Set Needs Grading Rule  
(Audience: Instructors)

A Needs Grading rule can be set for interactive tool grading. This allows the instructor to specify the number of student interactions required before a student’s submissions will show on the Needs Grading page in the Grade Center.

1) Navigate to an interactive tool within the course site. In this example, the interactive tool is a Discussion Board.

2) Click the drop-down arrow button (▼) next to the item that will be graded. Select **Edit**.

3) Next to **Grade** select **Grade Discussion Forum** and enter a value for **Points Possible**. Check the box next to **Show participants in “needs grading” status after every 1 Posts**. Specify number of interactions required in the drop-down list.
4) Click <Submit>.

5) A confirmation message will display at the top of the page.

6) View submissions to the forum on Needs Grading page.