November 11, 2004

To: Interim Provost Lori Franz
    Provost William Osborne
    Provost Y.T. Shah
    Provost Glen Cope

From: Stephen Lehmkuhle

Subject: Faculty Accomplishment System (FAS)

The Faculty Accomplishment System (FAS) is designed to ease the management of personal curriculum vitae and improve activity reporting. In addition, FAS will reduce the amount of time faculty and administrators spend gathering data outside of the normal annual review process. Although it is recommended that FAS be used on a continual basis in order to facilitate the preparation of accurate reports, all faculty should enter their accomplishments into the Faculty Accomplishment System (FAS) by May 15, 2005. This includes faculty, administrators with a faculty appointment, and any non-regular faculty with a full-time appointment. It is the option of the part-time non-regular faculty to enter their accomplishments into FAS. We ask that faculty enter their accomplishments dating back to January 1, 2004 through May 15, 2005; however, faculty may wish to enter a longer history of accomplishments in order to make full use of the curriculum vita production functions of FAS. The Office of the Senior Vice President for Academic Affairs will then work with each Provost to examine data entered into FAS in preparation to generate a faculty productivity report by July 1, 2005. The intent of the faculty productivity report is to present to our stakeholders the full spectrum of the contributions made by our faculty in teaching, research, and service for the entire UM system. Since the productivity report will be generated from the information entered into FAS, it is imperative that there is a very high rate of participation on the part of our faculty so we can more accurately report on their accomplishments and contributions.

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