In order to obtain a Paid Fees letter, please log in to www.pathway.umkc.edu using your SSO ID and Password. Follow the steps below to view and print a Paid Fees Letter for a past semester.

1. Click on Self Service, then Student Center

2. Under the Finances Heading, click on Paid Fees Letter
3. Select the term that you would like the letter for and check the box if a class schedule is desired. Click Submit. *Please note: only those semesters that have ended are available.*

![Paid Fees Letter]

4. A new window will open with your document and may be printed by clicking on the Print Icon or right-clicking and selecting Print.