standing committee shall be established by the Faculty Senate. Members of the standing committees shall be selected and approved in accordance with the By-Laws. Members of standing committees shall serve two year terms and may be nominated for additional terms without restriction. The Faculty Senate shall make every effort to maintain continuity of committee membership. Any committee of the Faculty Senate shall, as they deem necessary, meet and confer with committees of other employee groups on issues of common concern. Each standing committee shall inform the Faculty Senate at the beginning of each academic year of its intended activities for the year. All standing committees shall report regularly to the Senate. Each committee shall function in accordance with policies and procedures approved by the Faculty Senate. The chair of each standing committee shall be a current Senator.

A. Committee on Faculty Welfare. This committee shall, on behalf of the general faculty, address issues related to health care, retirement, and other benefits of the faculty, issues involving tenure, grievance procedures, or legal matters which might affect the faculty. It shall be the duty of this committee, upon the Chancellor’s request to the Senate, to recommend to the whole Senate, those faculty whom the Senate will offer as nominees to serve on the Grievance Panel and the Continuous Appointment and Promotion Committee.

B. Committee on Academic Issues. This committee shall, on behalf of the general faculty, address issues related to admissions procedures and requirements, degree programs and requirements, curriculums, grading procedures, academic ceremonies, honorary degrees and titles, and any other issue of an academic nature which is the responsibility or prerogative of the general faculty.

C. Committee on Administrative Issues. This committee shall, on behalf of the general faculty, address issues of finance and budget, strategic planning efforts, administrative reorganization, and any other issues related to the administration of the institution which affect the faculty. This committee shall be responsible for conducting the faculty evaluations of UMKC administrators, and reviewing the procedures and instruments for administrative review. In
addition this committee shall administer the uniform procedures, approved by the Faculty Senate for the nomination and election of officers of the Faculty Senate.

D. Officers Committee. This committee shall consist of the Chair, Vice-Chair, and Secretary of the Faculty Senate. It shall be the responsibility of this committee to meet regularly and to plan all meetings of the Faculty Senate. Among its duties, this committee shall be responsible for referring to the standing committees for consideration, those issues which arise during an academic year which fall within a given committee’s area of responsibility; and for recommending to the Faculty Senate the establishment of ad hoc committees. The Executive Committee shall meet with the Chancellor and/or other members of the administration as often as is deemed necessary and appropriate, to discuss issues of concern to the Faculty Senate or general faculty.

2. Ad Hoc Committees. The Faculty Senate may establish ad hoc committees to perform such tasks as the Faculty Senate may assign.

ARTICLE III
Adoption and Amendment

These by-laws shall be adopted or amended upon affirmative vote of two-thirds of the Faculty Senate and upon ratification by the Voting Faculty.