



Petition for Academic Amnesty

UNIVERSITY OF MISSOURI-KANSAS CITY OFFICE OF REGISTRATION & RECORDS

Please read the Academic Amnesty policy statement as well as the requirements of the petition process on the second page. In order to petition for academic amnesty, you must meet the requirements below:

- Has not been enrolled at UMKC or any other UM System School at any time during the past two years and has documented evidence of circumstances beyond their control that led to poor performance;
- Has not been enrolled at UMKC or any other UM System School for at least four years.

I request that my grades for the terms shown below be excluded from the calculation of my grade point average in accordance with the University of Missouri-Kansas City policy on academic amnesty. I understand that **ALL** courses and grades for the terms requested will be disregarded if this request is approved and I may not retain selected courses or grades in the calculation of my grade point average. None of the courses in the semesters specified below may be used to meet degree requirements. These courses will remain on my transcript with the original grade preceded by a letter "X" and a notation that they have been granted academic amnesty.

Please print your name as it appears on your UMKC record _____

Student signature _____ Date submitted _____

Student ID number _____ Telephone _____

Email address _____

Indicate the semester(s) for which you are seeking academic amnesty _____
Example: Fall 2008 or Spring 2006

Submit all of the following items to the Registration & Records Office with this form.

1. A signed, written explanation **from you** detailing the reason(s) for your petition for Academic Amnesty. Please be specific. Please note that inability to master the course work is not an acceptable reason for poor grades. Poor and/or failing grades are not acceptable reasons for academic amnesty. Only those events beyond the student's control (i.e., illness, death in family, etc.) are acceptable reasons for amnesty.
2. Documentation supporting your explanation. Acceptable documentation may consist of letters, photocopies of bills and official reports, or other information from third-party sources which support your request for amnesty. Documents must be relevant to the time period in question for which you are requesting amnesty.
3. A statement **from you** explaining what corrective measures you have taken to assure your satisfactory academic progress in the future. If applicable, please specify the following:
 - a. How you will assure satisfactory academic progress in the future. For example, improve GPA, complete attempted courses, etc.
 - b. How and when you will satisfy your current incomplete grades, if any. For documentation, provide a note or email from your instructor or academic unit regarding the plan to satisfy your incompletes. Please note that an amnesty decision may be deferred until incomplete classes are completed depending on the number of incomplete credits and your current course load.
 - c. How you will meet the requirements for graduation by your anticipated graduation date.
4. A detailed academic plan **from your academic advisor** showing your expected course work to meet your graduation requirements. Here is a link to help you connect to an advisor: umkc.edu/advising

Return your academic amnesty petition to:

UMKC Registration & Records Office
5100 Rockhill Road
Kansas City, MO 64110
Fax: 816.235.5513
Email: registrar@umkc.edu

Academic amnesty petitions are reviewed by a committee composed of faculty members from various academic units. The committee convenes approximately once per semester.



Academic Amnesty Policy

UNIVERSITY OF MISSOURI-KANSAS CITY OFFICE OF REGISTRATION & RECORDS

The University of Missouri-Kansas City has an amnesty policy to enable those students who did not perform adequately during their enrollment within the University of Missouri System (UM System) to be given a second chance to pursue their academic goals. The policy is as follows:

Students who are transferring or returning to the University of Missouri – Kansas City to pursue a degree after an extended absence from all UM System schools (University of Missouri – Kansas City, Missouri S&T, University of Missouri-Columbia, and University of Missouri – St. Louis) may request permission to remove one or more of their complete academic terms for future degree and GPA considerations.

A student may apply for amnesty if either of the following requirements are met:

- Has not been enrolled at UMKC or any other UM System School at any time during the past two years and has documented evidence of circumstances beyond their control that led to poor performance;
- Has not been enrolled at UMKC or any other UM System School for at least four years.

Students must apply for amnesty at the time of the application for readmission or before the end of the first semester of readmission, if already readmitted.

Amnesty will be implemented as follows:

- Students must meet the specified conditions of successfully (2.5 GPA-UG/3.0 GPA-GRAD) completing 12 hours (6 hours for grad) within the first year of readmission before amnesty will be applied. Please note that academic units may require a higher GPA than the amnesty minimum.
- Grades for ALL courses taken in the period of time for which amnesty is requested will be removed from the grade point average if the request is approved. The student may not choose specific courses within a term or period.
- The original UM System grade will remain on the student's UMKC transcript, and will be marked by an "X" preceding the grade. For plus/minus grades, the plus or minus will be dropped and the base grade will be used. For example, grades of A, B+, B, B-...F would be changed to XA, XB, ...XF. These hours and grades will remain on the transcript, but will not count toward cumulative hours nor GPA, nor can they be used to fulfill any degree requirements, regardless of the original grade.
- UMKC Academic Amnesty actions will not alter or be recorded on the student's academic record or impact GPA calculations of the originating UM System School since this is a campus-based policy and varies by UM System School. However, UMKC's Academic Amnesty policy may be applied to terms completed at any UM System school contributing to the UMKC calculation of system-wide cumulative GPA.
- A statement "Grades granted amnesty by faculty committee action" (or similar) will follow the last course on terms granted amnesty.
- Students can receive amnesty at UMKC only one time (for one or multiple terms recorded by any UM System School) in their lifetime.

ACADEMIC AMNESTY PROCEDURES

Amnesty petitions may be made by use of a standard form available in the Admissions Office and in the Registration & Records Office. Applications should be submitted to the Registration & Records Office to the attention of the Assistant Registrar.

A faculty committee to be appointed by the Vice-Provost for Academic Affairs acts upon amnesty petitions. This committee will be composed of representatives of each academic unit on campus. A minimum of three committee members must vote on each petition in order to render a decision. A representative from the Registration & Records Office will be included as a non-voting member. The Assistant Registrar will convene committee meetings approximately once per semester.

Students will be notified of all committee decisions to the e-mail address provided on the petition.

In some circumstances, appeals may contain information related to sexual harassment, sexual misconduct, and other forms of sex discrimination. According to the University of Missouri System Collected Rules and Regulations, any incident of sexual harassment of any kind, including sexual assault, domestic or intimate partner violence, stalking, and/or sexual exploitation, committed against any member of the campus community must be reported to the University Title IX Coordinator. Any information and documentation you provide may be submitted to their office to satisfy this mandatory reporting requirement.