The Academic Advising Profile is a report of a student’s transfer credit, test scores, UMKC credit, academic standing, degrees awarded, and permanent address that can be printed to assist with the advising process.

Path: UM Processes and Reports > UM Student Records > Academic Advising Profile

1. The UM Printer is the infoprint printer name. If you do not know your UM Printer name, contact your IT professional or the UM Help Desk at 573-882-5000 or helpdesk@missouri.edu
   a. You can set-up a default UM Printer at Set Up SACR > User Defaults on the User Defaults 4 tab.
2. Click on the magnifying glass to look up the ID (student ID) or you may also type in the student ID if you know it.
3. Click Run
4. The Academic Advising Profile has now been printed; you may print another profile if you wish.