

# Participant Conduct

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All Participants Electronically Sign a UM System Required Assumption of Risk and Release Form which includes the following:

## STANDARDS OF CONDUCT:

a) I understand that each foreign country has its own laws and standards of acceptable conduct, including dress, manners, morals, politics, drug use and behavior. I recognize that behavior which violates those laws or standards could harm the University's relations with those countries and the institutions therein, as well as my own health and safety. I will become informed of, and will abide by, all such laws and standards for each country to or through which I will travel during the Program.

b) I also will comply with the University's rules, standards and instructions for student behavior.

c) I agree that the University has the right to enforce the standards of conduct<sup>s</sup> described above, in its sole judgment, and that it will impose sanctions, up to and including termination from the Program, for violating these standards or for any behavior detrimental to or incompatible with the interest, harmony, and welfare of the University, the Program, or other participants. I recognize that due to the circumstances of foreign study programs, procedures for notice, hearing and appeal applicable to student disciplinary proceedings at the University do not apply. If I am terminated from the Program, I consent to being sent home at my own expense with no refund of fees or program costs.

d) I will attend to any legal problems I encounter with any foreign nationals or government of the host country. The University is not responsible for providing any assistance under such circumstances.

# Participant Conduct Incident Response and Reporting

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The Faculty Program Director must be clear about conduct that could lead to participants being terminated from the program and sent back to the U.S., at their own expense and with forfeit of tuition and program fees. Faculty Program Directors must inform participants of the disciplinary process that they will follow. In the case of a participant violation of conduct requirements outlined by IAP, discussed in program specific pre-departure orientation meetings, or included in UMKC Student Code of Conduct, follow the following three steps:

- 1. Participant Conduct Incident Verbal Warning and Report Form with Verbal Warning**
- 2. Participant Conduct Incident Written Warning Form**
- 3. Participant Conduct Incident Dismissal Notice Form and Expulsion from Program**

# Participant Conduct Incident Verbal Warning Form

University of Missouri-Kansas City: International Academic Programs  
Study Abroad Program

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**\*Email this form to International Academic Programs [international@umkc.edu](mailto:international@umkc.edu) within 48 hours of signing. Provide Verbal Warning to participant and complete form for written documentation.**

Today's date: \_\_\_\_\_

Name(s) of participant(s) involved: \_\_\_\_\_

Date, time and location of incident: \_\_\_\_\_

Brief summary of incident:

Witnesses: \_\_\_\_\_

Formal charge(s) [if applicable]:

Sanctions, if appropriate, placed upon participant:

Verbal Warning (Describe)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Report filed by: \* \_\_\_\_\_  
Faculty Program Director Signature Printed Name Title

Program: \_\_\_\_\_ Country: \_\_\_\_\_



# Participant Conduct Incident Written Warning Form

University of Missouri-Kansas City: International Academic Programs  
Study Abroad Program

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**\*Email this form to International Academic Programs [international@umkc.edu](mailto:international@umkc.edu) within 48 hours of signing**

Today's date: \_\_\_\_\_

Name of participant: \_\_\_\_\_

Date, time and location of incident: \_\_\_\_\_

Brief summary of violation:

Witnesses:

On (date) \_\_\_\_\_ the above participant was determined to have violated the UMKC Participant Code of Conduct in the following manner:

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**WRITTEN WARNING:** The participant is therefore receiving this written warning. If the above-named participant fails to comply with the expected behavior specified below or if the participant continues to violate the UMKC Student Code of Conduct of , s/he will be dismissed from the study abroad program and must return to the U.S. immediately at his/her own cost.

**Expected Behavior:**

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\*Participant Signature

Printed Name

Date

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\*Program Director's signature

Printed Name

Date



# Participant Incident Dismissal Notice Form

University of Missouri-Kansas City: International Academic Programs  
Study Abroad Program

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\*Email this form to International Academic Programs [international@umkc.edu](mailto:international@umkc.edu) within 48 hours of signing

Today's date: \_\_\_\_\_

Name of participant: \_\_\_\_\_

Date, time and location of incident: \_\_\_\_\_

Brief summary of violation:

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Witnesses: \_\_\_\_\_

Please check the appropriate box:

After having received a prior Written Warning the above-named participant has not desisted from continuing to violate the UMKC Student Code of Conduct, nor has s/he fulfilled the required expected behavior conditions as specified on the Written Warning. For this reason, the student in question is being dismissed from the program.

The seriousness of the violation is such that further participation by the above named participant would be to the detriment of the study abroad program and its participants or cause detriment to the best interest and welfare of the program and to UMKC. For this reason, the participant in question is dismissed from the study abroad program.

**To be completed by the participant:** I understand that, due to my violation of the UMKC Student Code of Conduct, I have been dismissed from the above-mentioned study abroad program. Dismissal shall not affect my obligation to make any and all payments to UMKC. I understand that I *may* receive a grade of "F" in all course work in progress. In addition, I will not be entitled to a refund of fees, may be required to reimburse UMKC for financial aid received, and I am responsible for all non-recoverable costs incurred by the host institution and/or UMKC. I understand that the conduct that led to my dismissal from this program may also lead to further sanctions upon returning to UMKC.

I agree to immediately absent myself from all premises used by the study abroad program and return to the United States.

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\*Participant's signature

Printed Name

Date

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\*Program Director's signature

Printed Name

Date

