

Pathway help: Cross Campus Enrollment Guide

OFFICE OF REGISTRATION & RECORDS

Interested in taking a class at another UM campus? Cross campus enrollment will allow you to take a class(s) at another UM Campus. Use the links provided to search the other campus Schedule of Classes to determine what courses are available. You will want to check for online instruction mode unless you are willing to travel to the campus.

Guide:

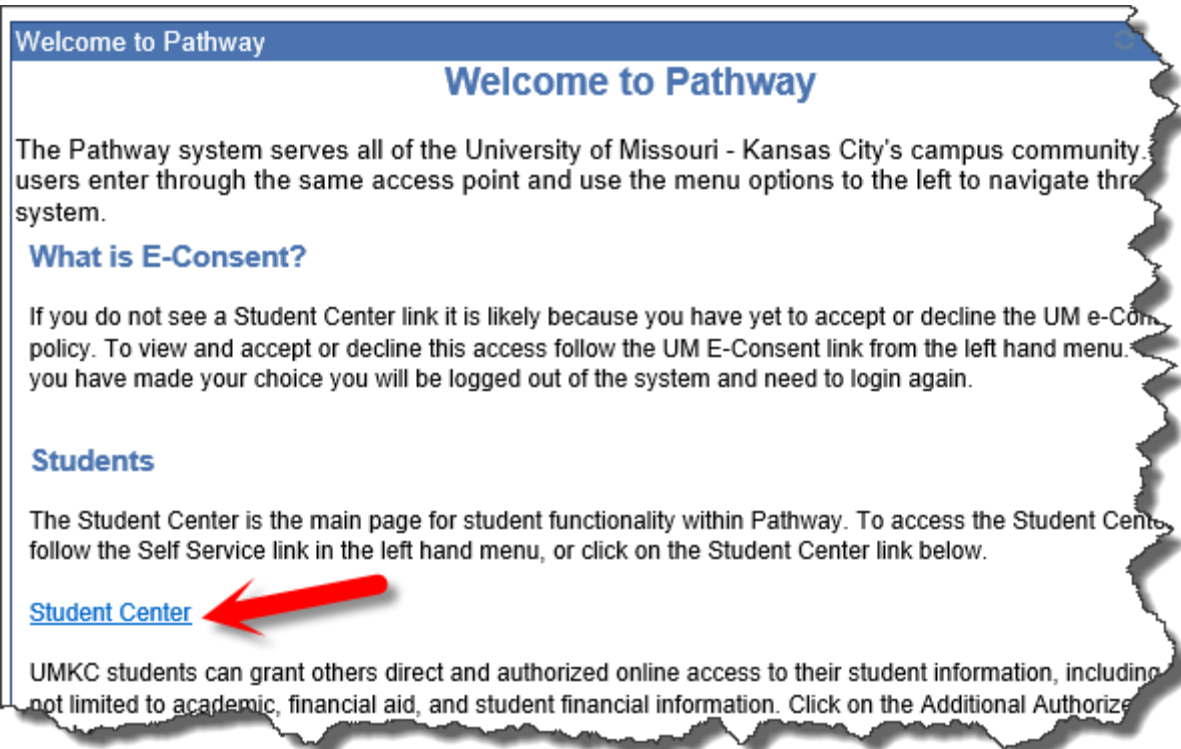
1. Login to [Pathway](#) with your User ID and Password.
 - a. Your User ID is your Single-Sign-On (SSO) which is typically the part of your UMKC e-mail address before the @ sign. *DO NOT include the @umkc.edu when you input your User ID.*
 - b. Your password is the same password you use for UMKC e-mail and Blackboard
2. Click the "Sign In" Button



The screenshot shows a login form with the following elements:

- User name** (SSO or E-mail ID)
- Password** (case sensitive)
- Sign in** button
- Links: [Forgot your password](#) | [Create a password](#)

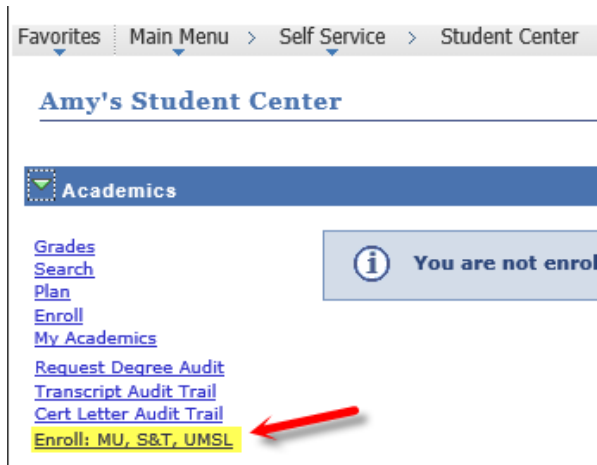
3. Click on **Student Center**



The screenshot shows the 'Welcome to Pathway' page with the following content:

- Welcome to Pathway**
- The Pathway system serves all of the University of Missouri - Kansas City's campus community. users enter through the same access point and use the menu options to the left to navigate through the system.
- What is E-Consent?**
- If you do not see a Student Center link it is likely because you have yet to accept or decline the UM e-Consent policy. To view and accept or decline this access follow the UM E-Consent link from the left hand menu. Once you have made your choice you will be logged out of the system and need to login again.
- Students**
- The Student Center is the main page for student functionality within Pathway. To access the Student Center, follow the Self Service link in the left hand menu, or click on the Student Center link below.
- [Student Center](#) (indicated by a red arrow)
- UMKC students can grant others direct and authorized online access to their student information, including but not limited to academic, financial aid, and student financial information. Click on the Additional Authorized

4. Click on **Enroll: MU, UMSL, S&T**



5. Use the links to search the schedule of classes at the other UM Campuses.
6. Once a course is found that you would like to register in use the Campus and Term drop down menus to select the appropriate campus and term for which you wish to enroll.
7. Read and check the box to acknowledge the terms and conditions of cross campus enrollment.
8. Select submit

