Grading Assignments

1) In the Control Panel, open the Grade Center and select Needs Grading.

2) Click the drop down menu next to the assignment. Select Grade All Users.

3) Put the points earned in the Grade textbox as well as any feedback in the Feedback to User textbox (optional). Put any grading notes in the Grading Notes textbox (optional).
   Note: Grading Notes are not visible to the student.

4) Click <Submit>.