Grading Color Codes
(Audience: Instructors)

Grade center grades can be assigned background colors and text colors based on criteria. These color codes serve as visual indicators that let instructors interpret information quickly.

1) Navigate to the Grade Center from within the course site.

2) Click <Manage> and select Grading Color Codes.
3) Select the **Enable Grading Color Codes** checkbox.

4) Select background colors for items in the Grade Center that are categorized as **In Progress**, **Needs Grading**, and **Exempt**.
5) Click **<Add Criteria>** to create a color coding rule based on a grade.
Note that Blackboard informs us that: “Grade Ranges can be defined by Less Than, More Than, or Between criteria. You can use multiple Grade Ranges. Make sure that Grade Ranges do not overlap. The upper bound is always exclusive, the lesser bound is always inclusive. For example, 20 does not match the rule 'between 10 and 20', but 10 does. Grade Ranges are evaluated in decreasing range order, so it is possible to write a set of rules like: more than 90, more than 80, less than 80, less than 40.”

6) Select **More Than or Equal To, Less Than, or Between** from the drop-down list.

7) Enter values in the **Percentages** textboxes and select a **Background Color** and **Text Color** for your color coding rule.

8) Click **<Submit>**.

9) The color coding rules will then be applied to **Grade Center**.