Instructions for completing the Enrollment Data Form (EDF)

**A completed EDF is required each semester for all students using
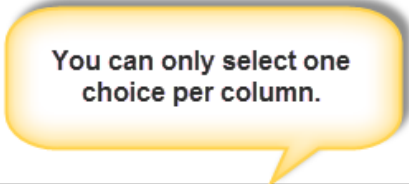GI Bill benefits and/or Tuition Assistance.**

1. Please complete all personal information. Your major and minor must match your official program in Pathway.

VA – ENROLLMENT DATA FORM (EDF)

Name: _____ Student ID: _____
Phone:_____ UMKC Email: _____
Major: _____ Minor(s): _____
Graduate _____ Undergraduate _____

2. If you are receiving GI Bill benefits, select your GI Bill chapter on the left. If you are unsure of your benefit chapter, contact the VA at 1-888-442-4551 or submit a question at https://gibill.custhelp.com/

    If you are using Tuition Assistance, select the correct type on the right.

    It is possible to use both GI Bill benefits *and* Tuition Assistance. If this is the case, select both.

VA Education Benefits	Tuition Assistance
( ) CHAPTER 30 – Montgomery G.I. Bill ( ) CHAPTER 1606 – Selected Reserves ( ) CHAPTER 31 – Vocational Rehabilitation ( ) CHAPTER 35 – Survivors' & Dependents' Educational Assistance Program (DEA) ( ) CHAPTER 1607 – REAP ( ) CHAPTER 33 – Post 9/11 G.I. Bill *If Ch. 33, please select one: I am a ( ) Veteran ( ) Dependent of a Veteran	( ) GoArmyEd ( ) MyCAA (Airforce) ( ) Missouri National Guard ( ) Other – please specify _____ You can only select one choice per column.

3. Answer the following questions about your GI Bill benefits.

    If you have used GI Bill benefits at another school, you need to submit a Form 22-1995 (Chapters 30, 1606, 1607, and 33) or a Form 22-5495 (Ch. 35) to the School Certifying Official. You can complete these forms through the eBenefits portal and print or save a copy for the School Certifying Official.

Have you previously received VA benefits?: ( ) YES ( ) NO If yes, list the last term you received benefits: _____

Were you attending UMKC the last time you received benefits? ( ) YES   ( ) NO*

4. Fill in the current term and list all of the classes you anticipate enrolling in. It is okay if you list a class that you do not end up enrolling in. If you add a class later that is not listed on your original EDF, please submit an updated EDF.

Term: _____ *Fall 2014* _____

Catalog Number (5 digit)	Subject	Credit Hours	Required Course	Required Elective	Non-required (Will not apply towards graduation completion of above listed major)	Non-required Prerequisite *	Student is repeating this course? (Yes/No)	If yes, Department is requiring course repeat? (Yes/No)
12345	Math 001	1						
12645	English 005	1						

Your advisor will mark the correct yellow boxes when he or she reviews the form.

* We can certify prerequisite courses required to get into higher level, required courses, or a specific program

5. Make sure both you and your advisor sign and date the form.

ADVISOR PRINTED NAME _____

ADVISOR SIGNATURE _____Date: _____

I HAVE READ AND FULLY UNDERSTAND WHAT IS REQUIRED OF ME AND WILL C...   ...TED. I UNDERSTAND THAT THE GRADE OF "NR", "W",
OR "WF" WILL RESULT IN AN OVERPAYMENT OF BENEFITS. I ACCEPT PERSON...   ...AGREE TO REFUND SUCH OVERPAYMENTS
PROMPTLY TO THE VETERANS ADMINISTRATION (VA). IN ADDITION TO THE A...   ...S FORM TO BE RELEASED TO THE VA FOR VETERANS
BENEFITS. I AGREE THAT UMKC MAY SHARE MY INFORMATION WITH THE VA...   ...MIC INFORMATION AND RATE OF ACADEMIC
PROGRESS.

Don't forget - both signatures are required!

IF UTILIZING TUITION ASSISTANCE, I AUTHORIZE THE UNIVERSITY OF MISSOU...   ...Y MILITARY AFFILIATE TO UTILIZE TUITION
ASSISTANCE AT UMKC.

STUDENT SIGNATURE: _____Date: _____

6. Submit the completed EDF via email, fax, campus mail, or in person to the School Certifying Official:

Julia Craig
Registration & Records Office – Administrative Center, Room 115
5115 Oak Street, Kansas City, MO 64110
Phone: 816-235-1121
Fax: 816-235-5513
craigjc@umkc.edu