

Facilities Advisory Committee Meeting

Wednesday November 4, 2015

I. Time Location, and Attendees

- 3:00 – 4:30 P.M. General Services Building – Campus Facilities Conference Room GSB 103
- Members Present: Cory Beard, James DeLisle, Hali Fieldman, Saul Honigberg, Steven Pankey, Deborah Phillips, Kathleen Schweizberger, Bob Simmons, Ellen Suni, Peggy Ward-Smith
 - Chairman Bob Simmons welcomed Deborah Phillips as a new member for Staff Council replacing Jacqueline Hawkins
- Staff Present: Pat Kohlscheen, Karen Lavendusky, Jeff Vandel
- Minutes recorded by Pat Kohlscheen

II. Motion to Approve – Meeting Minutes – September 1, 2015

- Saul Honigberg motion and Steve Pankey second the motion to approve as submitted. Approved.

III. Space Request – SCE – KCEZ Phase III – 4825 Troost

- See attached for the background information, justification, building diagram, and the request for additional space at 4825 Troost
- Peggy Ward-Smith motion and Kathleen Schweizberger second the motion to approve the space request for SCE & KCEZ Phase III at 4825 Troost. Approved.

IV. Capital Projects Update

- **Spencer Chemistry Building and School of Biological Sciences Renovation**
 - This project will be done in several phases because we don't have enough funding for a complete renovation of the whole building.
 - We are almost complete with the process of developing a master plan of all work that would need to be done to do a complete renovation.
 - After the first of the year the master plan will be used to define the scope of a Phase I project utilizing the current funding, concentrating of teaching labs and supporting infrastructure like the HVAC system, the fume hoods in the laboratories, and installing a fire sprinkler system.
 - This will be a construction management-at-risk contract and we will try to get them on board early next year with the goal that construction will begin in late 2016.
 - The balance of the needed funding remains the number one UMKC priority for capital requests to the state legislature after the first of the year.
 - Money for the renovations is coming from three sources - \$18.3 M from the State, approximately \$3M from UM Systems when they refinanced the bonds, and our campus will use some of our Maintenance and Repair money

1. There has been some discussion at the last two Board of Curators meetings about how to fund the continued underfunding of maintenance and repairs. One of the ways would be a Facilities Renewal Fee levied on the students. This is only in the discussion phase and will likely to be a continued topic unless the state starts to fund construction again.
- **Robert W. Plaster Free Enterprise Center**
 - This building will go in at the corner of Brookside Blvd. and Volker Blvd. The existing building that was there previously is in the process of demolition.
 - This is funded from several sources – half is from private funds, half is from the state matching funds, and we have received a federal grant that adds almost \$1.2 M to the project.
 - We are evaluating the program that will go into the building before we move onto the next step on the building.
 - This will be a design build delivery on the building, we have narrowed it down to five design build teams and we are waiting until we have a clear picture of the program before we send it out for selection process to go further. Process from here will be a design build competition from those five design-build teams. We hope to have the design build team and design ready to go to the Board of Curators for approval at the April of 2016 board meeting.
 - The design and construction process would begin and it would be about a two year period with the opening of the building in April of 2018
 - The Free Enterprise Center will be a self-sustaining center that has been shepherded by the School of Computing and Engineering, the Bloch School, and the Innovation Center but ultimately it will be independent of any academic units.
 1. It is a campus and community resource that supports the entrepreneurship activities of both those realms.
 2. It is a resource to help start-ups work through the entrepreneur process, assistance in developing prototypes of your product for your first round with your angel investors, a high tech area that would help develop a model of a better widget, and a resources to help you move forward including elements from the Innovation Center, the School of Computing and Engineering, and the Bloch School.
 3. The staffing model shows a new director for the center, resources that will be at the center already are on campus, but there would be new operating staff.
 - **School of Computing and Engineering – Teaching Lab Addition**
 - The School of Computing and Engineer Engineering has seen phenomenal growth and much like the Bloch School model they have decided we can't

wait for the State, we can't wait for 50-50 matching funds we are going to try to do this with 100 percent private donations.

- They are in the process of pursuing private donations for a 30M project which would be an addition to Flarsheim Hall that would provide additional educational and teaching/research lab space.
- This would be an addition to the north side of Flarsheim Hall, the small parking area that serves both Schofield Scofield Hall and Flarsheim would remain, and the old maintenance building would be removed.

- **Space Utilization Study Update – Fall 2015**

- Late summer UMKC space utilization study began. This initiative was instigated by Missouri S&T's study of their campus. The study was taken to System, System like liked the outcome of their study, and System has asked the remaining campuses to go through a similar process.
- In August UMKC started working with same consulting firm that conducted the study on the Missouri S&T campus which is Paulien and Associates out of Denver, CO.
- Paulien and Associates came to our campus, met with Bob, Jeff, and Karen. Collection of needed data Paulien and Associates asked for began. The data requested comprised of space data, information from HR about staff positions whether they are full or part-time and position titles, from the Registrar office data about the class rooms and class room utilization, and enrollment data.
 1. Item of interest: Many schools and departments have their own way of scheduling class room usage. There was no standard.
- Paulien and Associates have been to the Campus several more times meeting with the Chancellor, Provost, Vice- Chancellors, and each units Deans on both the Volker and Hospital Hill campuses. The meetings were to gather information on what space was available, how space was being utilized, and to confirm the data matches what we have in our space data bases.
- Paulien and Associates is using the data from the Fall Semester of 2014 as the base year with the target year of 2020 projection.
- We are now in the analytic phase where they have requested more information, the information has been gathered and has been forwarded to them.
- The time line is: We started in August, and believe that in December or January the project will be completed, and then the recommendation will be available.
- We should have the results in January when we will schedule a conference call with Bob, Jeff, Karen, UM System, the Provost, and the consultants to go over their findings before all the data is finalized.
 1. The Provost was just arriving on campus at the start of this process and early on we had a tele-conference with the Deans Council, Administrative Council, and the consultants. At that time

the Provost challenged us not to let this become a rote process driven by the data but to break outside that mold and to take in consideration our uniqueness as an urban institution to think about faculty and travel. We don't just have commuter students we have commuter faculty who don't have an academic home who spend time on the Volker and Hospital Hill campus, we have adjunct faculty who are in the work place then they are on campus teaching. We need to keep those models in mind and what are the needs of an urban campus with a high percentage of commuting students and faculty.

○ The last space utilization study was done in 2002.

V. Additional Items

- In the past there has been a question about areas for Faculty Clubs. A request was made for information on the type of clubs the faculty would be interested in and to provide examples of the clubs.
 - With the relocation of the Chancellor's Dining Room during the Atterbury Success Center renovations there was a conversation with Vice Chancellor Mel Tyler, Jody Jefferies, and Eric Grospitch about using that area as a pilot project for a faculty club type area. If faculty wanted to reserve a recurring day and time for an open meeting for faculty to meet informally with their peers – there could be hors d'oeuvres and drinks available. This would be dependent on faculty interest and their willingness to fund the venture.
- Updates on Maintenance and Repair numbers are not ready at this time hopefully by the next meeting.
- Next meeting will be February 10, 2016 – located at the Administrative Center in the Brookside Room

VI. Motion to Adjourn

- No formal motion to adjourn. The chairperson dismissed the meeting.



TO: FACILITIES ADVISORY COMMITTEE
FROM: CAMPUS FACILITIES SPACE MANAGEMENT
SUBJECT: SPACE RECOMMENDATIONS FOR THE SCHOOL OF COMPUTING AND ENGINEERING
DATE: NOVEMBER 2, 2015
CC: BOB SIMMONS, ASSOCIATE VICE CHANCELLOR ADMINISTRATION

Recommendation for the School of Computing and Engineering:

The School of Computing and Engineering (SCE) is growing not only in their academic unit but also in their outreach and recruitment STEM programs. The Kansas City Engineering Zone (KCEZ) continues to expand and grow and since their initial location and expansion into 4825 Troost, they have increased their outreach to include 7 additional High School programs and are planning to add more. Space is a necessity for the success and safety of their program.

SCE and KCEZ have toured and reviewed spaces to be vacated in the near future by A&S Military Science department that include rooms 124C, 124G, 124I, 124J, and 124K and totaling 1,607 square feet. The additional space will be used for offices, storage and an open area for KCEZ's students to use for specific programmatic needs such as group interaction, class presentations and model demonstrations.

Approval by the Facility Advisory Committee will be for 1,607 sq.ft. at 4825 Troost and will include rooms 124C, 124G, 124I, 124J and 124K. This space will be in addition to the space the School of Computing and Engineering currently occupies and will be reported to the Budget Office in the winter of 2016.

Approved Disapproved Date:

Facility Advisory Committee Chair

Approved Disapproved Date:



Office of the Chancellor

Space Request Assessment Form

CONTACT INFORMATION:			
Requesting Department: School of Computing and Engineering		Date: 10/1/15	
Name: Dean Kevin Truman	Phone: 816-235-2361	E-Mail: trumank@umkc.edu	
Request is for: <input checked="" type="checkbox"/> On-campus space <input type="checkbox"/> Off-campus space/leased <input type="checkbox"/> Swap existing space with another department/school/college/unit			
I. SPACE FUNCTION CHANGE WITHIN A COLLEGE, ACADMIC OR ADMINISTRATIVE UNIT:			
For updating records only, no action required from Facilities Advisory Committee.			
Changes from:	Bldg:	Room #:	Department/Unit/Program Name:
Changes to:	Bldg:	Room #:	Department/Unit/Program Name:
II. REQUEST FOR CHANGE IN FUNCTION OF SPACE:			
For updating records only, no action required from Facilities Advisory Committee.			
Room #:	Current Room Type code:		
Requested Room Type Change to:			
For assistance with room type codes, please contact campus facilities at 235.1356.			
III. REQUEST TO REASSIGN SPACE ACROSS COLLEGES, ACADEMIC OR ADMINISTRATIVE UNITS:			
Must have signature and approval from Dean, Vice Chancellor, Assistant Vice Chancellor or Director.			
Changes from:	Bldg:	Room #:	Department/Unit/Program Name:
Changes to:	Bldg:	Room #:	Department/Unit/Program Name:
IV. REQUEST FOR NEW AND/OR ADDITIONAL SPACE:			

Space Request Assessment Form

Must have signature and approval from Dean, Vice Chancellor, Assistant Vice Chancellor, or Director.

A. Space will be used for: Instruction Research/Grant Administration Storage

B. Space will be used by Faculty Staff Ras/TAs Students Other (please specify)

KCEZ staff and SCE staff will be using the new space.

C. What attempts have been made to locate space within your existing space allocation?

Space adjacent to the KCEZ program at 4825 was recently vacated and part of the space was reassigned to SCE and KCEZ. Since, the School and program continue to thrive and additional space is needed for storage, office and student work areas. We've added 7 additional high school programs and plan to add additional staff. SCE and facilities have toured the space Military Sciences is vacating and have agreed these spaces will work for the program.

D. Have you identified possible space options that may be available? Yes No

If yes, please describe and identify building/room #s and attach drawing/floor plans/diagrams/space model study.
Rooms 124C, 124G, 124I, 124J, 124K.

Space Request Assessment Form

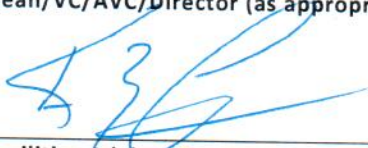
E. Date Needed: As soon as possible.	Length of time needed: Minimum 2 years.	
F. Provide information on time constraints:		
G. Grant Funded? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Granting Agency:	Grant dates:
H. Do you anticipate any existing space being vacated by your department? No.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I. Briefly describe the function of your unit: KCEZ (Kansas City Engineering Sone) Equipped space (Tools, benches, CNC) Used by high school Students to build robots and explore STEM related projects. Modelled after the University of Michigan’s Michigan Engineering Zone (but enhanced). Office spaces will house staff that help with the program, work on and maintain the equipment.		
J. How much space do you currently have? (total assignable square feet) 60,000 sq.ft.		
K. What type of space do you currently have? (Instructional, research, office, workspace, storage, etc.) All of the above spread throughout Flarsheim Hall, Old Maintenance Building, 4747 and 4825 Troost buildings.		
L. Number of Full Time Equivalent (FTE):	Number of faculty FTE? 42	Number of part-time faculty? 15
Number of staff FTE? 12	Number of part-time staff? 1	
Do you anticipate the number of people in your unit increasing within the next two years? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please indicate reasons for anticipated growth: SCE is growing but this space is not to be used by SCE students and faculty. It is used by the KC Stem Alliance to bring k-12 students to our campus and away from their urban schools and neighborhoods.		
M. Briefly describe why new or additional space is needed: This space will house a staff office from SCE who will be working on the equipment and various SCE projects, and will also serve as office space.		
N. Are you anticipating any remodeling or enhancements to accommodate your proposed use? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Limited improvements.		
O. Explain how the new space will be used to support the department’s Strategic Plan and its conformity to the Campus Master Plan. KC STEM Alliance will also be using the space, moving back to campus from Union Station. The KCEZ is under the KC STEM Alliance which gives us better control over the KCEZ space and equipment along with providing the necessary infrastructure for bridge programs, dual HS credit courses and KCEZ oversight. Will be used for community engagement, used to recruit new students and will enhance our entrepreneurial enterprise. This will be seen as a very positive move relative to urban education, serving low income and minority students and increasing STEM workforce.		

Space Request Assessment Form

REQUEST AUTHORIZATION SIGNATURES:	
Department Chair/Manager:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date:
Dean/VC/AVC/Director (as appropriate) :	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date:
Facilities Advisory Committee Chair:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date:
Office of the Chancellor:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date:
<p>Please return a copy of the completed and signed form to:</p> <ul style="list-style-type: none"> The contact person. The Provost Office/Vice Chancellor relevant to the department. The Assistant Vice Chancellor-Facilities. The Dean of the School/College. <p>For assistance in completing this form, space information or floor plans contact Campus Facilities Management at 235.1356</p>	

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