UNIVERSITY BUDGET COMMITTEE
MINUTES OF MAY 14, 2010 MEETING

I. Time, Location and Attendance:

- 9:00AM, Brookside Room at Administrative Center
- UBC members present: Gail Hackett (Chair), Betty Drees, Curt Crespino, Gary Ebersole, Laura Gayle Green, Tony Luppino, Mel Tyler and Karen Vorst. Absent: Lawrence Dreyfus and Lanny Solomon.
- Others present: Leo Morton, Rick Anderson, Larry Bunce, Jake Kupiec, Karen Wilkerson, John Morrissey and Andry Joswara.

II. Administrative Matters:

- The minutes of the April 27, 2010 meeting of the Committee, in the form last circulated prior to and presented at the meeting, were approved.
- The Committee re-affirmed its intention to have at least one mid-summer meeting and one meeting at the outset of the Fall semester, acknowledging that additional meetings could be scheduled on an as-needed basis.

III. Matters Relating to 2020 Task Force and Related Oversight of Key Committees

- Provost Hackett circulated and provided background on a description of the proposed 2020 Task Force, a 2020 Task Force Roster form, and a draft listing of “Committees, Working Groups, Task Forces and Advisory Councils”. The Committee discussed these documents with two purposes in mind: (1) input on the substance of the proposed composition and operation of the 2020 Task Force and (2) using the first two documents as a template for reporting by the other groups listed in the third document (and by similar UMKC groups).
- With regard to the composition and operation of the 2020 Task Force, the Committee recommended only the following modifications to the draft description:
  - Naming the Provost as the Chair of the Task Force
  - Adding a student representative as a voting or ex officio Member.
o Including the Chair of the Faculty Senate as a voting Member, along with 5 other faculty (2 from the Health Sciences Campus and 3 from the Volker Campus), each willing and able to start work on the Task Force in earnest this Summer, to be selected by the Chancellor and Provost from a list of 10 nominees (4 from the Health Sciences Campus and 6 from the Volker Campus) produced through a nominations process administered by the Faculty Senate.

o Adding as an additional *ex officio* member the Director of Institutional Research, Assessment & Planning.

o Considering the inclusion of an initial report date in December, 2010.

• With regard to the use of the draft description of the 2020 Task Force as a template/form for use by other UMKC Committees, Working Groups, Task Forces and Advisory Councils:

  o The Committee applauded the proposed implementation of this common reporting format to facilitate knowledge of the composition, purposes and operations of such bodies.

  o The Committee recommended (a) adding an item for a description of how the body will maintain/post minutes of its meetings and related documents, and (b) modifying the section on “Charge” to have one item on the charge of the body/its members, and one item on contemplated outcomes.

**IV. Implementation of Chancellor’s Plan for Comprehensive Study and Action On FYE 2012 (and Beyond) Management of Revenues and Expenses and Strategic Use of UMKC Resources**

• Chancellor Morton circulated an updated version of the planning chart he had initially presented at the March 23, 2010 UBC Meeting (where his comprehensive plan was endorsed by the Committee) and led a discussion of the intended implementation of details of the plan, providing helpful examples of possible combinations of related tasks, the appointment of lead groups and coordination with other advisory groups.

• During the course of that discussion, the Committee recommended:

  o The adoption of the suggestion by Chancellor Morton and Vice Chancellor Anderson that a full-time project manager be designated to serve a point person role in administering the plan.

  o That the Chancellor and Provost fill in a proposed assignment of key tasks to various lead and advisory groups on the chart and circulate
that to the Committee (and other UMKC governance bodies) for comment.

- That the Support Cost Review Committee play a central role in the Shared Services initiative, and that it be brought into the center of UMKC’s work on that project as soon as the initial data-gathering project is completed this Summer.