**Instructions for completing the Enrollment Data Form (EDF)**

A completed EDF is required each semester for all students using GI Bill benefits and/or Tuition Assistance.

1. Please complete all personal information. Your major and minor must match your official program in Pathway.

   **VA – ENROLLMENT DATA FORM [EDF]**
   
   Name: ___________________________  Student ID: ___________________________
   Phone: ___________________________  UMKC Email: ___________________________
   Major: ___________________________  Minor(s): ___________________________
   Graduate ______ Undergraduate _________

2. If you are receiving GI Bill benefits, select your GI Bill chapter on the left. If you are unsure of your benefit chapter, contact the VA at 1-888-442-4551 or submit a question at [https://gibill.custhelp.com/](https://gibill.custhelp.com/)

   If you are using Tuition Assistance, select the correct type on the right.

   It is possible to use both GI Bill benefits and Tuition Assistance. If this is the case, select both.

   **VA Education Benefits**
   
   ( ) CHAPTER 30 – Montgomery G.I. Bill
   ( ) CHAPTER 1606 – Selected Reserves
   ( ) CHAPTER 31 – Vocational Rehabilitation
   ( ) CHAPTER 35 – Survivors’ & Dependents’ Educational Assistance Program (DEA)
   ( ) CHAPTER 1607 – REAP
   ( ) CHAPTER 33 – Post 9/11 G.I. Bill

   *If Ch. 35, please select one:
   I am a [ ] Veteran [ ] Dependent of a Veteran

   **Tuition Assistance**
   
   ( ) GoArmyEd
   ( ) MoCAA (Airforce)
   ( ) Missouri National Guard
   ( ) Other – please specify ____________________________________________

   ![Tip: You can only select one choice per column.](image)

3. Answer the following questions about your GI Bill benefits.

   If you have used GI Bill benefits at another school, you need to submit a Form 22-1995 (Chapters 30, 1606, 1607, and 33) or a Form 22-5495 (Ch. 35) to the School Certifying Official. You can complete these forms through the [eBenefits portal](https://www2.va.gov/edeligibility) and print or save a copy for the School Certifying Official.
4. Fill in the current term and list all of the classes you anticipate enrolling in. It is okay if you list a class that you do not end up enrolling in. If you add a class later that is not listed on your original EDF, please submit an updated EDF.

<table>
<thead>
<tr>
<th>Catalog Number</th>
<th>Subject</th>
<th>Credit Hours</th>
<th>Required Course</th>
<th>Required Elective</th>
<th>Non-required (Will not apply towards graduation)</th>
<th>Non-required Prerequisite</th>
<th>Student is repeating this course? (Yes/No)</th>
<th>If yes, Department is requiring course repeat? (Yes/No)</th>
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</thead>
<tbody>
<tr>
<td>12345</td>
<td>Math 001</td>
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<td></td>
</tr>
</tbody>
</table>

* We can certify prerequisite courses required to get into higher level, required courses, or a specific program

5. Make sure both you and your advisor sign and date the form.

6. Submit the completed EDF via email, fax, campus mail, or in person to the School Certifying Official:
Julia Craig
Registration & Records Office – Administrative Center, Room 115
5115 Oak Street, Kansas City, MO 64110
Phone: 816-235-1121
Fax: 816-235-5513
craigjc@umkc.edu