

Student Grade Appeal to the Provost Form

Student Information			
Student Name		Student ID#	
Mailing Address			
Contact Phone		UMKC E-mail	
Course Information			
Course Title		Course Number	
Semester Course Taken	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer		
Instructor Name			
Grade Assigned			
Course Syllabus	The course syllabus must be submitted with the appeal form to gradeappeals@umkc.edu .		
Grade Appeal Information			
<i>Note: The grade-appeal procedure is available only for the review of allegedly capricious grading and not for review of the instructor's evaluation of the student's academic performance.</i>			
Justification for Appeal	<input type="checkbox"/> The grade assigned was not based on my performance in the course.	<input type="checkbox"/> The grade assigned was based on more exacting or demanding standards than were applied to other students in the course.	<input type="checkbox"/> The grade assigned was a substantial departure from the instructor's previously announced standards as stated in the course syllabus.
	Provide explanation for capricious grading claim(s) selected above:		
Requested Remedy:			
Efforts to Resolve			
<i>Students must appeal the final grade to the instructor, department, and academic dean prior to submitting an appeal to the Provost.</i>			
Instructor Name		Date of Appeal	
Instructor Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Date of Decision	
Summary of Results/Additional Comments:			
Department Chair		Date of Appeal	
Department Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Date of Decision	
Summary of Results/Additional Comments:			
Dean		Date of Appeal	
Dean Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Date of Decision	
Summary of Results/Additional Comments:			
Appeal to the Provost			
After appeal to the course instructor, the department, and the academic dean, my grade appeal has not been resolved to my satisfaction at the school/college level.			
I hereby request an official review of my grade appeal by the Provost and understand that the full record of the case and appeal documents will be reviewed in accordance with the UMKC Grade Appeal Procedures.			
<input type="checkbox"/> Accept			
I hereby certify that the information provided in this appeal is a complete and accurate representation of the facts in this matter.			
<input type="checkbox"/> Accept			
Completed forms should be submitted via e-mail to gradeappeals@umkc.edu . If you require assistance, please contact Amy Watson at 816-235-5623 or watsonar@umkc.edu .			