University of Missouri – Kansas City  
Staff Council Governing Board Meeting

WEDNESDAY, September 7, 2005  
9:00 a.m. – 11:00 a.m. – Administrative Center, Brookside Room

Call to Order at 9:05 am Sandy Joy  
Minutes from the August meeting were approved  
No Treasurer's Report

Board Members in Attendance: Natalie Alleman; John Bollin; Jacquelyn Booker; Dana Buchanan; Deborah Foster; Sarah Grogan; Sandy Joy; Kelly Limpic; Eve Medlock; Christine Rogers; Andrea Uhl; Lee Washington.  
Absent/Excused: Selena Albert; Gary Barber; Kimberly Dunn; Henry Marsh; Christopher Strelluf.  
Guests: Bob Schubert; Michael Schonhoff; Kristen Hellstrom; Marlana Love; Mary Anne Morgenegg; Robert Greim.

DISCUSSION ITEMS
Self introductions were made around the room.

I. Dr. Steve Lehmkuhle-Answer any questions/concerns from Staff

Dr. Lehmkuhle commended staff for their efforts to assist victims/survivors of Hurricane Katrina. University of Tulane hopes to get started again in January. UMKC is trying to accommodate the displaced students from that area. UMKC cannot hire them, but considerations are being made for displaced faculty as well. The Twin Oaks apartment complex is being considered to house evacuees on a temporary (maybe six months) basis. If we can, we will help. Guy Bailey was in town recently to meet and greet folks. He is not yet taking on a decision making role. Dr. Lehmkuhle listed his key projects that he wants to initiate or complete before he leaves: 1) To improve the relationship with Trustees and Curators by way of a memo of understanding. Alan Atterbury agreed this would be a good exercise. 2) To promote a culture of community across campus by continuing the open forum meetings. 3) He wants to complete a budget model for the academic units. 4) He has worked out a bond (loan) plan to fund the new student center, he is waiting to hear back from students on how much they plan on funding themselves. We will continue to work on raising funds to apply against any loans.

Rick Anderson to draft a model of the tiered pay design for parking as noted in the resolution put forward. Other models are welcome.

As asked if he knew our percentage of retention from first year students, he said he did not, but that it seems to be an area that we need to improve. There are many reasons for this. Many are part-time students, or they stretch out their attendance, they get married, have kids. All of these factors make it hard to complete their degree. However, we have a wonderful Supplemental Instruction program which is internationally known. He is traveling to South Africa to sign an agreement with the Nelson Mandella University regarding this program. Constructing a student center (the family room of the campus) should help with those retention numbers. Dr. Lehmkuhle excused himself from the room.

II. Hurricane Katrina Relief  (Sandy)

Kelly Limpic reported on an idea she had to join forces with Kansas City Professional Development Council to establish a job expo for those in the area that have been displaced due to the storm. This expo is also supported by the Mayor’s office; FEMA; the Red Cross; Heart-to-Heart; Chamber of Commerce and the K-12 School Districts. A planning meeting is set for 9/9 with a tentative date for the expo in Pierson Auditorium on the 29th.

Deborah Foster shared a handout regarding a forum that the Black Studies department will host.
Someone asked if any employee wants to physically volunteer to go down there would the University support sending a group, paying them as if they were working? The legal counsel for the University said no. You are welcome to use your vacation or personal days for this purpose, provided your supervisor approves of your absence and can cover the workload. And if there are qualifying family members involved in the evacuation, you may apply for FMLA. School of Medicine donated crates of equipment and supplies. The Dental School did too. If you have questions concerning donations to support a student, you should contact Laurie McCormack at ext. 6011.

III. Celebrate UMKC/Staff Breakfast (Natalie/Kim)
The Administrative Center Conference Facility has been reserved for a Staff Appreciation breakfast to be held on September 15 from 7:30 – 9 am with warm food stuff. All Staff Council members are asked to help with the set up and clean up, as Heather Swanson will be busy across campus. A reminder message is to be sent to those who have rsvp’d to announce there is no program; however, Pat Long, Steve Lehmkuhle and other executives will be mingling with the crowd. If you have not made your reservations, you were encouraged to contact Bob at ext. 1435.

IV. Parking Resolution (Sandy)
Natalie provided a handout to detail the effects of a 10% increase in parking vs. a 2% increase in pay for the next five years. It was brought up that the previous information shared compared cost of parking on sister campuses, but where do we sit in regard to comparing salaries? Good question, everyone agreed. Kelly reported on the survey regarding salary. As we had a chancellor leaving, a decision was made to wait for the new chancellor to send out the survey. It is still moving forward, just delayed.

V. Staff Issues/Concerns
Kim Dunn is working with a newly formed committee to research the idea of an employee id card allowing you to charge lunch and goodies from the food cart/vending machine or you could purchase items from the bookstore and have the expense charged directly to your payroll. Kim asked for comments/suggestions by September 20.

VI. Other Items
Sandy reported the Cookbook fundraiser information is ready for handing off to Gary Barber. He has photos and plans to format the document for printing.

Kelly Limpic reported that the Human Resources department is working to provide a carpool system to alleviate the burden of the rising cost of gasoline. Supervisors will be asked to consider flexible schedules to allow for those using this service should their workload allow for such.

COMMITTEE REPORTS
Communications – No report Nominations and Elections – No report Picnic – No report Service Projects – Dana reported a good turnout for the school supplies drive. KCPT auction needs volunteers and also the Love Fund too. Community Link is still looking for services to be donated. Fundraising – Lee reported that we recently purchased 300 rolls of trash bags for $1875. Per Andrea, we’ve received approximately $1100 from the sales of trash bags. We need to resend the flyer again to drum up more sales. Natalie motioned to donate 10 rolls of trash bags to the Heart-to-Heart drive to help victims of Hurricane Katrina. Lee seconded the motion and it was passed. Staff Appreciation – Lee reported on the plans for a Staff Appreciation Week to be held possibly second week February. Monday would be the breakfast at Pierson like we did last year. Wednesday, we would show a Movie from 11-1 (Mary is checking on info). Activities would happen at both Volker Campus and Hospital
Hill. Christine suggested Ground Hog Day. The first 200 staff on Volker and the first 100 staff on Hospital Hill get a t-shirt. Friday would be donut day. Staff Council and donuts at different locations throughout campus. Staff handing out donuts would wear a button identifying recognition of the “Staff Appreciation”. Lamar’s has agreed to donate 1,000 if we purchase 1,000.

LIAISON REPORTS
Budget Advisory Committee
Commencement Committee – Location is to be outside rain or shine.
Faculty Senate – Sandy is waiting for minutes to report, as she had to excuse herself from part of the meeting.
Celebrate UMKC - Messages from both Interim Chancellor and the Interim Provost have encouraged everyone to attend the activities on Thursday, September 15.
Diversity In Action – No report.
UMKC Council – They meet next week.

FUTURE AGENDA REQUESTS

ADJOURNMENT at 10:29 a.m.
UMKC Council Meeting- September 12th

Steve opened up the discussion with updates:

- Blue Ribbon Task Force- Had presented their final report to the Governor’s Committee and that they had pretty much backed down on the recommendation that UMKC separate from UMS. There were recommendations on some redesigning on COPHE.
- Hurricane Katrina Efforts- Steve gave an update on how many students we had sign up due to the Hurricane. He also said that they had offered office space/computer availability to any displaced faculty who needed help. He also stated that they had offered to open up some temporary housing at Twin Oaks and that it looked like they were not going to take him up on that offer because they were looking for more long-term solutions for displaced Hurricane Katrina survivors. He touched on Staff Councils work with Heart to Heart in assembling 400 care kits and Facility Managements amazing efforts with placing barrels throughout campus and getting food, clothing, water, etc… to the Red Cross and Salvation Army so that they could get items to the distressed areas. And Kelly talked about her plans to establish a Job Fair working with local colleges/universities and the City of KCMO.
- Celebrate UMKC Day: Flyers were passed out and Steve asked that as leaders on the campus that they encourage their peers, staff and students to attend this event.

He then talked about Executive Cabinet’s priorities that they want to accomplish prior to his leaving in January.

1) **To improve the relationships between and among the UMKC Trustees, UM Board of Curators and the campus.** One of the ways they are working on this is for Steve and Bruce to attend the Trustee’s meetings with an update presentation on what we are doing on campus.

2) **Develop a budget model that is responsive to market demand, supports entrepreneurship, rewards outstanding performance, and creates the flexibility to support campus-based initiatives.** He has asked that the Budget Advisory Committee work very hard at coming up with an appropriate budget prior to his leaving.

3) **Continue to build a campus culture of community-** Steve plans to continue holding the Town Hall Forums in an effort to maintain open communications.
4) **Discussion of mission-focus areas for the campus** - Bruce Bubacz is in the process of establishing three Focus Task Force groups who will be reviewing our three main missions:
   a) **Life and Health Sciences Commission**
   b) **The Urban Mission Commission**
   c) **The Visual and Performing Arts Commission**

5) **Sustain the campaign and better articulate past achievements and future goals.** He announced that we had a very successful

6) **Conduct three searches.** He stated that they had the committees formed for all three searches, Vice Chancellor for Advancement, Director of Diversity & Equity and Provost.

7) **Bailey Transition** Steve explained that although Guy Bailey was going to be on campus off and on prior to January 1, that we needed to be mindful that he still has a job that he is trying to complete in Texas. He said that he was trying to limit scheduling meetings and getting him involved in the day to day concerns at UMKC. It was brought up that the Dean’s had not had a chance to meet with Guy Bailey yet and Steve said that he would try to have that scheduled the next time the Baileys were in town.

8) **Other initiatives:**
   a) **Student Center** - they are 8 million short at this time, and they are looking at funding the remaining amount through bonds.
   b) **West Project** - they currently have a RFP out for bids on this project. They are in the process of closing down Twin Oaks and have offered the current residents (non-students) packages to help them get relocated and are also in the process of finding interim housing for the student who now occupy Twin Oaks.
   c) **Review Tuition Plan** that Elson Floyd is currently touring the state on and give their recommendations on whether this would be a good plan to implement at UMKC or not.