Go to www.umkc.edu. Click the A-Z Index tab at top of page.
Click ‘N’ and then *Networking & Telecommunications*. 
Under Voicemail, click Unity Connection Voicemail.
Under *Access Unity Connection by Web*, click the one clickable link (in blue.)
Log in using your SSO, or UMKC user ID and password. (Do not key in your entire email address – just the username.) Then click Login.

Click Messaging Assistant.
Click the down arrow next to Passwords and click Change PIN.
Enter a new password following the password rules found back on the Unity Connection home page (below) then click Save.