



POLICE DEPARTMENT

University of Missouri-Kansas City



Inter-Department Correspondence

November 23, 2005

TO: Vice Chancellor Larry Gates
Provost Bruce Bubacz
Vice Chancellor Pat Long
Dr. Jakob Waterborg, Faculty Senate
Assistant Vice-Chancellor Curt Crespino
Sandy Joy, Staff Council
Stancia Jenkins, Community Affairs
Marcus Leach, President SGA
Assistant Vice-Chancellor Rick Anderson

SUBJECT: Citizen Police Advisory Board

Attached please see a proposal reviewed and supported by Vice Chancellor Larry Gates for the creation of a UMKC Citizens Police Advisory Board. The proposed purpose, function and structure of this Board are briefly outlined and as such do not supersede current reporting structure or management.

With the holidays upon us I would like to meet as a group prior to the start of the winter semester and suggest a one hour meeting one day during the week of January 9-13, 2006. This would provide you time for consideration of Board members and processes of the Board.

If you feel you can nominate or otherwise choose a Board member from your area prior to the January meeting please feel free to do so and they may attend.

Please do not hesitate to contact me with questions or comments and please let me know if the week of Jan 9-13 is a conflict in schedules. I will then set up a meeting date as soon as I have available information.

Sincerely,

Scott Shelton
Chief of Police
Email: sheltonj@umkc.edu

UMKC Citizen Police Advisory Board

Communication and interaction between the Police Department and our UMKC customers is critical for mission accomplishment of our policing function and performance plan. One strategy under community and problem solving policing is the formation of a Police Advisory Board represented by a cross-section of our community. This type of board is typically composed of faculty, staff and students, and on occasion has member(s) from the alumni, neighborhood council, and/or other external stakeholders.

Purpose

- 1. Establishes a forum for the expression of thoughts and concerns on security related issues.**
- 2. Seek and recommend viable solutions to security issues.**
- 3. Promote communication and interaction between the UMKC Police Department and UMKC.**

Structure

- 1. Composition of Board: 7-10, or more, members representing a cross-section of UMKC stakeholders. Example;**
 - a. Two faculty members appointed by the Faculty Senate**
 - b. One faculty member appointed by the Provost/Dean's Council**
 - c. One staff member appointed by the Staff Council**
 - d. One staff member appointed by the Vice Chancellor of Administration**
 - e. One staff member appointed by the Vice Chancellor of Student Affairs**
 - f. One member appointed by Alumni & Constituent Relations**
 - g. Two students appointed by the Student Government Association in consultation with other recognized student associations**
 - h. One member appointed by the Neighborhood Council**
 - i. One Kansas City Police Department, Metro-Division, representative**
- 2. Ex-Officio Members (One or both to attend all meetings)**
 - a. Police Chief**
 - b. Patrol Division Commander**
- 3. Terms of Appointment; example,**
 - a. Staggered terms of one to two years; or as determined by the Board**
 - b. Chairperson to be voted by the board members**
 - c. Option of serving one additional term with approval from board**

Authority

Final authority of the board will lie with the Chancellor. Conceptually, this board is to address the purpose outlined above; communication, interaction and problem-solving. Some issues may require recommendation of solutions to the Vice Chancellor of Administration and Finance, Chancellor, Chancellor's Executive Cabinet, or a combination.

Meetings

- 1. Meeting times, dates and frequency to be determined by the Board.**
- 2. Open public forum**
- 3. Issues for consideration to be received by board members;**
 - a. Web page with 'contact us' link**
 - b. Telephone**
 - c. E-mail**
 - d. Written correspondence**

The adoption of a Citizens Police Advisory Board in no way restricts, limits, prohibits or discourages our community members and customers from contacting the Chief of Police or any other Police staff member with safety and security issues. Direct communication with the Police Department will continue to be encouraged and is essential for police/community relations and the safety and security of UMKC.

Sincerely,

**Scott Shelton
Chief of Police**