UMKC General Education Program  
Charge to the General Education Program 2.0 Implementation Team

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Charge

The UMKC General Education Program 2.0 Implementation Team is charged with development of an implementation plan that ensures the General Education 2.0 Program has the infrastructure and resources necessary to be successful for students, faculty, advisors, staff and community members who are the constituents of the program.

Implementation Team Deliverables

1. Ensure the General Education 2.0 Program is driven by the UMKC mission, General Education 2.0 mission, student learning outcomes, and the adopted General Education Program model.

2. Ensure that, at minimum, the program meets all appropriate accreditor (HLC) and (State) regulatory requirements.

3. Describe the student experience of the General Education 2.0 Program from first contact (pre-orientation) through graduation:
   a. provide details of the student experience beginning with admission, summer orientation, summer bridge program (if applicable), to convocation, prior to the start of the academic year.
   b. provide a baseline common denominator experience for undergraduate students in all degree programs.
      - The experience should be the foundation for the General Education program that is carried out through the rest of the program.
   c. ensure students are highly engaged in valued co-curricular experiences such as research, internships, civic engagement, service learning, writing intensive, eportfolios, first year seminars and experiences, common intellectual experiences, learning communities, capstone courses and projects, and diversity/global learning (Kuh, 2008).
      - Co-curricular activities should be evaluated prior to graduation
      - A mechanism for evaluation and transcripting of experiences should be developed
      - Key individuals, to ensure successful implementation of the student experience, should be identified.
   d. be as student-centered and easy for students and their advisors to navigate as possible.
   e. engage students in multiple experiences in which they are highly involved and highly valued members of learning community.
   f. describe how the program experience may differ for all student profiles that make up the undergraduate population at UMKC, including:
      - native first-time full-time students,
4. Describe the **faculty experience** of the General Education 2.0 Program, including faculty onboarding and faculty use of student learning outcome assessment data to make improvements in course and co-curricular experiences that enhance student learning.
   a. engage faculty in an onboarding process that ensures effective delivery of the General Education 2.0 Program (involving New Faculty Orientation, ongoing faculty development opportunities, required faculty development experiences).
   b. work with FaCET to develop a plan for ongoing faculty and staff support and development that encourages:
      ▪ understanding of program curriculum and components,
      ▪ development and implementation of signature assignments,
      ▪ participation in assessment,
      ▪ learning to effectively implement high impact practices,
      ▪ development of instructional skills that support all student profiles in a highly engaging manner.
   c. recommend changes to annual faculty evaluation processes, tenure and promotion processes, and merit pay criteria that recognize faculty work and faculty excellence in teaching in the general education program.
   d. describe the faculty “life span” of participation in the general education program that provides for ongoing challenge and professional development.

5. Develop specifications regarding governance structure, implementation responsibility, and administrative oversight for the general education program:
   a. ensure the General Education 2.0 Program is logistically as easy and expeditious as possible to implement, given external constraints (HLC, MDHE, etc.).
   b. determine processes for working within existing university operating procedures to oversee and support the General Education 2.0 Program (University Assessment Committee, Undergraduate Curriculum Committee, University Budget Committee, Faculty Senate).
   c. describe the General Education Executive Committee whose members will include the General Education Program Coordinator, University Assessment Director, First Year Experience Coordinator, Director of Composition from the English Department, Coordinator or Chairperson of Communication Studies, Math Pathways Coordinator or Chairperson of Math Department, Section Chair for Curriculum Panels (Critical Thinking, Culture & Diversity, Civic Engagement).
   d. determine the charge and qualifications of members who serve on the Section Curriculum Review Panels.
   e. develop process for course approval for new courses as well as existing courses proposed to be recertified in the new program and the ongoing review process to ensure compliance with quality student outcomes contributing to the overall general education program effectiveness.
   f. design metrics and processes by which success of the General Education Program will be measured, including student learning outcome assessments, student end-of-course evaluations by faculty, students and administrators, and program review and monitoring.
• develop an assessment plan that holds faculty accountable to meet targeted student learning outcomes through appropriate assessments and evaluations, while at the same time allowing for academic freedom and independent action in the design and delivery of courses.

6. Develop specifications for implementation of the General Education 2.0 Program, including any technical requirements, committee structures, policies, procedures, information systems, communications, marketing, and personnel support.
   a. develop a plan for transcripting co-curricular experiences.
   b. develop a plan for scheduling General Education 2.0 courses that allows for:
      • priority and flexible delivery of courses, such that the program may be delivered on-campus, online, in competency-based formats, and in a variety of timeframes which include regular semesters, intensive sessions, and summer and weekend programs;
      • ensures the availability of classes, sections and seats to meet the needs of our students.
   c. develop a smooth and workable transition plan for moving from the current curriculum to the General Education 2.0 Program, including the process for general education program review and reporting on general education to the Higher Learning Commission.
      • propose a plan for transitioning from the current to the new General Education program, attending to the fact that there are also students who are completing their degree under the pre-2013 general education requirements.
      • work with Transfer Coordinator and Registrars’ Office to develop articulation agreements and transfer agreements for students within the current and General Education 2.0 Program.
   d. work with MCOM to develop a marketing and communications plan to effectively and expeditiously communicate program and implementations plan.
   e. work with UMKC Online, IT, IR and Registrar’s Office to develop processes for technology support within course delivery, scheduling and ePortoflios.
   f. encourage all academic and administrative units to work together to provide students with a broad, deep, and interdisciplinary experience reflecting the entire university.

6. Develop recommendations regarding budgetary considerations for implementation and maintenance of the General Education 2.0 Program.

Implementation Team Processes

The General Education Program 2.0 Implementation Team work should be completed by August 10, 2017 with a summary report due to the Provost. General 2.0 Implementation Team members’ responsibilities include:
• Regular attendance and active participation in meetings/activities and appropriate preparation for discussions and decision making.
• Decision making should be prioritized based on what is in the best interest of student learning and academic achievement for all UMKC undergraduate students.

Timeline

1) The Implementation Team should convene by May 31, 2017 and complete work by August 9, 2017.
2) The Implementation Team will meet with the General Education 2.0 Task Force Wednesday 23, August 2017 and September 6, 2017.
   a. General Education 2.0 Task Force Members should begin immediately to schedule meetings with their constituencies (academic units, etc.) for the week of August 28 to gain feedback on the Draft Implementation Plan.
   b. At the September 6 General Education 2.0 Task Force Meeting, Task Force members will report feedback from their academic unit constituencies.
3) The Implementation Plan will be presented to the Provost by September 15, 2017.

**General Education 2.0 Implementation Team Membership**

**Sponsor:**
Deputy Provost / Cindy Pemberton

**Co-chairs:**
Infrastructure: General Education Coordinator / Jennifer Waddell  
Student Experience: University College Associate Vice Provost / Kim McNeley  
Faculty Experience: Jeffrey Rydberg-Cox and Marilyn Yoder

**Members (drawn from General Education 2.0 Task Force):**
Director of Assessment / Ruth Cain  
University Curriculum Committee representative /Aaron Reed  
University Assessment Committee representative / Brenda Bethman  
Online Learning Advisory Committee representative / Molly Mead  
General Education Curriculum Committee representative/Jerry Wyckoff  
Libraries representative / Mardi Mahaffey  
Transfer Officer / Benjamin Howard  
Finance representative / Dales Unglesbee  
Registrar representative / Doug Swink  
FaCET Representative / Peggy Ward-Smith  
Institutional Research Representative / Ali Korkmaz  
Faculty Representative / Sabrina Madison-Cannon  
Faculty Representative / John Kevern  
Advisor Representative / Rebecca Bergman  
Advisor Representative / Wayne Nagy  
Information Technology / Representative: Andrew Goodenow