



# Registration Form

This form can only be used through the end of final exams week for the current term or for future terms. Check the academic calendar on the Registration & Records Web site for specific add and drop deadlines. Students wishing to add/drop after the published deadlines must petition to their home academic unit for an exception to normal academic policy. Forms submitted after the published deadlines must be accompanied by an appropriate, approved petition.

Student Number: \_\_\_\_\_ Student Name: \_\_\_\_\_

Major: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

Look-up the information below in the schedule of classes available on Pathway.

Add, drop, or edit (circle one)	Class Number (5 digits)	Subject & Course Number (eg. ENGL 110)	Course Title (eg. Introduction to Academic Prose)	Cr Hr	Instructors: Initial in the column to indicate what you are giving a student permission to do, then sign at the end of the row.				Instructor Signature <i>Required after the first week.</i>
					Late Add	Audit	Consent Req'd	Closed Class*	
Add / Drop / Edit									
Add / Drop / Edit									
Add / Drop / Edit									
Add / Drop / Edit									
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Add / Drop / Edit									
Add / Drop / Edit									

Mark through any unused lines above.

Total Credit Hours: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Required if your academic unit requires advising, on all audit, consent, or closed class requests, and after the first week of the term.*

\*The room in which the class is scheduled must have capacity to accept students over the enrollment capacity.

**Registration & Records**  
 115 Administrative Center  
 5115 Oak Street  
 Kansas City, MO 64110  
 816-235-1125  
 816-235-5513 fax  
[registrar@umkc.edu](mailto:registrar@umkc.edu)  
[www.umkc.edu/registrar](http://www.umkc.edu/registrar)

Online registration: [pathway.umkc.edu](http://pathway.umkc.edu)

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_